



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



CHED Memorandum Order
No. 07 s. 2013

**SUBJECT: GUIDELINES FOR GRANTS AND PROPOSALS OF CENTER OF EXCELLENCE /
CENTER OF DEVELOPMENT IN PSYCHOLOGY**

ARTICLE I
INTRODUCTION

In accordance with the pertinent provisions of Republic Act No. 7722, otherwise known as the "Higher Education Act of 1994", and CHED CMO No. 16, Series of 2012, which provides the implementing guidelines for the identification, support and development of Centers of Excellence (COEs) and Centers of Development (CODs) for the Psychology Program and 1st Quarter National Directorate Resolution No. 217-2013 dated March 17-18, 2013, the following are the proposed guidelines of the Technical Committee in Psychology (TCP) in relation to the submission by COEs/CODs of their proposals for grants/funding support in the area of Psychology.

ARTICLE II
POLICY

The Center of Excellence program, as provided by RA 7722, aims to sustain/develop excellence of higher education institutions (HEIs) by enhancing their teaching, research and service programs to further nation building and national development.

ARTICLE III
ROLE OF COEs/CODs

COEs are expected to continuously enhance the capabilities and involvement of their faculty in teaching and research in order to serve as innovative leaders in their disciplines in the local, regional and national community, to strengthen their graduate programs, as well as to share developmental programs and provide technical expertise and assistance to other agencies/institutions.

Both COEs and CODs are expected to accelerate disciplinary growth through the upgrading of facilities, equipment and library holdings, faculty development programs, the conduct of relevant basic and applied research, and the creation of linkages through regional, national and international agreements.

**ARTICLE IV
COE/COD GRANTS AND AWARDS**

In recognition of their exemplary performance as COEs or their potential as CODs in accordance with CHED standards, HEIs that have been selected as such are entitled to request for funding support from CHED in the form of institutional financial support and/or individual financial support for their members.

These grants and awards are provided as support for activities meant to enhance the capabilities of COEs/CODs as providers of high quality education in psychology to help achieve national development goals.

Section 1. Types of Grants/Awards. COEs/CODs in psychology may apply for grants/awards in any of the following areas, or any combination thereof, provided that each COE/COD include an extension activity in its proposals.

Table 1 List of COE/COD Grants/Awards

Award Categories	Qualifications	Activities
FACULTY DEVELOPMENT <ul style="list-style-type: none"> Activities must aim to upgrade faculty competencies needed in the advancement of psychology 	Fulltime, tenured faculty of the COE/COD	1. Participation in national and/or international Conferences (funds may cover, partially or fully, travel expenses, accommodations and conference fees among others) 2. Participation in Continuing Professional Education seminars, workshops and/or similar non-degree training
RESEARCH <ul style="list-style-type: none"> Topics must be aligned with research agenda as proposed by CHED Technical Committee for Psychology (see Table 2) 1. Thesis/Dissertation Grants (Maximum of P30,000.00) 2. Faculty Research Grants	COEs/CODs Fulltime faculty or part-time faculty on a tenured track, currently enrolled, with approved thesis/ dissertation proposals Tenured faculty of the COE/COD with a research proposal endorsed by the department of psychology	1.a Thesis/dissertation activities related to data collection, data analyses, and thesis/dissertation writing (must be defended and approved within the COE/COD period of grants) 1.b Output is a publishable manuscript 2.a Basic or applied research (funds may cover, partially or fully, data gathering expenses, research materials/equipment, and/or research assistants)

