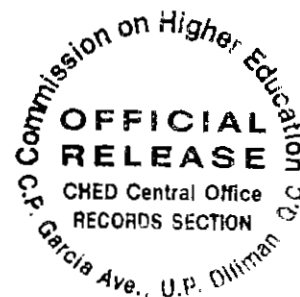




Republic of the Philippines
 OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION



CHED MEMORANDUM ORDER
No. 10
Series of 2015

SUBJECT: AMENDMENT TO CMO NO. 24, SERIES OF 2012, ENTITLED "CRITERIA AND IMPLEMENTING GUIDELINES FOR THE IDENTIFICATION, SUPPORT AND DEVELOPMENT OF CENTERS OF EXCELLENCE (COES) AND CENTERS OF DEVELOPMENT (CODS) FOR THE MUSIC PROGRAM"

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In accordance with the pertinent provisions of Republic Act No. 7722, otherwise known as the "Higher Education Act of 1994," and for the purpose of establishing Centers of Excellence (COEs) and Centers of Development (CODs) that serve as potent catalysts in Music education needed for the development of world-class scholarships, nation building and national development, the criteria and implementing guidelines for the identification, support and development of COEs and CODs for the Music program as embodied in CHED Memorandum (CMO) No. 55, series of 2006 and CHED Memorandum Order No. 24, series of 2012 shall be adopted. Per Commission *en Banc* Resolution No. 139-2015, dated March 30, 2015, the Annex of CMO No. 24, series of 2012 is hereby amended as follows:

"Annex"

Criteria for the Selection of Centers of Excellence (COEs) and Centers of Development (CODs) for the Music Program

A. Qualitative Criteria

CRITERIA	OPERATIONAL INDICATORS	INDICATORS OF COMPLIANCE (SUPPORTING DOCUMENTS)
I. MUSIC PERFORMANCE PROGRAMS		
A. Technical Competency	➤ High level of competence with repertoire covering all historical/stylistic periods	➤ Recital programs ➤ Repertoire requirement list ➤ Exam requirement ➤ Program curricula ➤ OBE Syllabi ➤ Excerpts from concert programs ➤ Newspaper clippings and other announcements
B. Comprehensive Literature and repertoire	➤ Course requirements cover the different periods/styles	
C. Breadth of course/program offerings	➤ Wide range and variety of course offerings	
D. Performing groups	➤ At least 3 active performing groups in international/national/local scene and 3 other schools or community based performing groups.	

CRITERIA	OPERATIONAL INDICATORS	INDICATORS OF COMPLIANCE (SUPPORTING DOCUMENTS)
II. INSTRUCTIONAL QUALITY		
A. Program Administration	<ul style="list-style-type: none"> ➤ Dean should have a graduate degree in Music and at least 5 years academic administrative experience ➤ Chair/Program Coordinator should have a relevant graduate degree in Music and at least 2 years teaching experience 	<ul style="list-style-type: none"> ➤ Curriculum vitae ➤ Certificate of appointment ➤ Transcript of records ➤ Diploma
B. Faculty	<ul style="list-style-type: none"> ➤ At least 5 full-time faculty members with relevant graduate degree in Music. ➤ At least 70% of the faculty members should have master's degree in Music ➤ All faculty members should have at least a Bachelor's degree in Music ➤ Average rating of all faculty members in student evaluation should at least be 4 in the scale of 5 	<ul style="list-style-type: none"> ➤ Curriculum vitae ➤ Certificate of appointment ➤ Transcript of records ➤ Diploma ➤ Current enrollment list/figures
C. Curriculum	<ul style="list-style-type: none"> ➤ Substantive coverage of the discipline in the undergraduate programs as agreed upon by the members of the Technical Committee for Music ➤ Active graduate program in music 	<ul style="list-style-type: none"> ➤ Program curricula ➤ OBE Syllabi
D. Laboratory, Facilities, and Equipment	<ul style="list-style-type: none"> ➤ Adequate rehearsal studios, classrooms, performance venues/assembly halls ➤ Adequate audio visual and other equipment for instruction ➤ Adequate number of pianos and other musical instruments in fine playing condition 	<ul style="list-style-type: none"> ➤ Floor plan and description of facilities vis-a-vis number of students enrolled
E. Library	<ul style="list-style-type: none"> ➤ Updated books for all courses ➤ Basic journals in the music field ➤ Collection of music scores/manuscripts ➤ Collection of music CDs, DVDs and other sound/video recordings 	<ul style="list-style-type: none"> ➤ List of updated books ➤ Official receipts for the subscription of e-journals and music databases ➤ Documentation of personal collection of faculty, if any ➤ Report of librarian on student usage



