



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
**BIDS AND AWARDS COMMITTEE**

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg., CP  
Garcia Avenue, UP Diliman, Quezon City  
Website: <http://www.ched.gov.ph> email: [bacsecretariat@ched.gov.ph](mailto:bacsecretariat@ched.gov.ph)

**BAC RESOLUTION NO. 2021-042**

*"Approval on the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2021 by the CEB"*

**WHEREAS**, as per BAC Resolution No. 2021-025 dated May 3, 2021, the Bids and Awards Committee (BAC), recommended for approval the **3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2021**;

**WHEREAS**, the Commission en Banc (CEB), through CEB Resolution No. 269-2021 dated May 4, 2021 with concurrence of the Management Committee approved the **3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2021**;

**WHEREAS**, the Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE);

**WHEREAS**, Section 7.4 of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that changes in the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-users of the Procuring Entity shall be responsible for the changes in the PPMPs, while, the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE;

**WHEREAS**, the Office of the Chairperson and Commissioners (OCC) submitted its revised PPMP to the AFMS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2021 is consistent with the approved budget FY 2021 of regular fund (101);

**WHEREAS**, the AFMS Budget Division upon evaluation, forwarded this revised PPMP for FY 2021 to the BAC Secretariat for consolidation and submitted to the Bids and Awards Committee (BAC) for final recommendation of the appropriate procurement modality;

**WHEREAS**, the Bids and Awards Committee, based on the evaluation by the members of the Technical Working Groups, approved the mode of procurement such as public bidding or the appropriate alternative method of procurement (AMP) (i.e. direct contracting, repeat order, shopping, limited source bidding and negotiated procurement (i.e. emergency cases, agency-to-agency, scientific, scholarly or artistic work, exclusive technology and media services, highly technical consultants, small value procurement, lease of real property and venue, Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets) stated in the APP;

**BAC RESOLUTION NO. 2021-042**

**WHEREAS**, the Bids and Awards Committee (BAC) with the assistance of the members of the Technical Working Groups upon evaluation, resolved to recommend for approval the **revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2021;**

**WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED**, that the Bids and Awards Committee hereby recommends for approval by the Commission en Banc the **revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies (APP-Non CSE) FY 2021.**

Done this 19<sup>th</sup> day of May 2021, In accordance with Memorandum from the Office of the Executive Director dated May 28, 2020 re CHED Office Operations Beginning 01 June 2020.

**Bids and Awards Committee**

  
**ATTY. MICHELLE DIANA P. MANIWANG-BASA**  
Member

  
**ATTY. SEPTON A. DE LA CRUZ**  
Member

*(on official business)*  
**DIR. NELSON G. CAINGHOG**  
Member

*(on official business)*  
**DIR. LUISA S. VALENCIA**  
Member

  
**ATTY. RYAN L. ESTEVEZ**  
Member

Digitally signed by Estevez Ryan Legislator  
DN: cn=Estevez Ryan Legislator, o=CHED, ou=CHED, email=ryan.estevez@ched.gov.ph

  
**ATTY. LILY FREIDA M. MILLA**  
Vice-Chairperson

*(on leave)*  
**ATTY. CINDERELLA FILIPINA BENITEZ-JARO**  
Chairperson



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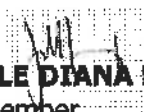
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**WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED**, that the Bids and Awards Committee hereby recommends for approval by the Commission en Banc the **revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies (APP-Non CSE) FY 2021.**

Done this 19<sup>th</sup> day of May 2021, in accordance with Memorandum from the Office of the Executive Director dated May 28, 2020 re CHED Office Operations Beginning 01 June 2020.

**Bids and Awards Committee**

  
**ATTY. MICHELLE DIANA P. MANIWANG-BASA**  
Member

  
**ATTY. SEPTON A. DE LA CRUZ**  
Member

*(on official business)*  
**DIR. NELSON G. CAINGHOG**  
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**ATTY. CINDERELLA FILIPINA BENITEZ-JARO**  
Chairperson





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**MEMORANDUM**

**TO :** THE CHED MANAGEMENT COMMITTEE

**FOR :** THE HONORABLE CHAIRMAN AND COMMISSIONERS

**THROUGH :** **ATTY. LILY FREIDA C. MACABANGUN- MILLA, CESO IV**  
OIC, Office of the Executive Director IV

**FROM :** **MS. BEATRIZ D. PASCUAL**  
Head, Bids and Awards Committee Secretariat

**SUBJECT: COMPLETED STAFF WORK (CSW) FOR THE RECOMMENDATION OF THE BAC FOR APPROVAL ON THE REVISION OF MODALITY IN THE PROCUREMENT REQUIREMENT FROM THE OFFICE OF THE CHAIRPERSON AND COMMISSIONERS (OCC) IN THE 3RD REVISED ANNUAL PROCUREMENT PLAN FOR NON-COMMON USE SUPPLIES AND EQUIPMENT (APP NON-CSE) FY 2021**

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This is to respectfully submit the Complete Staff Work (CSW) for the recommendation of the BAC to approve the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2021 for inclusion in the agenda for the May 25, 2021 Commission en Banc meeting / Joint Management Committee and Commission en Banc meeting under the items for the Bids and Awards Committee (BAC).