Award Categories	Qualifications	Activities
		2.b Output is a publishable manuscript
INSTRUCTIONAL MATERIALS, EQUIPMENT AND LIBRARY HOLDINGS	COEs/CODs and/or their Tenured faculty members who are currently teaching, conducting research, and/or applying for a COE/COD faculty research grant	<ol style="list-style-type: none"> 1. Development of instructional materials (including books, laboratory manuals, teaching modules, and similar others) relevant to the teaching of the discipline 2. Acquisition/Upgrading of teaching/research related equipment and facilities, including laboratory teaching/research equipment, psychological tests, audiovisual equipment, computers, computer software, among others 3. Library upgrading, including printed and digital library collections 4. Development of instructional materials for psychology-related courses in the K-12 program
EXTENSION AND LINKAGES <ul style="list-style-type: none"> • Networks must extend the capabilities of COEs/CODs to assist relevant stakeholders and communities and/or promote the discipline thru linkages with other HEIs 	COEs/CODs and/or their fulltime faculty	<ol style="list-style-type: none"> 1. Lectures/seminars/workshops to improve competencies in teaching and/or research in psychology in other HEIs 2. Development of teaching modules and materials for psychology related-courses and/or training of teachers of psychology related-courses for other HEIs and/or public schools for the K-12 program (Funds can be used for transportation and accommodation expenses, per diem of facilitators, and/or food and materials for participants)
Project Administration	COEs/CODs must have a CHED approved project and can avail of only one project coordinator	Project administration and/or coordination of project activities (Maximum of P3,000.00 per month for 18 months)

The following priority research areas for COE/COD faculty research grants in psychology have been identified from the CHED list of priorities for the social sciences for 2009-2018 which is based on the higher education sector's goals to *develop high level manpower and globally competitive professionals, to generate knowledge and technology for enhancing productivity and quality of life in order to reduce poverty and ensure sustainable development in the country.*

Table 2 List of Priority Research Areas for Psychology

Priority Areas for Social Sciences	Priority Areas for Psychology
Families and communities transition	Psychological well-being of Filipinos and their families
Education	Psychological issues and processes in education (e.g. bullying, development and learning, education and employment/career fit)
Disaster	Psychological perspectives and approaches to disaster risk reduction and management or DRRM (e.g. psychological determinants of vulnerability, risk perception, stress and coping) Environmental Psychology
ICT and Social Change	Psychological adaptation to social change and ICT

Section 2. Funding Support. All proposals, regardless of grant/award category, must include an itemized budget on which the extent of funding support will be based. There is no maximum amount of funding support per project proposal, except for thesis/dissertation grants as specified above. Allowable costs shall follow pertinent CHED and other government rules (e.g. presentation of proof of expenditures).

It should be noted that the approval of an application for a grant shall eventually be determined by the financial standing of CHED during the fiscal year when a project is to be implemented. Further, because of limited funds, awards will be on a competitive basis.

ARTICLE V APPLICATIONS FOR COE/COD GRANTS/AWARDS

An application for funding support from CHED under the COE/COD program requires the submission of a proposal.

- A potential grantee institution may submit several proposals separately or a consolidated application with more than one proposal
- **Deadline for submission of initial applications is on March 1, 2013**
- Must include the original signed proposal(s) and five photocopies
- Addressed to:

The Director IV, Office of programs and Standards
3rd Floor, Higher Education Development Center (HEDC) Building
C.P. Garcia Ave., U.P. Diliman, Quezon City

Attention: The CHED Technical Committee for Psychology

Section 3. Content Requirements of Proposal

1. Name and Address of Institution
2. Type of Grant/Award requested
3. Title of proposed project
4. Requested total funding support

5. Proposed starting date and expected date of project completion (if 6 months or more)
Proposed starting date and expected duration of project (if 30 days or more) or Inclusive dates of project (if less than 30 days)
6. Project Summary
 - a. Rationale or the purpose/objectives of the project and expected impact
 - b. Details of activities (e.g. title, date, location of conference/workshop, names and number of faculty/facilitators/participants)
 - c. Details of acquisition items, if applicable
 - d. Work Plan and Timetable of specific activities with expected outputs per period (for projects lasting 6 months or more)
 - e. Itemized list of expenses/costs
 - f. Total budget
7. Name and signature of Proponent, with contact number, email address, FAX number and date signed
8. Endorsement by Department Chair and date signed

Section 4. Proposal Format

All proposals must conform to the specifications below.

- Paper size A4 paper
- Font typeface Calibri or similar typefaces
- Font size 12 but may be smaller for tables and figures but not less than 8
- Line spacing Single
- Paper margins 1.25" left and bottom, 1" right and top
- No pasted materials

ARTICLE VI PROPOSAL EVALUATION CRITERIA

The approval of proposals is based on the following general criteria. Each proposal must satisfy all the evaluation criteria (Annex A) prior to funding by CHED.