CRITERIA	OPERATIONAL INDICATORS	INDICATORS OF COMPLIANCE (SUPPORTING DOCUMENTS)
F. I.T. Capability	<ul style="list-style-type: none"> ➤ Instruction in I.T. applications in music ➤ Student access to I.T. 	<ul style="list-style-type: none"> ➤ Availability of WIFI or LAN ➤ Report of I.T. Head on usage of facilities
G. Student Support System	<ul style="list-style-type: none"> ➤ Student services (advising and counseling, clinic services) ➤ Financial aid/scholarship programs, work placement ➤ Student facilities: lounge, study areas, lockers and other facilities 	<ul style="list-style-type: none"> ➤ University report/documentation
H. Undergraduate/ Graduate profile	<ul style="list-style-type: none"> ➤ Sustained student enrollment over 5 years in different programs 	<ul style="list-style-type: none"> ➤ Enrollment database
I. Alumni/Alumnae Tracer Study/ Employment of Graduate	<ul style="list-style-type: none"> ➤ The school should have available database of their graduates and their employment ➤ Significant number of alumni have professional and academic achievements 	<ul style="list-style-type: none"> ➤ College/school database on tracer studies ➤ Citations of alumni in newspapers and other programs
III. MUSIC PERFORMANCES/CREATIVE WORKS/RESEARCH AND PUBLICATIONS		
A. Research Unit and Facilities/Performance Venue	<p>Must have:</p> <ul style="list-style-type: none"> ➤ Adequate concert venues, recital halls, performance spaces ➤ Audio and video recording capability ➤ Concert-performance standard piano, other musical instruments and other production equipment ➤ Research unit/office ➤ Research facilities 	<ul style="list-style-type: none"> ➤ MOA/documentation or regular CDs
B. Pool of Qualified Faculty	<p>Faculty members are active:</p> <ul style="list-style-type: none"> ➤ as music professionals over the last 5 years ➤ in music research with current research work 	<ul style="list-style-type: none"> ➤ Curriculum vitae ➤ Portfolio within the last 3 years ➤ Certification of research undertaking
C. Research/Performance Policy	<p>Presence of:</p> <ul style="list-style-type: none"> ➤ Institutionalized policies and standards to assure quality in performances ➤ Research policies that assure protection of intellectual rights, ethical standards and other standards in the music profession 	<ul style="list-style-type: none"> ➤ Research policy manual ➤ Description of school performance relating to standards in the music profession
D. Research/ Performance Agenda	<p>Presence of:</p> <ul style="list-style-type: none"> ➤ Regular calendar of concerts/performances by 	<ul style="list-style-type: none"> ➤ copy of the research/performance agenda



