



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
**BIDS AND AWARDS COMMITTEE**  
BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg., CP  
Garcia Avenue, UP Diliman, Quezon City  
Website: <http://www.ched.gov.ph> email: [bacsecretariat@ched.gov.ph](mailto:bacsecretariat@ched.gov.ph)

**BAC RESOLUTION NO. 2020-020**

*"Recommendation to award the contract to ST. FRANCIS SQUARE DEPARTMENT STORE for the procurement of service provider for the Call and Text Cards for the use of CHED Officials and Employees for the Year 2020"*

**WHEREAS**, the Bids and Awards Committee (BAC) deliberated on the approved Purchase Request (PR) from the Administrative, Financial and Management Services (AFMS) per approved Project Procurement Management Plan (PPMP) / Annual Procurement Plan (APP) for FY 2020;

**WHEREAS**, the approved Annual Procurement Plan (APP) included the Project Procurement Management Plan (PPMP) of the Administrative, Financial and Management Services (AFMS) for the **procurement of service provider for the Call and Text Cards for the use of CHED Officials and Employees for the Year 2020** with an Approved Budget for the Contract (ABC) amounting to **Six Hundred Ninety Three Thousand Three Hundred Sixty Pesos (P693,360.00)** and **"Small Value Procurement under Negotiated Procurement"** was approved as the appropriate alternative method of procurement to be adopted under Section 53.9 of the revised IRR of the RA 9184;

**WHEREAS**, the BAC Secretariat posted the opportunity at the website of PhilGEPS ([www.philgeps.net](http://www.philgeps.net)) on November 6, 2019 continuously for six (6) days and invited three (3) prospective service providers namely: (a) CARD SHOPPE – STARMALL MANDALUYONG, (b) PHIL-MAR TRADING, and (c) ST. FRANCIS SQUARE DEPARTMENT STORE on November 6, 2019. However, CARD SHOPPE – STARMALL MANDALUYONG and PHIL-MAR TRADING did not submit their quotations;

**WHEREAS**, on November 12, 2019 special BAC meeting, the BAC with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation of the two (2) sealed quotations received found the following;

SERVICE PROVIDER	REMARKS
ST. FRANCIS SQUARE DEPARTMENT STORE	<b>not complying</b> – failure to comply some technical specifications stated in the RFQ specifically the delivery and mode of payment and non-submission of Secretary's Certificate to support its Omnibus Sworn Statement
VECTRON TRADE CORPORATION	<b>not complying</b> – failure to comply some technical specifications stated in the RFQ specifically the delivery and mode of payment

**WHEREAS**, the Bids and Awards Committee (BAC) instructed the BAC Secretariat to **re-post** the aforementioned procurement and to **re-invite** at least three (3) prospective service providers;

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BAC Secretariat

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BAC Secretariat

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BAC Secretariat

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BAC Secretariat

**BAC RESOLUTION NO. 2020-020**

**WHEREAS**, the BAC Secretariat posted the opportunity at the website of PhilGEPS ([www.philgeps.net](http://www.philgeps.net)) on November 18, 2019 continuously for four (4) days and invited three (3) prospective service provider namely: (a) CARD SHOPPE – STARMALL MANDALUYONG, (b) PHIL-MAR TRADING, and (c) ST. FRANCIS SQUARE DEPARTMENT STORE on November 18, 2020. However, CARD SHOPPE – STARMALL MANDALUYONG did not submit their quotation;

**WHEREAS**, on November 26, 2019 regular BAC meeting, the BAC with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation of the two (2) sealed quotations received found the following;

SERVICE PROVIDER	QUOTATION AMOUNT	REMARKS
ST. FRANCIS SQUARE DEPARTMENT STORE		<b>not complying</b> –non-submission of Secretary's Certificate to support its Omnibus Sworn Statement
PHIL-MAR TRADING	P693,360.00	<b>complying</b>

**WHEREAS**, the BAC upon deliberation resolved to declare **PHIL-MAR TRADING** with the **Single Calculated Quotation** subject to validation of documents and ocular inspection;

**WHEREAS**, on January 15, 2020 regular BAC meeting, the TWG-OGS reported to the BAC that they were not able to validate the legal documents of **PHIL-MAR TRADING** since it failed to present its legal documents within the prescribed period;

**WHEREAS**, Section 34.2 of the 2016 revised IRR of RA 9184 states "<sup>xxx</sup>...*Failure to submit any of the post-qualification requirements on time, or a finding against veracity thereof, shall disqualify the bidder for award...*"<sup>xxx</sup>"