1. Qualifications of proponent/grantee (25%)
2. Alignment with objectives and standards of the COE/COD program (25%)
3. Potential benefits to higher education and national development (25%)
4. Reasonable costs and duration of the institution's designation as a COE/COD in psychology (25%)

ARTICLE VII GRANT ADMINISTRATION


1. The grantee is a COE/COD in psychology which receives a grant from the CHED. The grant is a formal contract or a Memorandum of Agreement (MOA) between the CHED and the grantee regarding the implementation of its projects.

2. The grantee has overall responsibility for the management of the project and its activities, ensuring full adherence to the conditions of the grant as well as compliance with existing government rules.
 - The acquisition of goods and services and other expenditures using CHED grants shall be subject to the procurement procedures consistent with existing government accounting and auditing rules
 - Existing Philippine laws regarding Intellectual Property (IP) shall apply to CHED funded projects, but specific IP rules of the COE/COD must be stated as conditions in the MOA to be signed with CHED
 - In general, a grantee institution is awarded the title to possession of property(ies) acquired through the COE/COD grant, for purposes established in the grant, as manifested by a Memorandum Receipt (MR) issued according to the existing policies of the Higher Education Development Fund (HEDF)

**ARTICLE VIII
EFFECTIVITY**

This Order shall take effect immediately. All higher education institutions identified as Centers of Excellence and Centers of Development in Psychology shall follow the herein guidelines accordingly.

Issued this 12th day of April 2013.



PATRICIA B. LICUANAN, Ph.D.
Chairperson

**COE/COD EVALUATION CRITERIA for FACULTY DEVELOPMENT PROPOSALS
(per proposal)**

NAME OF INSTITUTION (COE/COD): NAME(S) OF PROPONENT:		
PROPOSAL TITLE:		
I. QUALIFICATIONS OF PROPONENT (25 pts) The proponent must qualify according to the requirements of the award categories applied for. If the proponent does not possess the minimum qualifications (0 pts) for the particular award category, the proposal will not be considered further.		
<i>AWARD CATEGORY APPLIED FOR</i>	<i>MINIMUM QUALIFICATIONS</i>	<i>POINTS</i>
FACULTY DEVELOPMENT	Fulltime, tenured faculty of the COE/COD	
	Is/are the faculty full time and tenured? Full time Tenured	 10 10
	Does the faculty have additional qualifications indicating he/she/they can accomplish the activity objectives (if applicable, specify e.g. degree, area of expertise, experience, others)?	+5
	TOTAL	25
II. ALIGNMENT WITH OBJECTIVES AND STANDARDS OF THE COE/COD PROGRAM (25 pts) The COE/COD awards are provided to help achieve the objectives of CHED's COE/COD program: <i>to sustain/develop excellence of higher education institutions (HEIs) by enhancing their teaching, research and service programs.</i> Hence, the proposal must involve activities consistent with the objectives of the award category applied for, either as specified or as defined.		
<i>AWARD CATEGORY DEFINITION</i>	<i>ACTIVITIES</i>	<i>POINTS</i>
FACULTY DEVELOPMENT Activities aim to upgrade faculty KNOWLEDGE, SKILLS and/or COMPETENCIES needed in the advancement of psychology	1. Participation in national and/or international conferences OR 2. Participation in Continuing Professional Education seminars, workshops and/or similar non-degree training OR 3. Others in accordance with definition	
	Is the proposal activity aligned with objectives of COE/COD program? Conference/workshop aligned to directions of COE Faculty is participating/presenting	 5 10/20
	TOTAL	25