Attached with the CSW are the following documents:

1. BAC Resolution

The Bids and Awards Committee (BAC) hereby requests the recommendations from the CHED Joint Management Committee and Commission en Banc on the proposed actions for the above-mentioned concerns.

## COMPLETE STAFF WORK (CSW) FORM

### A. Subject:

**Approval on the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2021**

### B. Proponent Office: Bids and Awards Committee (BAC)

### C. Action Requested

- |  |  |
|--|--|
| <input type="checkbox"/> For comment             | <input type="checkbox"/> For endorsement |
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> For signature   |

### D. Rationale / Background Information:

The Commission en Banc (CEB), through CEB Resolution No. 269-2021 dated May 4, 2021 with concurrence of the Management Committee approved the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2021.

The Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE).

Section 7.4 of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that changes in the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-users of the Procuring Entity shall be responsible for the changes in the PPMPs, while, the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

The Office of the Chairperson and Commissioners (OCC) submitted its revised PPMP to the AFMS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2021 is consistent with the approved budget FY 2021 of regular fund (101).

The AFMS Budget Division upon evaluation, forwarded this revised PPMP for FY 2021 to the BAC Secretariat for consolidation and submitted to the Bids and Awards Committee (BAC) for final recommendation of the appropriate procurement modality.

The Bids and Awards Committee, based on the evaluation by the members of the Technical Working Groups, approved the mode of procurement such as public bidding or the appropriate alternative method of procurement (AMP) (i.e. direct contracting, repeat order, shopping, limited source bidding and negotiated procurement (i.e. emergency cases, agency-to-agency, scientific, scholarly or artistic work, exclusive technology and media services, highly technical

consultants, small value procurement, lease of real property and venue, Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets) stated in the APP.

On May 19, 2021 regular BAC meeting, the BAC upon evaluation, recommended for approval by the Commission En Banc (CEB) the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2021.

In relation to this, the BAC hereby requests for approval by the CEB the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2021.

**E. Supporting Documents:**

- Draft CEB Resolution
- MOA/Contract
- CMO, CSO, CAO
- Certification / Justification

OTHERS, (Pls. Specify):


1. BAC Resolution

**F. Proposed Keywords for the CEB Resolution Online Library Entry**

(maximum of 5 keywords)

1. 3<sup>rd</sup> Revised Annual Procurement Plan for Non-Common Use Supplies (APP Non-CSE) FY 2021
2. Bids and Awards Committee
3. Revision of modality in the procurement requirement
4. Office of the Chairperson and Commissioners (OCC)
5. Procurement

**G. Recommending Approval**

OFFICE	SIGNATURE	REMARKS
BAC	 ATTY. LILY FREIDA C. MACABANGUN-MILLA, CESO IV BAC Vice-Chairperson OIC, Office of the Executive Director IV	

*See*

## COMPLETE STAFF WORK (CSW) FORM

**A. Subject:**

**Approval on the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2021**

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- |  |  |
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OTHERS, (Pls. Specify):


1. BAC Resolution

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2. Bids and Awards Committee
3. Revision of modality in the procurement requirement
4. Office of the Chairperson and Commissioners (OCC)
5. Procurement

**G. Recommending Approval**

OFFICE	SIGNATURE	REMARKS
BAC	 ATTY. LILY FREIDA C. MACABANGUN-MILLA, CESO IV BAC Vice-Chairperson OIC, Office of the Executive Director IV	

*See*

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**EXCERPTS FROM THE MINUTES OF THE COMMISSION EN BANC MEETING  
HELD ON 25 MAY 2021 VIA ZOOM VIDEO CONFERENCING**

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**RESOLUTION No. \_\_\_\_ - 2021**

**WHEREAS**, the Commission en Banc (CEB), through CEB Resolution No. 269-2021 dated May 4, 2021 with concurrence of the Management Committee approved the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2021;

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**WHEREAS**, on May 19, 2021 regular BAC meeting, the BAC, upon evaluation, recommended for approval by the Commission En Banc (CEB) the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2021;

**NOW, WHEREFORE**, in view of the foregoing, be it:

**RESOLVED, AS IT IS HEREBY RESOLVED**, that in view of the recommendation of the Bids and Awards Committee, and upon its discussion and agreement, the Commission **approved** the revision of modality in the procurement requirement from the Office of the Chairperson and Commissioners (OCC) in the 3rd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2021.

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**J. PROSPERO E. DE VERA III**  
Chairman  
Commission en Banc Meeting  
25 May 2021

**RONALD L. ADAMAT**  
Commissioner

**LILIAN A. DE LAS LLAGAS**  
Commissioner

**PERFECTO A. ALIBIN**  
Commissioner

**ALDRIN A. DARILAG**  
Commissioner

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**RESOLUTION No. \_\_\_\_ - 2021**

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**J. PROSPERO E. DE VERA III**  
Chairman  
Commission en Banc Meeting  
25 May 2021

**RONALD L. ADAMAT**  
Commissioner

**LILIAN A. DE LAS LLAGAS**  
Commissioner

**PERFECTO A. ALIBIN**  
Commissioner

**ALDRIN A. DARILAG**  
Commissioner

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