CRITERIA	OPERATIONAL INDICATORS	INDICATORS OF COMPLIANCE (SUPPORTING DOCUMENTS)
	<p>the school's official performing groups</p> <ul style="list-style-type: none"> ➤ Music research agenda with attainable target outputs 	
<p>E. Publication and Presentation in Conferences/Music Performances</p>	<p>Undertaking of:</p> <ul style="list-style-type: none"> ➤ Major performances/ concerts by performing groups ➤ Major performance/concert by student/faculty ➤ Solo concert performances or by performing groups, faculty or students outside of school campus within the past year ➤ Commissioned creative work <p>Must have:</p> <ul style="list-style-type: none"> ➤ Publication of music research/creative work by educational or cultural institution or an established publisher ➤ Publication in a peer-reviewed/accredited journal ➤ Presentation in conferences 	<ul style="list-style-type: none"> ➤ Documentations of performances ➤ copy of the title page/table of contents and abstracts of publication, proceedings, and proofs of creative works
<p>F. Student Research</p>	<ul style="list-style-type: none"> ➤ Thesis requirement ➤ Course requirement 	<ul style="list-style-type: none"> ➤ Cover page of research/thesis with abstract ➤ Signed by the thesis adviser
<p>G. Research/ Performance Budget</p>	<ul style="list-style-type: none"> ➤ Approximately P2,000.00 per music student 	
IV. EXTENSION AND LINKAGES		
<p>A. community/Non-Academic Linkages</p>	<ul style="list-style-type: none"> ➤ The college should maintain linkages with national/ international schools through faculty/student exchange programs, consortia, and other collaborative activities 	<ul style="list-style-type: none"> ➤ Copies of MOA, MOU ➤ Some samples of supporting documents to be submitted
<p>B. Academic Linkages, Consortia</p>	<ul style="list-style-type: none"> ➤ The college/ department should have an established community service program geared towards the promotion and development of music 	
<p>C. Extension and Outreach Programs</p>	<ul style="list-style-type: none"> ➤ Documentation of activities 	<ul style="list-style-type: none"> ➤ Annual reports
V. INSTITUTIONAL QUALIFICATIONS		
<p>A. Mission/Vision/Goals/Objectives</p>	<ul style="list-style-type: none"> ➤ Fully integrated into in school's program of music instruction, performance and 	<ul style="list-style-type: none"> ➤ Proof of constituents (faculty, staff, students) awareness



CRITERIA	OPERATIONAL INDICATORS	INDICATORS OF COMPLIANCE (SUPPORTING DOCUMENTS)
	research or substantive integration into the school's program of music instruction, performance and research	
B. National/International Recognition	<ul style="list-style-type: none"> ➤ School is given recognition for achievement by a national international body ➤ Performing group, faculty or student is given recognition by a national or international institution or agency ➤ Other prestigious awards or recognition 	➤ Copies of the certificates/recognitions

B. Quantitative Criteria

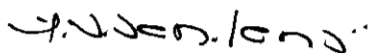
CRITERIA	RATING (POINTS)	
<u>I. MUSIC PERFORMANCE PROGRAMS</u>		25
A. Technical Competency	5	
B. Comprehensive Literature and Repertoire	5	
C. Breadth of Course/Program Offering	5	
D. Performing Groups	10	
<u>II. INSTRUCTIONAL QUALITY</u>		40
A. Program Administration	4	
B. Faculty	10	
C. Curriculum	10	
D. Laboratory, Facilities and Equipment	5	
E. Library	5	
F. IT Capability	2	
G. Student Support System	2	
H. Undergraduate/Graduate Profile	1	
I. Alumni/Alumnae Tracer Study/Employment of Graduates	1	
<u>III. MUSIC PERFORMANCE, CREATIVE WORKS/RESEARCH AND PUBLICATIONS</u>		20
A. Research Unit And Facilities/Performance Venue	4	
B. Pool of Qualified Faculty	4	
C. Research/Performance Policy	2	
D. Research/Performance Agenda	2	
E. Publications and Presentation in Conferences/Music Performances	5	
F. Research/Performance Budget	3	
<u>IV. EXTENSION AND LINKAGES</u>		10
A. Community/Non-Academe Linkages	3	
B. Academic Linkages, Consortia	3	
C. Extension and Outreach Programs	4	



V. INSTITUTIONAL QUALIFICATIONS		5
A. Mission/Vision/Goals/ Objectives	3	
B. National/International Recognition	2	
	TOTAL	100

This Order containing the above amendments shall take effect immediately and shall remain in force and effect until revoked or further amended.

Issued this 13th day of April 2015, Quezon City, Philippines


RUPERTO S. SANGALANG, Ph.D.
 Commissioner
 Officer-In-Charge, Office of the Chairperson
 April 6-17, 2015

