



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg., CP
Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: bacsecretariat@ched.gov.ph

BAC RESOLUTION NO. 2022-019

"Approval of the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022 by the CEB"

WHEREAS, the Commission en Banc (CEB), through CEB Resolution No. 042-2022 dated January 25, 2022 with concurrence of the Management Committee approved the **Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022**;

WHEREAS, the Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP;

WHEREAS, the end-users namely: (a) Administrative, Financial, and Management Services (AFMS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), (d) Higher Education Development Fund Staff (HEDFS), (e) Legal Education Board (LEB), (f) International Affairs Staff (IAS), (g) Office of the Chairperson and Commissioners (OCC), (h) Office of Institutional Quality Assurance and Governance (OIQAG), (i) Office of Planning, Research, and Knowledge Management (OPRKM), (j) Unified Student Financial Assistance System for Tertiary Education (UNIFAST) and (k) Project Towards CHED ISO 9001:2015 Certification, submitted their revised PPMPs to the AFMS Budget Division and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022;

WHEREAS, the AFMS Budget Division and HEDFS Budget Division upon evaluation, forwarded these revised PPMPs for FY 2022 to the BAC Secretariat for consolidation;

WHEREAS, the Bids and Awards Committee, based on the evaluation by the members of the Technical Working Groups, approved the mode of procurement such as public bidding or the appropriate alternative method of procurement (AMP) (i.e. direct contracting, repeat order, shopping, limited source bidding and negotiated procurement (i.e. emergency cases, agency-to-agency, scientific, scholarly or artistic work, exclusive technology and media services, highly technical consultants, small value procurement, lease of real property and venue, Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets) stated in the APP;

WHEREAS, the Bids and Awards Committee (BAC) with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation, resolved to recommend for approval the **1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022**;

BAC RESOLUTION NO. 2022-019

WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED, that the Bids and Awards Committee hereby recommends for approval by the Commission en Banc the **1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022**.

Done this 23rd February 2022, in accordance with Memorandum from the Office of the Executive Director dated May 28, 2020 re CHED Office Operations Beginning 01 June 2020.

Bids and Awards Committee


DIR. CORINNA FRANCES CABANILLA

Member


DR. MARIVIC V. IRIBERRI

Member


ATTY. FREDERICK MIKHAIL I. FAROLAN

Member


ATTY. CHRISTIAN E. RIVERO

Member

(on official business)
ATTY. RYAN L. ESTEVEZ
Vice-Chair


ATTY. CINDERELLA FILIPINA BENITEZ-JARO

Chairperson



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
BIDS AND AWARDS COMMITTEE
BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg., CP
Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: bacsecretariat@ched.gov.ph

BAC RESOLUTION NO. 2022-019

"Approval of the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022 by the CEB"

WHEREAS, the Commission en Banc (CEB), through CEB Resolution No. 042-2022 dated January 25, 2022 with concurrence of the Management Committee approved the **Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022**;

WHEREAS, the Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP;

WHEREAS, the end-users namely: (a) Administrative, Financial, and Management Services (AFMS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), (d) Higher Education Development Fund Staff (HEDFS), (e) Legal Education Board (LEB), (f) International Affairs Staff (IAS), (g) Office of the Chairperson and Commissioners (OCC), (h) Office of Institutional Quality Assurance and Governance (OIQAG), (i) Office of Planning, Research, and Knowledge Management (OPRKM), (j) Unified Student Financial Assistance System for Tertiary Education (UNIFAST) and (k) Project Towards CHED ISO 9001:2015 Certification, submitted their revised PPMPs to the AFMS Budget Division and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022;

WHEREAS, the AFMS Budget Division and HEDFS Budget Division upon evaluation, forwarded these revised PPMPs for FY 2022 to the BAC Secretariat for consolidation;

WHEREAS, the Bids and Awards Committee, based on the evaluation by the members of the Technical Working Groups, approved the mode of procurement such as public bidding or the appropriate alternative method of procurement (AMP) (i.e. direct contracting, repeat order, shopping, limited source bidding and negotiated procurement (i.e. emergency cases, agency-to-agency, scientific, scholarly or artistic work, exclusive technology and media services, highly technical consultants, small value procurement, lease of real property and venue, Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets) stated in the APP;

WHEREAS, the Bids and Awards Committee (BAC) with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation, resolved to recommend for approval the **1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022**;

BAC RESOLUTION NO. 2022-019

WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED, that the Bids and Awards Committee hereby recommends for approval by the Commission en Banc the **1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022**.