**WHEREAS**, the BAC, considering the report of the TWG-OGS and the above provision, resolved to declare **PHIL-MAR TRADING not responsive** with the eligibility and technical requirements of the bid;

**WHEREAS**, the Bids and Awards Committee (BAC) instructed the BAC Secretariat to **re-post** the aforementioned procurement and to **re-invite** at least three (3) prospective service providers;

**WHEREAS**, the BAC Secretariat posted the opportunity at the website of PhilGEPS ([www.philgeps.net](http://www.philgeps.net)) on January 21, 2020 continuously for three (3) days and invited three (3) prospective service provider namely: (a) CARD SHOPPE – STARMALL MANDALUYONG, (b) PHIL-MAR TRADING, and (c) ST. FRANCIS SQUARE DEPARTMENT STORE on January 21, 2020. However, CARD SHOPPE – STARMALL MANDALUYONG and PHIL-MAR TRADING did not submit their quotations;

*Handwritten signatures and initials:*  
A signature on the left, a checkmark-like mark in the center, and a signature on the right.

**BAC RESOLUTION NO. 2020-020**

**WHEREAS**, on February 5, 2020 regular BAC meeting, the BAC with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation of the lone sealed quotation received found the following;

<b>SERVICE PROVIDER</b>	<b>QUOTATION AMOUNT</b>	<b>REMARKS</b>
ST. FRANCIS SQUARE DEPARTMENT STORE	P629,780.00	<b>complying</b>

**WHEREAS**, the BAC upon deliberation resolved to declare **ST. FRANCIS SQUARE DEPARTMENT STORE** with the **Single Calculated Quotation** subject to validation of documents and ocular inspection;

**WHEREAS**, on February 24, 2020 regular BAC meeting, the BAC with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) together with the BAC Secretariat and the end-user, upon **validation of documents** and **ocular inspection** conducted on February 14, 2020 found **ST. FRANCIS SQUARE DEPARTMENT STORE** responsive with the eligibility and technical requirements of the bid;

**WHEREAS**, the BAC upon motion duly seconded resolved to recommend the award to:

<b>SUPPLIER</b>	<b>CONTRACT AMOUNT</b>	<b>REMARKS</b>
ST. FRANCIS SQUARE DEPARTMENT STORE	P629,780.00	Single Calculated and Responsive Quotation

**WHEREFORE, RESOLVE AS IT IS HEREBY RESOLVED**, that the Bids and Awards Committee hereby recommends for approval the award of the contract to **ST. FRANCIS SQUARE DEPARTMENT STORE** in the total amount of **Six Hundred Twenty Nine Thousand Seven Hundred Eighty Pesos (P629,780.00)** for the **procurement of service provider for the Call and Text Cards for the use of CHED Officials and Employees for the Year 2020.**

*[Handwritten signature]*


*[Handwritten signature]*

*[Handwritten signature]*

**BAC RESOLUTION NO. 2020-020**

Done this 24<sup>th</sup> day of February 2020, BAC Room, 2/F Higher Education Development Center (HEDC) Building, C.P Garcia, Diliman, Quezon City.

**Bids and Awards Committee**

  
**ATTY. MICHELLE DIANA P. MANIWANG-BASA**  
Member

*(on leave)*  
**ATTY. SEPTON A. DE LA CRUZ**  
Member

  
**DIR. NELSON G. CAINGHOG**  
Member

  
**DIR. LUISA S. VALENCIA**  
Member

  
**ATTY. LILY FREIDA M. MILLA**  
Vice Chair

*(on official business)*  
**ATTY. CINDERELLA FILIPINA BENITEZ-JARO**  
Chairperson



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SERVICE PROVIDER	QUOTATION AMOUNT	REMARKS
ST. FRANCIS SQUARE DEPARTMENT STORE	P629,780.00	complying

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**WHEREAS**, the BAC upon motion duly seconded resolved to recommend the award to:

SUPPLIER	CONTRACT AMOUNT	REMARKS
ST. FRANCIS SQUARE DEPARTMENT STORE	P629,780.00	Single Calculated and Responsive Quotation

**WHEREFORE, RESOLVE AS IT IS HEREBY RESOLVED**, that the Bids and Awards Committee hereby recommends for approval the award of the contract to **ST. FRANCIS SQUARE DEPARTMENT STORE** in the total amount of **Six Hundred Twenty Nine Thousand Seven Hundred Eighty Pesos (P629,780.00)** for the **procurement of service provider for the Call and Text Cards for the use of CHED Officials and Employees for the Year 2020.**

*d*

*h*

*k*

*Mr*

*h*

**BAC RESOLUTION NO. 2020-020**

Done this 24<sup>th</sup> day of February 2020, BAC Room, 2/F Higher Education Development Center (HEDC) Building, C.P Garcia, Diliman, Quezon City.