III.POTENTIAL BENEFITS TO HIGHER EDUCATION AND NATIONAL DEVELOPMENT (25pts)		
The proposal must involve activities that will promote high quality teaching, research, and/or extension functions in HEIs that will clearly have the potential to positively impact on national development.		
<i>AWARD CATEGORY</i>	<i>CHED PRIORITY AREAS for National Development: Conference Themes/CPE Content</i>	<i>POINTS</i>
FACULTY DEVELOPMENT Activities that promote faculty upgrades resulting in: High quality teaching, high quality research, and/or high quality service programs of HEIs that will impact on national development priority areas	<ol style="list-style-type: none"> 1. Good governance (e.g. human resource devt thru training & professionalization, leadership) 2. Poverty reduction and empowerment of the poor (e.g. job-skills matching programs, gender and devt programs, well-being, resilience) 3. Rapid, equitable, sustainable economic growth related to HEIs (e.g. quality assurance, capacity building, internationalization, industry-academe partnerships in HEIs) 4. Climate change mitigation and adaptation (e.g. environmental psychology, DRRM,) 	
	<p>Is the conference theme or CPE seminar/workshop/training content aligned with any of the CHED Priority Areas above (1, 2, 3, 4 or 5)?</p> <p>Not at all Somewhat Related Yes, Directly</p> <p>TOTAL</p>	<p>0 15-20 21-25 25</p>
IV. REASONABLE COSTS AND DURATION OF THE INSTITUTION'S DESIGNATION AS A COE/COD IN PSYCHOLOGY (25pts)		
The proposal must specify reasonable costs for activities that will be completed within the time period that the HEI is designated as a COE/COD in Psychology.		
<i>AWARD CATEGORY ACTIVITIES</i>	<i>COSTS AND DURATION</i>	<i>POINTS</i>
FACULTY DEVELOPMENT 1.Participation in national and/or international conferences 2. Participation in Continuing Professional Education seminars, workshops and/or similar non-degree training	<p>Allowable costs include travel expenses, accommodation expenses, government <i>per diem</i>, and/or conference/seminar/workshop fees</p> <p>Reasonable costs are based on a survey of (local) rates for allowable costs (at least 3 quotations) and are limited to economy travel, and a maximum of P800.00 <i>per diem</i> (to cover board & lodging)</p> <p>Duration: June 2013 to Dec 2014 (may be subject to revision)</p>	
	<p>Are all the line item costs specified in the budget allowable?</p> <p>No Yes, all</p>	<p>0 5</p>

	Are the specified costs reasonable?	+3-5
	Are the specified costs consistent with similar activities?	+3-5
	Is the requested overall budget reasonable to achieve the objectives of the proposal?	+3-5
	Is the duration specified in the budget sufficient to complete the activities included in the proposal?	+3-5
	TOTAL	25
	GRAND TOTAL	100

**COE/COD EVALUATION CRITERIA FOR RESEARCH PROPOSALS
(per proposal)**

NAME OF INSTITUTION (COE/COD): NAME(S) OF PROPONENT: PROPOSAL TITLE:		
I. QUALIFICATIONS OF PROPONENT. (25 pts) The proponent must qualify according to the requirements of the award categories applied for. If the proponent does not possess the minimum qualifications (0 pts) for the particular award category, the proposal will not be considered further.		
AWARD CATEGORY APPLIED FOR	MINIMUM QUALIFICATIONS	POINTS
RESEARCH		
1. Thesis/Dissertation Grants	1. Fulltime faculty or part-time faculty of the COE/COD who is on a tenured track, currently enrolled, AND with approved thesis/dissertation proposals	
2. Faculty Research Grants	2. Tenured faculty of the COE/COD AND with a research proposal endorsed by the department of psychology of that COE/COD	
	Is/are the faculty full time and tenured? Full time Tenured Does the faculty have additional qualifications indicating he/she/they can accomplish the activity objectives (if applicable, specify e.g. degree, area of expertise, experience, others)? TOTAL	10 10 +5 25
II. ALIGNMENT WITH OBJECTIVES AND STANDARDS OF THE COE/COD PROGRAM (25 pts) The COE/COD awards are provided to help achieve the objectives of CHED's COE/COD program: <i>to sustain/develop excellence of higher education institutions (HEIs) by enhancing their teaching, research and service programs.</i> Hence, the proposal must involve activities consistent with the objectives of the award category applied for, either as specified or as defined.		
AWARD CATEGORY DEFINITION	CHED PRIORITY RESEARCH AREAS FOR PSYCHOLOGY	POINTS
RESEARCH		
Theses/dissertations/research projects that aim to generate new knowledge and technologies for the advancement of psychology, especially in priority research	1. Psychological well-being of Filipinos and Filipino families 2. Psychological issues and processes in education (e.g. bullying, development and learning, education and employment/career fit) 3. Psychological perspectives and approaches to	