Done this 23rd February 2022, in accordance with Memorandum from the Office of the Executive Director dated May 28, 2020 re CHED Office Operations Beginning 01 June 2020.

Bids and Awards Committee



DIR. CORINNA FRANCES CABANILLA
Member



DR. MARIVIC V. IRIBERRI
Member



ATTY. FREDERICK MIKHAIL I. FAROLAN
Member



ATTY. CHRISTIAN E. RIVERO
Member

(on official business)

ATTY. RYAN L. ESTEVEZ
Vice-Chair




ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chairperson

MEMORANDUM

TO : THE CHED MANAGEMENT COMMITTEE

FOR : THE HONORABLE CHAIRMAN AND COMMISSIONERS

THROUGH : **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**
Executive Director IV



FROM : **MS. BEATRIZ D. PASCUAL**
Head, Bids and Awards Committee Secretariat

SUBJECT: **COMPLETED STAFF WORK (CSW) FOR THE RECOMMENDATION OF THE BAC FOR APPROVAL THE 1ST UPDATED ANNUAL PROCUREMENT PLAN FOR NON-COMMON USE SUPPLIES AND EQUIPMENT (APP-NON CSE) FOR FY 2022**

This is to respectfully submit the Complete Staff Work (CSW) for the recommendation of the BAC to approve the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) for FY 2022 for inclusion in the agenda for the March 1, 2022 Commission en Banc meeting / Joint Management Committee and Commission en Banc meeting under the items for the Bids and Awards Committee (BAC).

Attached with the CSW are the following documents:

1. BAC Resolution

The Bids and Awards Committee (BAC) hereby requests the recommendations from the CHED Joint Management Committee and Commission en Banc on the proposed actions for the above-mentioned concerns.

COMPLETE STAFF WORK (CSW) FORM

A. Subject:

Approval of the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) for FY 2022

B. Proponent Office: Bids and Awards Committee (BAC)

C. Action Requested

For comment

For endorsement

For approval

For signature

D. Rationale / Background Information:

The Commission en Banc (CEB), through CEB Resolution No. 042-2022 dated January 25, 2022 with concurrence of the Management Committee approved the Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022.

The Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE).

Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP.

The end-users namely: (a) Administrative, Financial, and Management Services (AFMS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), (d) Higher Education Development Fund Staff (HEDFS), (e) Legal Education Board (LEB), (f) International Affairs Staff (IAS), (g) Office of the Chairperson and Commissioners (OCC), (h) Office of Institutional Quality Assurance and Governance (OIQAG), (i) Office of Planning, Research, and Knowledge Management (OPRKM), (j) Unified Student Financial Assistance System for Tertiary Education (UNIFAST) and (k) Project Towards CHED ISO 9001:2015 Certification, submitted their revised PPMPs to the AFMS and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022.

The AFMS and HEDFS Budget Division upon evaluation, forwarded these revised PPMPs for FY 2022 to the BAC Secretariat for consolidation.

On February 23, 2022 regular BAC meeting, the BAC, upon evaluation, recommended for approval by the Commission En Banc (CEB), the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022.



In relation to this, the BAC hereby requests for approval by the CEB the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022.

E. Supporting Documents:

- Draft CEB Resolution
 - MOA/Contract
 - CMO, CSO, CAO
 - Certification / Justification
- OTHERS, (Pls. Specify):

1. BAC Resolution

F. Proposed Keywords for the CEB Resolution Online Library Entry

(maximum of 5 keywords)

1. 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022
2. Bids and Awards Committee
3. 1st Updated APP Non-CSE FY 2022
4. PPMP
5. Procurement

G. Recommending Approval

OFFICE	SIGNATURE	REMARKS
BAC	ATTY. CINDERELLA FILIPINA BENITEZ-JARO BAC Chairperson Executive Director IV	

ben

**EXCERPTS FROM THE MINUTES OF THE COMMISSION EN BANC MEETING
HELD ON 01 MARCH 2022 VIA ZOOM VIDEO CONFERENCING**

RESOLUTION No. ____ - 2022

WHEREAS, the Commission en Banc (CEB), through CEB Resolution No. 042-2022 dated January 25, 2022 with concurrence of the Management Committee approved the Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022;

WHEREAS, the Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the “Government Procurement Reform Act” to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP;

WHEREAS, the end-users namely: (a) Administrative, Financial, and Management Services (AFMS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), (d) Higher Education Development Fund Staff (HEDFS), (e) Legal Education Board (LEB), (f) International Affairs Staff (IAS), (g) Office of the Chairperson and Commissioners (OCC), (h) Office of Institutional Quality Assurance and Governance (OIQAG), (i) Office of Planning, Research, and Knowledge Management (OPRKM), (j) Unified Student Financial Assistance System for Tertiary Education (UNIFAST) and (k) Project Towards CHED ISO 9001:2015 Certification, submitted their revised PPMPs to the AFMS and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022;

