

## Evaluation of Applications for *No Objection Statement* (NOS)/Project Proposal for Exchange Visitors Program (EVP) Committee

**Clients:**

Exchange Visitors Program participant thru Commission on Filipino Overseas (CFO) as EVP Committee Secretariat

**Requirements:**

1. Transmittal letter from CFO
2. Fact Sheets of EVP participant

**Schedule of the Availability of Service:**

Monday to Friday  
8:00 am to 5:00 pm

**Fees:**

Free of Charge

**Total/Maximum Duration of Process:**

One (1) Day

**How to Avail of the Service:**

No.	Client Step	Agency Action	Office/Person Responsible	Location of Office	Duration of Activity <i>(under normal condition per transaction)</i>
1	Submits application thru CFO then forwards to CHED	Receives & records application	Assigned Staff	Office of International Affairs (OIA) 2/F HEDC Building	10 minutes
2		Evaluates application & prepares response. Finalizes after review	Assigned Staff	OIA 2/F HEDC Building	30 minutes
3		Signs the Inter – Agency Referendum on No Objection Statement (NOS) application	Executive Director	EO 3/F HEDC Building	½ day

No.	Client Step	Agency Action	Office/Person Responsible	Location of Office	Duration of Activity <i>(under normal condition per transaction)</i>
4	Receives NOS from CFO	Forwards advanced copy on Referendum to CFO thru fax and officially releases by mail	Assigned Staff  Records Officer	OIA 2/F HEDC Building  <b>Office of Administrative Service (OAS)</b> G/F HEDC Building	10 minutes
<b>END OF TRANSACTION</b>					

*References:*

- Administrative Order No. 242 dated January 17, 1996 “ *Further Reconstituting the Exchange Visitors Program Committee and Redefining its Functions*”
- Exchange Visitors Program General Circular No. 1, s 2007