



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

MEMORANDUM FROM THE CHAIRPERSON

FOR : CHED REGIONAL OFFICE DIRECTORS AND OFFICERS-IN-CHARGE
HEADS OF CONCERNED HIGHER EDUCATION INSTITUTIONS

SUBJECT : PUBLIC HEARING ON THE REVISED GUIDELINES FOR STUDENT INTERNSHIP PROGRAM IN
THE PHILIPPINES (SIPP) FOR ALL PROGRAMS

DATE : NOVEMBER 10, 2015

In accordance with the pertinent provisions of Republic Act No. 7722, otherwise known as the "Higher Education Act of 1994", and pursuant to Commission en Banc (CEB) Resolution No. 682-2015, dated November 10, 2015, please be informed that there will be a **Public Hearing on the "Revised Guidelines for Student Internship Program in the Philippines (SIPP) for all Programs" on December 9, 2015 (Wednesday); 9:00 A.M. to be held at the CHED Auditorium, 2nd Floor, HEDC Building, C.P. Garcia Avenue, U.P. Diliman, Quezon City.**

Attached is the proposed guidelines for additional comments and suggestions. The deadline for submission of written comments to the CHED-Office of Student Development and Services, HEDC Building, C.P. Garcia Avenue, U.P. Diliman, Quezon City is on December 2, 2015.

All Heads/Presidents or duly authorized/designated Coordinator of Student Internship and Student Council/Government President of both public and private higher education institutions, CHED Regional Offices (CHEDROs) and other stakeholders are invited to participate. For austerity measures, each region is provided only the number of participants, to wit:

REGIONS	NO. OF PARTICIPANTS (to include HEIs and CHEDROs)
1, 3, 4A, 5, 6, 7, 10, 11 & CAR	ten (10) representatives per region
2, 4B, 8, 9, 12 & CARAGA	eight (8) representatives per region
NCR	twenty two (22) representatives

Travel expenses for the CHEDROs shall be charged to their respective local funds subject to the usual accounting and auditing rules and regulations. However, participants from private higher education institutions shall make an arrangement with their respective heads. Further, CHED Central Office will provide one (1) night accommodation to CHEDRO representatives only.

Confirmations of attending participants from the HEIs shall be done by CHEDROs and that said confirmation must be submitted to the CHED Office of Student Development and Services (OSDS), with telefax numbers (02) 441-1220 at least five days prior to the actual date of public consultation. For clarification, please contact Ms. Mary Jeane D. Eborá at telephone numbers 441-1220 or 385-4388 or email meborá@ched.gov.ph.

For your usual prompt cooperation.

PATRICIA B. LICUANAN, Ph.D.
Chairperson