areas	disaster risk reduction and management or DRRM (e.g. psychological determinants of vulnerability, risk perception, stress and coping); Environmental Psychology 4. Psychological adaptation to social change and ICT	
	Is the proposal aligned with COE/COD program objectives and research priority areas?	0-15
	Is the proposal well-conceived and organized?	+1-5
	Does the proposal have original/cutting edge ideas that will generate new knowledge for psychology?	+1-5
	TOTAL	25
III. POTENTIAL BENEFITS TO HIGHER EDUCATION AND NATIONAL DEVELOPMENT (25pts) The proposal must involve activities that will promote high quality teaching, research, and/or extension functions in HEIs that will clearly have the potential to positively impact on national development.		
AWARD CATEGORY	CHED PRIORITY AREAS for National Development: Conference Themes/CPE Content	POINTS
RESEARCH Theses/dissertations/research projects that will potentially impact on national development priority areas thru dissemination and/or utilization of research outputs	<ol style="list-style-type: none"> 1. Good governance (e.g. human resource devt thru training & professionalization, leadership) 2. Poverty reduction and empowerment of the poor (e.g. job-skills matching programs, gender and devt programs, well-being, resilience) 3. Rapid, equitable, sustainable economic growth related to HEIs (e.g. quality assurance, capacity building, internationalization, industry-academe partnerships) 4. Climate change mitigation and adaptation (e.g. environmental psychology, DRRM) 	
	Is the proposal aligned with any of the CHED national development priority areas (1, 2, 3, 4)?	
	No/Hardly	0-5
	Somewhat Related	15
	Yes, Directly	16-20
	Is the proposal likely to have research outputs (e.g. knowledge and/or technology) that can be utilized to impact on national devt priority areas?	+5
	TOTAL	25
IV. REASONABLE COSTS AND DURATION OF THE INSTITUTION'S DESIGNATION AS A COE/COD IN PSYCHOLOGY (25pts) The proposal must specify reasonable costs for activities that will be completed within the time period that the HEI is designated as a COE/COD in Psychology.		



AWARD CATEGORY TYPES	COSTS AND DURATION	POINTS
RESEARCH Thesis/Dissertation Grants Faculty Research Grants	Allowable costs include expenses directly related to research activities such as data collection, data analyses, and writing. Reasonable costs are based on government rules on procurement, salaries and honoraria. Thesis/Dissertation grants are limited to a maximum of P30,000.00. Duration: June 2013 to Dec 2014 (may be subject to revision)	
	Are all the line item costs specified in the budget allowable? Are the specified costs reasonable? Are the specified costs consistent with similar activities? Is the requested overall budget reasonable to achieve the objectives of the proposal? Is the duration specified in the budget sufficient to complete the activities included in the proposal? TOTAL	0-5 5 +3-5 +3-5 +3-5 25
	GRAND TOTAL	100



**COE/COD EVALUATION CRITERIA FOR INSTRUCTIONAL MATERIALS, ETC PROPOSALS
(per proposal)**

NAME OF INSTITUTION (COE/COD): NAME(S) OF PROPONENT: PROPOSAL TITLE:		
I. QUALIFICATIONS OF PROPONENT. (25 pts) The proponent must qualify according to the requirements of the award categories applied for. If the proponent does not possess the minimum qualifications (0 pts) for the particular award category, the proposal will not be considered further.		
<i>AWARD CATEGORY APPLIED FOR</i>	<i>MINIMUM QUALIFICATIONS</i>	<i>POINTS</i>
INSTRUCTIONAL MATERIALS, EQUIPMENT AND LIBRARY HOLDINGS	COEs/CODs and/or their Tenured faculty members who are currently teaching, conducting research, and/or applying for a COE/COD faculty research grant	
	Is/are the faculty full time and tenured?	
	Full time	10
	Tenured	10
	Does the faculty have additional qualifications indicating he/she/they can accomplish the activity objectives (if applicable, specify e.g. degree, area of expertise, experience, others)?	+5
	TOTAL	25
II. ALIGNMENT WITH OBJECTIVES AND STANDARDS OF THE COE/COD PROGRAM (25 pts) The COE/COD awards are provided to help achieve the objectives of CHED's COE/COD program: <i>to sustain/develop excellence of higher education institutions (HEIs) by enhancing their teaching, research and service programs.</i> Hence, the proposal must involve activities consistent with the objectives of the award category applied for, either as specified or as defined.		
<i>AWARD CATEGORY DEFINITION</i>	<i>ACTIVITIES</i>	<i>POINTS</i>
INSTRUCTIONAL MATERIALS, EQUIPMENT AND LIBRARY HOLDINGS Learning resources to help support , enhance and/or initiate teaching, research and service programs of HEIs, for the continuous advancement of psychology	1. Development of instructional materials (including books, laboratory manuals, teaching modules, and similar others) relevant to the teaching of psychology	
	2. Acquisition/Upgrading of teaching/research related equipment and facilities, including laboratory teaching/research equipment , psychological tests, audiovisual equipment, computers, computer software, among others	
3. Library upgrading, including printed and digital library collections		