WHEREAS, the AFMS and HEDFS Budget Division upon evaluation, forwarded these revised PPMPs for FY 2022 to the BAC Secretariat for consolidation;

WHEREAS, the Bids and Awards Committee, based on the evaluation by the members of the Technical Working Groups, approved the mode of procurement such as public bidding or the appropriate alternative method of procurement (AMP) (i.e. direct contracting, repeat order, shopping, limited source bidding and negotiated procurement (i.e. emergency cases, agency-to-agency, scientific, scholarly or artistic work, exclusive technology and media services, highly technical consultants, small value procurement, lease of real property and venue, Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets) stated in the APP;

WHEREAS, on February 23, 2022 regular BAC meeting, the BAC, upon evaluation, recommended for approval by the Commission En Banc (CEB), the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022;

NOW, WHEREFORE, in view of the foregoing, be it:

RESOLVED, AS IT IS HEREBY RESOLVED, that in view of the recommendation of the Bids and Awards Committee, and upon its discussion and agreement, the Commission **approved** the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022.

J. PROSPERO E. DE VERA III
Chairman
Commission en Banc Meeting
01 March 2022

RONALD L. ADAMAT
Commissioner

LILIAN A. DE LAS LLAGAS
Commissioner

PERFECTO A. ALIBIN
Commissioner

ALDRIN A. DARILAG
Commissioner

**EXCERPTS FROM THE MINUTES OF THE COMMISSION EN BANC MEETING
HELD ON 01 MARCH 2022 VIA ZOOM VIDEO CONFERENCING**

RESOLUTION No. ____ - 2022

RESOLVED, AS IT IS HEREBY RESOLVED, that in view of the recommendation of the Bids and Awards Committee, and upon its discussion and agreement, the Commission **approved** the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022 in accordance of 2016 revised Implementing Rules and Regulations of the Republic Act 9184.

J. PROSPERO E. DE VERA III
Chairman
Commission en Banc Meeting
01 March 2022

RONALD L. ADAMAT
Commissioner

LILIAN A. DE LAS LLAGAS
Commissioner

PERFECTO A. ALIBIN
Commissioner

ALDRIN A. DARILAG
Commissioner

COMPLETE STAFF WORK (CSW) FORM

A. Subject:

Approval of the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) for FY 2022

B. Proponent Office: Bids and Awards Committee (BAC)

C. Action Requested

For comment

For approval

For endorsement

For signature

D. Rationale / Background Information:

The Commission en Banc (CEB), through CEB Resolution No. 042-2022 dated January 25, 2022 with concurrence of the Management Committee approved the Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022.

The Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE).

Section 14.1 (l) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP.

The end-users namely: (a) Administrative, Financial, and Management Services (AFMS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), (d) Higher Education Development Fund Staff (HEDFS), (e) Legal Education Board (LEB), (f) International Affairs Staff (IAS), (g) Office of the Chairperson and Commissioners (OCC), (h) Office of Institutional Quality Assurance and Governance (OIQAG), (i) Office of Planning, Research, and Knowledge Management (OPRKM), (j) Unified Student Financial Assistance System for Tertiary Education (UNIFAST) and (k) Project Towards CHED ISO 9001:2015 Certification, submitted their revised PPMPs to the AFMS and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022.

The AFMS and HEDFS Budget Division upon evaluation, forwarded these revised PPMPs for FY 2022 to the BAC Secretariat for consolidation.

On February 23, 2022 regular BAC meeting, the BAC, upon evaluation, recommended for approval by the Commission En Banc (CEB), the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022.

Am

In relation to this, the BAC hereby requests for approval by the CEB the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022.

E. Supporting Documents:

- Draft CEB Resolution
- MOA/Contract
- CMO, CSO, CAO
- Certification / Justification

OTHERS, (Pls. Specify):


1. BAC Resolution

F. Proposed Keywords for the CEB Resolution Online Library Entry

(maximum of 5 keywords)

1. 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022
2. Bids and Awards Committee
3. 1st Updated APP Non-CSE FY 2022
4. PPMP
5. Procurement

G. Recommending Approval

OFFICE	SIGNATURE	REMARKS
BAC	 ATTY. CINDERELLA FILIPINA BENITEZ-JARO BAC Chairperson Executive Director IV	

her