



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER

NO. 57

Series of 2007

**SUBJECT: REVISED IMPLEMENTING GUIDELINES ON
THE ADMINISTRATION OF AND AWARDS
FROM THE HIGHER EDUCATION
DEVELOPMENT FUND (HEDF)**

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In accordance with the pertinent provisions of Republic Act No. 7722, otherwise known as the "Higher Education Act of 1994" and by virtue of en banc Resolution No. 800-2007 adopted by the Commission during its 306th Commission En Banc Meeting held on November 12, 2007, the following Implementing Guidelines on the Administration of and Awards from the Higher Education Development Fund (HEDF) is hereby adopted and promulgated, thus:

GENERAL POLICY

TITLE:

These Guidelines shall be known as the "REVISED IMPLEMENTING GUIDELINES ON THE ADMINISTRATION OF AND AWARDS FROM THE HIGHER EDUCATION DEVELOPMENT FUND (HEDF)".

POLICY STATEMENT AND PURPOSE:

Pursuant to the pertinent and provisions of Republic Act (RA) No. 7722, otherwise known as the "Higher Education Act of 1994", for the purpose of promoting quality education, rationalization of tertiary education, and maximization of resources, there is a need to develop policies, system and plans to attain these objectives. These revised implementing guidelines are issued to ensure the efficient, economical and effective implementation of said Guidelines on the Administration of and Awards from the Higher Education Development Fund (HEDF).

LEGAL BASIS:

These guidelines issued shall implement Section 10 of Republic Act 7722, otherwise known as the "Higher Education Act of 1994", which established the Higher Education Development Fund that comes from both Government and Private sector contributions, "established exclusively for the strengthening of higher education in the entire country."

The Fund shall have the following particular objectives:

1. To finance the development of academic programs in cutting edge disciplines;
2. To direct and support Research, Development and Extension (RDE) towards generation and application of new knowledge and technologies;
3. To improve the quality of higher education through effective quality assurance systems and through targeted interventions; and
4. To improve higher education management capacities and information systems.

DEFINITION OF TERMS:

Higher Education Development Fund (HEDF) - the Fund established exclusively for the strengthening of higher education in the entire country contributed from both government and non-government sources and under the administration of the Commission on Higher Education.

SPECIFIC GUIDELINES:

The implementation of the Guidelines shall be governed by existing pertinent policies, rules, regulations and procedures decided and still to be later formulated by the Commission en banc as well as the usual accounting and auditing rules and regulations of the Commission on Audit (COA).

1. Management and Administration of the Higher Education Development Fund – (Sec. 11, R.A. 7722)

- 1.1 The Fund shall be administered by the Commission.
- 1.2 For sound and judicious management of the Fund, the Commission shall appoint a reputable government financial institution as portfolio manager of the Fund.
- 1.3 No part of the seed capital of the Fund, including earnings thereof, shall be used to underwrite overhead expenses for administration.

1.4 Unless otherwise stipulated by the private donor, only earnings of private contributions shall be used for administrative expenses;

1.5 The Fund shall be utilized equitably according to regions and programs.

2. Organization and Staffing -

2.1 The Commission shall appoint and organize and separate staff, independent administratively and budgetarily separate from the Commission Secretariat.

3. Uses of HEDF

3.1 Priority Programs

The Commission has made the Fund available to qualified institutional or individual applicants for activities/projects/programs in any of the following priority areas:

Priority Areas	Programs/Projects
Research and graduate scholarships	<ul style="list-style-type: none">* Research on cutting edge disciplines and programs* Research on education technologies* R & D for sustainable development* Integrated Research Utilization program* Human resources and skills mapping* Information packaging and dissemination: publication, seminars, workshops, conferences/fora* Graduate scholarships/fellowships (i.e. thesis/dissertation grants, research fellowships and support for paper presentations)
Quality assurance and upgrading	<ul style="list-style-type: none">* Higher Education Development Project (HEDP)<ul style="list-style-type: none">- PSG formulation and enforcement- International benchmarking- Accreditation- Institutional Quality Assurance Monitoring and Evaluation (IQUAME)- Faculty Development Program

- * Centers of Excellence (COE)/Centers of Development (COD) Program
- * Internationalization Program
- * Pre-baccalaureate Program
- * Academic Excellence Awards

Management and information development

- * HEDP
 - SUC Rationalization
 - Higher Education Management Information Systems (HEMIS) Including Graduate Tracer Studies and Labor Market Information System
- * CHEDlink
- * Project Development, Monitoring and Evaluation

3.2 Allocation

Priority Areas	Percentage Allocation
Research and Graduate Scholarships	40%
Quality Assurance and Upgrading	40%
Management and Information Systems Development	20%
Total	100%

4. *Conditions imposed by the Commission*

4.1. The Fund shall be used exclusively for improving higher education programs and institutions. Higher education institutions comprise public and private institutions of higher learning, while higher education programs refer to those, which directly relate to instruction and research initiatives of public and private colleges and universities.

4.2. Program areas and specific courses which have been defined by the Commission as priority programs/courses relevant to the development of world-class scholarship and national development shall be supported by the Fund. Research areas that may be supported by the Fund shall include:

- (1) those which directly respond to meeting the needs of the country's agro-industrialization and other thrusts for sustainable development;
- (2) those which are geared towards enhancing academic programs and education technologies;

(3) research projects that are intended to improve overall efficiency and effectiveness of higher education systems and institutions in general, shall also be given priority funding assistance.

4.3 In granting financial support to public and private higher education institutions, the accreditation status of programs or the accreditation needs of said institutions shall be considered.

4.4 For private higher education institutions, their programs or course offerings must be duly authorized or recognized by the Commission, they must have fully complied with the quality standards prescribed by the Commission as shown by the results of monitoring and quality assessments in the school year immediately preceding their application for financial assistance, and their programs within the priority thrusts of the Commission.

4.5 In the case of public chartered or non-chartered institutions of higher learning, their programs and course offerings must fully conform with established general and specific quality standards set for a particular program or course as shown by the results of quality assessments and evaluation conducted by a panel or experts of the Commission.

4.6 For both public and private higher education institutions, all required documentations must be submitted in full before processing for award.

4.7 At least 5% of the program/project cost shall be allocated for monitoring and evaluation purposes.

6. *Effectivity*

This policy shall take effect upon its approval by the Commission *en banc*.

Pasig City, Philippines, 23 November 2007.


ROMULO L. NERI
Chairman