



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**  
**BIDS AND AWARDS COMMITTEE**  
BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg., CP  
Garcia Avenue, UP Diliman, Quezon City  
Website: <http://www.ched.gov.ph> email: [bacsecretariat@ched.gov.ph](mailto:bacsecretariat@ched.gov.ph)

**BAC RESOLUTION NO. 2022-020**

*"Approval of the 1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151 by the CEB"*

**WHEREAS**, the Commission en Banc (CEB), through CEB Resolution No. 041-2022 dated January 25, 2022 with concurrence of the Management Committee approved the **Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151;**

**WHEREAS**, the Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE);

**WHEREAS**, Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP;

**WHEREAS**, the end-users namely: (a) Higher Education Development Fund Staff (HEDFS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), and (d) Office of Planning, Research, and Knowledge Management (OPRKM), submitted their revised APP-CSE to the HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the APP-CSE for FY 2022 is consistent with the approved budget for HEDF (151) for FY 2022;

**WHEREAS**, the HEDFS Budget Division upon evaluation, forwarded these revised APP-CSE for FY 2022 to the BAC Secretariat for consolidation;

**WHEREAS**, the Bids and Awards Committee (BAC) with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation, resolved to recommend for approval the **1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151;**

**WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED**, that the Bids and Awards Committee hereby recommends for approval by the Commission en Banc the **1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151.**

**BAC RESOLUTION NO. 2022-020**

Done this 23<sup>rd</sup> February 2022, in accordance with Memorandum from the Office of the Executive Director dated May 28, 2020 re CHED Office Operations Beginning 01 June 2020.

**Bids and Awards Committee**



**DIR. CORINNA FRANCES CABANILLA**

Member



**DR. MARIVIC V. IRIBERRI**

Member



**ATTY. FREDERICK MIKHAIL I. FAROLAN**

Member



**ATTY. CHRISTIAN E. RIVERO**

Member

*(on official business)*

**ATTY. RYAN L. ESTEVEZ**

Vice-Chair



**ATTY. CINDERELLA FILIPINA BENITEZ-JARO**

Chairperson





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**BAC RESOLUTION NO. 2022-020**

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**WHEREAS**, the end-users namely: (a) Higher Education Development Fund Staff (HEDFS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), and (d) Office of Planning, Research, and Knowledge Management (OPRKM), submitted their revised APP-CSE to the HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the APP-CSE for FY 2022 is consistent with the approved budget for HEDF (151) for FY 2022;

**WHEREAS**, the HEDFS Budget Division upon evaluation, forwarded these revised APP-CSE for FY 2022 to the BAC Secretariat for consolidation;

**WHEREAS**, the Bids and Awards Committee (BAC) with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation, resolved to recommend for approval the **1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151;**

**WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED**, that the Bids and Awards Committee hereby recommends for approval by the Commission en Banc the **1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151.**

**BAC RESOLUTION NO. 2022-020**

Done this 23<sup>rd</sup> February 2022, in accordance with Memorandum from the Office of the Executive Director dated May 28, 2020 re CHED Office Operations Beginning 01 June 2020.

**Bids and Awards Committee**

  
**DIR. CORINNA FRANCES CABANILLA**  
Member

  
**DR. MARIVIC V. IRIBERRI**  
Member

  
**ATTY. FREDERICK MIKHAIL I. FAROLAN**  
Member

  
**ATTY. CHRISTIAN E. RIVERO**  
Member

*(on official business)*  
**ATTY. RYAN L. ESTEVEZ**  
Vice-Chair


  
**ATTY. CINDERELLA FILIPINA BENITEZ-JARO**  
Chairperson

**MEMORANDUM**

**TO :** THE CHED MANAGEMENT COMMITTEE

**FOR :** THE HONORABLE CHAIRMAN AND COMMISSIONERS

**THROUGH :** **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**  
Executive Director IV

**FROM :**   
**MS. BEATRIZ D. PASCUAL**  
Head, Bids and Awards Committee Secretariat

**SUBJECT:** **COMPLETED STAFF WORK (CSW) FOR THE RECOMMENDATION OF THE BAC FOR APPROVAL THE 1<sup>ST</sup> UPDATED ANNUAL PROCUREMENT PLAN FOR COMMON USE SUPPLIES AND EQUIPMENT (APP-CSE) FY 2022 CHARGEABLE TO FUND 151**

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This is to respectfully submit the Complete Staff Work (CSW) for the recommendation of the BAC to approve the 1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151 for inclusion in the agenda for the March 1, 2022 Commission en Banc meeting / Joint Management Committee and Commission en Banc meeting under the items for the Bids and Awards Committee (BAC).

Attached with the CSW are the following documents:

1. BAC Resolution

The Bids and Awards Committee (BAC) hereby requests the recommendations from the CHED Joint Management Committee and Commission en Banc on the proposed actions for the above-mentioned concerns.