	4. Development of instructional materials for psychology-related courses in the K-12 program	
	Are all of the requested items in the proposal aligned with COE/COD program objectives?	0-15
	Is the proposal well-conceived and organized?	+1-10
	TOTAL	25
III.POTENTIAL BENEFITS TO HIGHER EDUCATION AND NATIONAL DEVELOPMENT (25pts)		
The proposal must involve plans/items that will promote high quality teaching, research, and/or extension functions in HEIs that will clearly have the potential to positively impact on national development.		
<i>AWARD CATEGORY</i>	<i>CHED PRIORITY AREAS for National Development:</i>	<i>POINTS</i>
INSTRUCTIONAL MATERIALS, EQUIPMENT AND LIBRARY HOLDINGS Learning resources to help support , enhance and/or initiate teaching, research and service programs of HEIs that will impact on national development priority areas	<ol style="list-style-type: none"> 1. Good governance (e.g. human resource devt thru training & professionalization, leadership) 2. Poverty reduction and empowerment of the poor (e.g. job-skills matching programs, gender and devt programs, well-being, resilience) 3. Rapid, equitable, sustainable economic growth related to HEIs (e.g. quality assurance, capacity building, internationalization, industry-academe partnerships) 4. Climate change mitigation and adaptation (e.g. environmental psychology, DRRM) 	
	Does the proposal respond to CHED priorities and goals in relation to national development?	0-20
	Does the proposal address a specific national development need (or more)?	+5
	TOTAL	25
IV. REASONABLE COSTS AND DURATION OF THE INSTITUTION'S DESIGNATION AS A COE/COD IN PSYCHOLOGY (25pts)		
The proposal must specify reasonable costs for plans/items that will be completed within the time period that the HEI is designated as a COE/COD in Psychology.		
<i>AWARD CATEGORY ACTIVITIES</i>	<i>COSTS AND DURATION</i>	<i>POINTS</i>
INSTRUCTIONAL MATERIALS, EQUIPMENT AND LIBRARY HOLDINGS Laboratory facilities and equipment Psychological assessment facilities and equipment (e.g. psychological tests) Computers and software	<p>Allowable costs include expenses for items specified as learning resources, and in accordance with the law(s) in relation to intellectual property rights</p> <p>Reasonable costs are based on government rules on procurement of equipment, instructional materials, and library holdings</p> <p>Duration: June 2013 to Dec 2014 (may be subject to</p>	

used for teaching and/or research in psychology Library facilities and holdings including printed and online subscriptions in psychology Other learning resources to upgrade teaching, research, service programs in HEIs	revision)	
	Are all the item costs specified in the budget allowable? No Yes, all Are the specified costs reasonable? Are the specified costs consistent with similar items? Is the requested overall budget reasonable to achieve the objectives of the proposal? Is the duration specified in the budget sufficient to complete the plan included in the proposal? TOTAL	 0 5 +3-5 +3-5 +3-5 +3-5 25
	GRAND TOTAL	100



