



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
BIDS AND AWARDS COMMITTEE
BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg., CP
Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: bacsecretariat@ched.gov.ph

BAC RESOLUTION NO. 2020-003

"Recommendation to award the contract to REY D. LUKBAN ELECTRICAL SERVICES for the procurement of service provider for the monthly preventive maintenance of twelve (12) Dry Type Transformers and cleaning of all EE Rooms in HEDC Building"

WHEREAS, the Bids and Awards Committee (BAC) deliberated on the approved Purchase Request (PR) from the Administrative, Financial and Management Services (AFMS) per approved Project Procurement Management Plan (PPMP) / Annual Procurement Plan (APP) for FY 2020;

WHEREAS, the approved Annual Procurement Plan (APP) included the Project Procurement Management Plan (PPMP) of the Administrative, Financial and Management Services (AFMS) for the **procurement of service provider for the monthly preventive maintenance of twelve (12) Dry Type Transformers and cleaning of all EE rooms in HEDC Building** with an Approved Budget for the Contract (ABC) amounting to **One Hundred Forty Four Thousand Pesos (P144,000.00)** and **"Small Value Procurement under Negotiated Procurement"** was approved as the appropriate alternative method of procurement to be adopted under Section 53.9 of the revised IRR of the RA 9184;

WHEREAS, the BAC Secretariat posted the opportunity at the website of PhilGEPS (www.philgeps.net) on October 22, 2019 continuously for three (3) days and invited three (3) prospective service providers namely: (a) TRADE VENTURE INTERNATIONAL CORPORATION, (b) A4V TECHNICAL AND INDUSTRIAL CORPORATION, and (c) REY D. LUKBAN ELECTRICAL SERVICES on October 22, 2019. However, TRADE VENTURE INTERNATIONAL CORPORATION did not submit its quotation;

WHEREAS, on November 4, 2019 regular BAC meeting, the BAC with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation of the two (2) sealed quotations received found the following;

SUPPLIER	QUOTATION AMOUNT	REMARKS
A4V TECHNICAL AND INDUSTRIAL CORPORATION	P97,208.00	complying
REY D. LUKBAN ELECTRICAL SERVICES	P116,400.00	complying

WHEREAS, the BAC upon deliberation resolved to declare **A4V TECHNICAL AND INDUSTRIAL CORPORATION** with the **Lowest Calculated Quotation** subject to validation of documents and ocular inspection;

BAC RESOLUTION NO. 2020-003

WHEREAS, the BAC with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) together with the BAC Secretariat and the end-user, upon **validation of documents and ocular inspection** on December 5 & 18, 2019, found **A4V TECHNICAL AND INDUSTRIAL CORPORATION** non-responsive based from the following findings:

- (1) It does not have an existing office on the address provided in its submitted documents;
- (2) It did not inform Sta. Rosa Municipal Office – Business Permits and Licensing Office during renewal of its business permit that they are no longer holding office in Sta. Rosa, Laguna.

WHEREAS, Section 34.2 of the 2016 revised IRR of RA 9184 states "Failure to submit any of the post qualification requirements on time, or a finding against the veracity thereof, shall disqualify the bidder for award";

WHEREAS, on December 23, 2019 special BAC meeting, the BAC, based from the findings during the post qualification and in reference to Section 34.2 of the 2016 revised IRR of RA 9184, upon deliberation, resolved to declare **A4V TECHNICAL AND INDUSTRIAL CORPORATION** as **disqualified** and to conduct the **validation of documents and ocular inspection** on the second lowest calculated quotation, **REY D. LUKBAN ELECTRICAL SERVICES**;

WHEREAS, on January 10, 2020 regular BAC meeting, the BAC with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) together with the BAC Secretariat and the end-user, upon **validation of documents and ocular inspection** conducted on December 27, 2019 found **REY D. LUKBAN ELECTRICAL SERVICES** responsive with the eligibility and technical requirements of the bid;

WHEREAS, the BAC upon motion duly seconded resolved to recommend the award to:

SUPPLIER	CONTRACT AMOUNT	REMARKS
REY D. LUKBAN ELECTRICAL SERVICES	P116,400.00	Lowest Calculated and Responsive Quotation

WHEREFORE, RESOLVE AS IT IS HEREBY RESOLVED, that the Bids and Awards Committee hereby recommends for approval the award of the contract to **REY D. LUKBAN ELECTRICAL SERVICES** in the total amount of **One Hundred Sixteen Thousand Four Hundred Pesos (P116,400.00)** for the **procurement of service provider for the monthly preventive maintenance of twelve (12) Dry Type Transformers and cleaning of all EE rooms in HEDC Building.**

BAC RESOLUTION NO. 2020-003

Done this 10th day of January 2020, BAC Room, 2/F Higher Education Development Center (HEDC) Building, C.P Garcia, Diliman, Quezon City.