## COMPLETE STAFF WORK (CSW) FORM

**A. Subject:**

**Approval of the 1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151**

**B. Proponent Office:** Bids and Awards Committee (BAC)

**C. Action Requested**

For comment

For approval

For endorsement

For signature

**D. Rationale / Background Information:**

The Commission en Banc (CEB), through CEB Resolution No. 041-2022 dated January 25, 2022 with concurrence of the Management Committee approved the Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151.

The Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE).

Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP.

The end-users namely: (a) Higher Education Development Fund Staff (HEDFS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), and (d) Office of Planning, Research, and Knowledge Management (OPRKM), submitted their revised APP-CSE to the HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the APP-CSE for FY 2022 is consistent with the approved budget for HEDF (151) for FY 2022.

The HEDFS Budget Division upon evaluation, forwarded these revised APP-CSE for FY 2022 to the BAC Secretariat for consolidation.

On February 23, 2022 regular BAC meeting, the BAC, upon evaluation, recommended for approval by the Commission En Banc (CEB), the 1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151.

In relation to this, the BAC hereby requests for approval by the CEB the 1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151.



**E. Supporting Documents:**

- Draft CEB Resolution
- MOA/Contract
- CMO, CSO, CAO
- Certification / Justification

OTHERS, (Pls. Specify):

1. BAC Resolution

**F. Proposed Keywords for the CEB Resolution Online Library Entry**

*(maximum of 5 keywords)*

1. 1<sup>st</sup> Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151
2. Bids and Awards Committee
3. 1<sup>st</sup> Updated APP-CSE FY 2022
4. APP-CSE FY 2022
5. Procurement

**G. Recommending Approval**

OFFICE	SIGNATURE	REMARKS
BAC	 ATTY. CINDERELLA FILIPINA BENITEZ-JARO BAC Chairperson Executive Director IV	

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EXCERPTS FROM THE MINUTES OF THE COMMISSION EN BANC MEETING  
HELD ON 01 MARCH 2022 VIA ZOOM VIDEO CONFERENCING

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**RESOLUTION No. \_\_\_\_ - 2022**

**WHEREAS**, the Commission en Banc (CEB), through CEB Resolution No. 041-2022 dated January 25, 2022 with concurrence of the Management Committee approved the Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151;

**WHEREAS**, the Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE);

**WHEREAS**, Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP;

**WHEREAS**, the end-users namely: (a) Higher Education Development Fund Staff (HEDFS), (b) Office of Programs and Standards Development (OPSD), (c) Office of Student Development and Services (OSDS), and (d) Office of Planning, Research, and Knowledge Management (OPRKM), submitted their revised APP-CSE to the HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the APP-CSE for FY 2022 is consistent with the approved budget for HEDF (151) for FY 2022;

**WHEREAS**, the HEDFS Budget Division upon evaluation, forwarded these revised APP-CSE for FY 2022 to the BAC Secretariat for consolidation;

**WHEREAS**, on February 23, 2022 regular BAC meeting, the BAC, upon evaluation, recommended for approval by the Commission En Banc (CEB), the 1st Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151;



**NOW, WHEREFORE**, in view of the foregoing, be it:

**RESOLVED, AS IT IS HEREBY RESOLVED**, that in view of the recommendation of the Bids and Awards Committee, and upon its discussion and agreement, the Commission **approved** the 1st Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151.

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**J. PROSPERO E. DE VERA III**  
Chairman  
Commission en Banc Meeting  
01 March 2022

**RONALD L. ADAMAT**  
Commissioner

**LILIAN A. DE LAS LLAGAS**  
Commissioner

**PERFECTO A. ALIBIN**  
Commissioner

**ALDRIN A. DARILAG**  
Commissioner

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**RESOLUTION No. \_\_\_\_ - 2022**

**RESOLVED, AS IT IS HEREBY RESOLVED**, that in view of the recommendation of the Bids and Awards Committee, and upon its discussion and agreement, the Commission **approved** the 1st Updated Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) FY 2022 chargeable to Fund 151 in accordance of 2016 revised Implementing Rules and Regulations of the Republic Act 9184.

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**J. PROSPERO E. DE VERA III**  
Chairman  
Commission en Banc Meeting  
01 March 2022

**RONALD L. ADAMAT**  
Commissioner

**LILIAN A. DE LAS LLAGAS**  
Commissioner

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**ALDRIN A. DARILAG**  
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**B. Proponent Office:** Bids and Awards Committee (BAC)

**C. Action Requested**

- |  |  |
|--|--|
| <input type="checkbox"/> For comment             | <input type="checkbox"/> For endorsement |
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> For signature   |

**D. Rationale / Background Information:**

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- OTHERS, (Pls. Specify):


1. BAC Resolution

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2. Bids and Awards Committee
3. 1<sup>st</sup> Updated APP-CSE FY 2022
4. APP-CSE FY 2022
5. Procurement

**G. Recommending Approval**

OFFICE	SIGNATURE	REMARKS
BAC	 ATTY. CINDERELLA FILIPINA BENITEZ-JARO BAC Chairperson Executive Director IV	

*Handwritten mark*