**Bids and Awards Committee**

  
**ATTY. MICHELLE DIANA P. MANIWANG-BASA**  
Member

*(on leave)*  
**ATTY. SEPTON A. DE LA CRUZ**  
Member

  
**DIR. NELSON G. CAINGHOG**  
Member

  
**DIR. LUISA S. VALENCIA**  
Member

  
**ATTY. LILY FREIDA M. MILLA**  
Vice Chair

*(on official business)*  
**ATTY. CINDERELLA FILIPINA BENITEZ-JARO**  
Chairperson





Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
**BIDS AND AWARDS COMMITTEE**  
**Notice of Award**  
**NO. 2020-02-015**

February 24, 2020

**MS. MARY LOU M. AVANCEÑA**

Account Executive  
ST. FRANCIS SQUARE DEPARTMENT STORE  
Ground Floor, St. Francis Square Bldg, Julia Vargas cor. Bank Drive  
Mandaluyong City  
Tel no. (02) 8632-1010 loc 542

Dear **Ms. Avanceña**:

We are pleased to inform you that your quotation for the **Procurement of service provider for the Call and Text Cards for the use of CHED Officials and Employees for the Year 2020** in the total amount of **Six Hundred Twenty Nine Thousand Seven Hundred Eighty Pesos (P629,780.00)** is hereby accepted.

In this regard, may we invite you or your authorized representative to this office within ten (10) calendar days upon receipt of this Notice to sign the corresponding Purchase Order contract.

Very truly yours,

**J. PROSPERO E. DE VERA III, DPA**  
Chairman

Received by:

**MARY LOU M. AVANCEÑA**

Date: APRIL 24, 2020

NOA No. 2020-02-015 for ST. FRANCIS SQUARE DEPARTMENT STORE  
BAC Reso No. 2020-020 dated February 24, 2020  
PR No. 2019-1031-558  
Prepared by YMadlangsakay



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**PURCHASE ORDER**

Supplier : <b>ST. FRANCIS SQUARE DEPARTMENT STORE, INC.</b>		P.O. No. : <b>2020-04-012GAA</b>			
Address : <b>Ground Floor, St. Francis Square Mall, Julia Vargas Ave., Cor. Bank Drive, Mandaluyong City</b>		Date : <b>April 30, 2020</b>			
TIN :		Mode of Procurement : <b>Small Value Procurement Negotiated Procurement 53.9</b>			
<b>Gentlemen:</b> <i>Please furnish this office the following articles subject to the terms and conditions contained herein:</i>					
Place of Delivery : <b>CHED Central Office</b>		Delivery Term: <b>1st Week of February 2020 and 1st week of May 2020</b>			
Date of Delivery :		Payment Term:			
Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
	pcs	Call and Text Cards for the use of CHED Officials and Employees for the Year 2020			
		SMART 100	2,032	110.00	223,520.00
		SMART 300	192	310.00	59,520.00
		GLOBE 100	2,925	110.00	321,750.00
		GLOBE 500	49	510.00	24,990.00
		Delivery:			
		1st Half of the Total Number of Cards: (1st week of February 2020)			
		2nd Half of the Total Number of Cards: (1st week of May 2020)			
		Expiration:			
		1 year from the date of delivery			
		***** NOTHING FOLLOWS *****			
(Total Amount in Words)		<b>Six Hundred Twenty Nine Thousand Seven Hundred Eighty Pesos Only</b>		<b>629,780.00</b>	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.					
Conforme:		Very truly yours,			
_____ MARY LOU M. ANTIENTA (Signature over printed name)		<b>J. PROSPERO E. DE VERA III, DPA</b> Chairman			
_____ (Date)					
Funds Cluster:		ObR No.: <b>2020-05-01151</b>			
Funds Available: <b>₱ 629,780.00</b>		Date of the ObR: <b>5/7/20</b>			
 <b>MIRRIAM Y. MIRANDA</b> Chief Accountant, AFMS <b>5/7/20</b>		AMOUNT: <b>₱ 629,780</b>			