Bids and Awards Committee


ATTY. MICHELLE DIANA P. MANIWANG-BASA
Member

(on leave)
ATTY. SEPTON A. DE LA CRUZ
Member


DIR. NELSON G. CAINGHOG
Member


DIR. LUISA S. VALENCIA
Member

(on official business)
ATTY. LILY FREIDA M. MILLA
Vice Chair


ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chairperson



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[Handwritten signatures]

BAC RESOLUTION NO. 2020-003

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WHEREAS, the BAC upon motion duly seconded resolved to recommend the award to:

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REY D. LUKBAN ELECTRICAL SERVICES	P116,400.00	Lowest Calculated and Responsive Quotation

WHEREFORE, RESOLVE AS IT IS HEREBY RESOLVED, that the Bids and Awards Committee hereby recommends for approval the award of the contract to **REY D. LUKBAN ELECTRICAL SERVICES** in the total amount of **One Hundred Sixteen Thousand Four Hundred Pesos (P116,400.00)** for the **procurement of service provider for the monthly preventive maintenance of twelve (12) Dry Type Transformers and cleaning of all EE rooms in HEDC Building.**


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(on leave)
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Vice Chair


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Chairperson



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
BIDS AND AWARDS COMMITTEE
Notice of Award
NO. 2020-01-012

January 21, 2020

MS. RICHEL LUKBAN-GINES
Authorized Representative
REY D. LUKBAN ELECTRICAL SERVICES
Purok 2A Brgy. Anahaw, Labo
Camarines Norte
Tel no. 0949-1293882


Dear **Ms. Gines**:

We are pleased to inform you that your quotation for the **Procurement of service provider for the monthly preventive maintenance of twelve (12) Dry Type Transformers and cleaning of all EE rooms in HEDC Building** in the total amount of **One Hundred Sixteen Thousand Four Hundred pesos (P116,400.00)** is hereby accepted.

In this regard, may we invite you or your authorized representative to this office within ten (10) calendar days upon receipt of this Notice to sign the corresponding Job Order contract.

Very truly yours,


J. PROSPERO E. DE VERA III, DPA
Chairman 

Received by: 

Date: _____

NOA No. 2020-01-012 for REY D. LUKBAN ELECTRICAL SERVICES
BAC Reso No. 2020-003 dated January 10, 2020
PR No. 2019-1018-538
Prepared by YMadlangsakay



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

JOB ORDER CONTRACT

Job Order No.: 2020-02-006

Date: February 5, 2020

MS. RICHEL D. LUKBAN-GINES

Owner/Manager

REY D. LUKBAN ELECTRICAL SERVICES

#23C Makapagkawangawa Street Sikatuna Village
Quezon City

Contact No. 0949-1293882 / 0920-9832237

Email address: Richel_Lukban75@yahoo.com

Dear Ms. Lukban-Gines:

This is to inform you that your total offer of **One Hundred Sixteen Thousand Four Hundred Pesos (P116,400.00)** for the procurement of service provider for the monthly preventive maintenance of twelve (12) Dry Type Transformers and cleaning of all EE rooms in HEDC Building in accordance with the attached quotation is hereby accepted. This acceptance, however, is subject to the following:

1. That all work shall be in the best workmanship possible for the monthly maintenance of the following:
 - a. 1 unit of 225 KVA at EE-1 G/F
 - b. 1 unit of 150 KVA at EE-1 G/F
 - c. 1 unit of 112.5 KVA at EE-1 G/F
 - d. 1 unit of 50 KVA at EE-1 G/F
 - e. 1 unit of 75 KVA at EE-2 G/F
 - f. 1 unit of 112.5 KVA at EE-2 G/F
 - g. 1 unit of 150 KVA at EE-2 G/F
 - h. 1 unit of 225 KVA at EE-3 2/F
 - i. 1 unit of 112.5 KVA at EE-4 2/F
 - j. 1 unit of 150 KVA at EE-5 3/F
 - k. 1 unit of 225 KVA at EE-6 3/f
 - l. 1 unit of 112.5 KVA at EE-7 4/F
2. That the work shall be done according to the requirements/specifications stated in the scope of works as follows:
 - a. Checking and Testing of current loading
 - b. Cleaning of every EE-room and transformers
 - c. Taking temperature of every transformer
 - d. Wire megger testing from ATS to transformers and
 - e. To recommend what possible corrective measures should be taken
3. That the work shall be finished in not more than the calendar days per monthly preventive maintenance;
4. That in case the calendar days per month are exceeded, a penalty of one tent (1/10) of one percent (1%) of the total amount of the contract shall be imposed for everyday of delay;
5. In case of failure to finish the work as stipulated in the Job Order, a liquidated damage of one tenth of one percent (.001) of the total amount shall be charged on the unfinished portion of work, reckoned from the contractor's receipt of the Job Order up to that day/date of the contractor's receipt of the Owner's Notice of Termination. The Owner reserves the right to enter

BAC Resolution No. 2020-003 dated January 10, 2020

NOA No. 2020-01-012 dated January 21, 2020

Page 1 of 2

JOB ORDER NO.: 2020-02-006

into another contract to finish the work charging to delinquent contractor the difference in cost, if any;

6. That this contract is subject to warranty against mechanical defects and workmanship for sixty (60) calendar days from the date of final acceptance.
7. That this transaction is subject to government accounting and auditing rules and regulations.


If the terms and conditions stipulated above are amenable to you, kindly signify your acceptance by signing on the space provided below.


Very truly yours,



J. PROSPERO E. DE VERA III, DPA
Chairman



Accepted:	Funds Available:	P 116,400.00
	 MIRIAM V. MIRANDA Chief Accountant Accounting Division	


2-21-20

DEC 2020 - 02 - 00645, P 114,400.00