**COE/COD EVALUATION CRITERIA FOR EXTENSION PROPOSALS
(per proposal)**

NAME OF INSTITUTION (COE/COD): NAME(S) OF PROPONENT: PROPOSAL TITLE:		
I. QUALIFICATIONS OF PROPONENT. (25 pts) The proponent must qualify according to the requirements of the award categories applied for. If the proponent does not possess the minimum qualifications (0 pts) for the particular award category, the proposal will not be considered further.		
<i>AWARD CATEGORY APPLIED FOR</i>	<i>MINIMUM QUALIFICATIONS</i>	<i>POINTS</i>
EXTENSION AND LINKAGES	COEs/CODs and/or their fulltime faculty	
	Does the grantee have the minimum qualifications?	25
	TOTAL	25
II. ALIGNMENT WITH OBJECTIVES AND STANDARDS OF THE COE/COD PROGRAM (25 pts) The COE/COD awards are provided to help achieve the objectives of CHED's COE/COD program: <i>to sustain/develop excellence of higher education institutions (HEIs) by enhancing their teaching, research and service programs.</i> Hence, the proposal must involve activities consistent with the objectives of the award category applied for, either as specified or as defined.		
<i>AWARD CATEGORY DEFINITION</i>	<i>ACTIVITIES</i>	<i>POINTS</i>
EXTENSION AND LINKAGES		
Activities that provide technical expertise and assistance to other agencies/institutions and/or promote the discipline of psychology thru linkages with other HEIs	<ol style="list-style-type: none"> Lectures/seminars/workshops to improve competencies in teaching and/or research in psychology in other HEIs Development of teaching modules and materials for psychology related-courses and/or training of teachers of psychology related- courses for other HEIs and/or public schools for the K-12 program 	
	Are all of the requested items in the proposal aligned with COE/COD program objectives?	0-15
	Is the proposal well-conceived and organized?	+1-10
	TOTAL	25
III. POTENTIAL BENEFITS TO HIGHER EDUCATION AND NATIONAL DEVELOPMENT (25pts) The proposal must involve activities that will promote high quality teaching, research, and/or extension functions in HEIs that will clearly have the potential to positively impact on national development.		

AWARD CATEGORY	CHED PRIORITY AREAS for National Development:	POINTS
EXTENSION AND LINKAGES Activities that provide technical expertise and assistance to other agencies/institutions and/or promote linkages with other HEIs, and that will impact on national development priority areas	1. Good governance (e.g. human resource devt thru training & professionalization, leadership) 2. Poverty reduction and empowerment of the poor (e.g. job-skills matching programs, gender and devt programs, well-being, resilience) 3. Rapid, equitable, sustainable economic growth related to HEIs (e.g. quality assurance, capacity building, internationalization, industry-academe partnerships) 4. Climate change mitigation and adaptation (e.g. environmental psychology, DRRM)	
	Does the proposal respond to CHED priorities and goals in relation to national development? Does the proposal address a specific national development need (or more)? TOTAL	0-20 +5 25
IV. REASONABLE COSTS AND DURATION OF THE INSTITUTION'S DESIGNATION AS A COE/COD IN PSYCHOLOGY (25pts) The proposal must specify reasonable costs for plans/items that will be completed within the time period that the HEI is designated as a COE/COD in Psychology.		
AWARD CATEGORY ACTIVITIES	COSTS AND DURATION	POINTS
EXTENSION AND LINKAGES Lectures/seminars/workshops to improve competencies in teaching and/or research in psychology in other HEIs Development of teaching modules and materials for psychology related-courses and/or training of teachers of psychology related- courses for other HEIs and/or public schools for the K-12 program	Allowable costs include travel expenses, accommodation expenses, government <i>per diem</i> for facilitators, and/or food and materials for participants Reasonable costs are based on a survey of (local) rates for allowable costs (at least 3 quotations) and are limited to economy travel, and a maximum of P800.00 <i>per diem</i> (to cover board & lodging) Duration: June 2013 to Dec 2014 (may be subject to revision)	
	Are all the item costs specified in the budget allowable? No Yes, all Are the specified costs reasonable? Are the specified costs consistent with similar items?	 0 5 +3-5 +3-5

	Is the requested overall budget reasonable to achieve the objectives of the proposal?	+3-5
	Is the duration specified in the budget sufficient to complete the plan included in the proposal?	+3-5
	TOTAL	25
	GRAND TOTAL	100

