



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
BIDS AND AWARDS COMMITTEE
BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg., CP
Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: bacsecretariat@ched.gov.ph

BAC RESOLUTION NO. 2022-077

"Approval of the 2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022 by the CEB"

WHEREAS, the Commission en Banc (CEB), through CEB Resolution No. 103-2022 dated March 1, 2022 with concurrence of the Management Committee approved the **1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022;**

WHEREAS, the Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE);

WHEREAS, Section 14.1 (i) of the revised Implementing Rules and Regulation (IRR) of R.A. 9184 provides that the BAC Secretariat is tasked to consolidate the Project Procurement Management Plans (PPMPs) from various units of the Procuring Entity to make them available for review as indicated in Section 7 of this IRR and prepare the APP;

WHEREAS, the end-users namely: (a) International Affairs Staff (IAS), (b) Office of Institutional Quality Assurance and Governance (OIQAG), (c) Unified Student Financial Assistance System for Tertiary Education (UNIFAST), (d) Administrative, Financial, and Management Service (AFMS), (e) Local Graduate Scholarship Office (LGSO) and (f) Office of Program and Standards Development (OPSD), submitted their revised PPMPs to the AFMS Budget Division and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022;

WHEREAS, the AFMS Budget Division and HEDFS Budget Division upon evaluation, forwarded these revised PPMPs for FY 2022 to the BAC Secretariat for consolidation;

WHEREAS, the Bids and Awards Committee, based on the evaluation by the members of the Technical Working Groups, approved the mode of procurement such as public bidding or the appropriate alternative method of procurement (AMP) (i.e. direct contracting, repeat order, shopping, limited source bidding and negotiated procurement (i.e. emergency cases, agency-to-agency, scientific, scholarly or artistic work, exclusive technology and media services, highly technical consultants, small value procurement, lease of real property and venue, Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets) stated in the APP;

WHEREAS, the Bids and Awards Committee (BAC) with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation, resolved to recommend for approval the **2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022;**

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BAC RESOLUTION NO. 2022-077

WHEREFORE, RESOLVED AS IT IS HEREBY RESOLVED, that the Bids and Awards Committee hereby recommends for approval by the Commission en Banc the **2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022**.


Done this 4th day of May 2022, in accordance with Memorandum from the Office of the Executive Director No. 177 series of 2022 dated February 28, 2022 re 100% On-site Workforce Capacity starting 01 March 2022.

Bids and Awards Committee


DIR. CORINNA FRANCES O. CABANILLA
Member


MR. WINSTON C. BRACEROS
Member


ATTY. FREDERICK MIKHAIL I. FAROLAN
Member


DR. MARIVIC V. IRIBERRI
Member

(on official business)
ATTY. CHRISTIAN E. RIVERO
Member


ATTY. RYAN L. ESTEVEZ
Vice-Chair


ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chairperson



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Member


DR. MARIVIC V. IRIBERRI
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(on official business)
ATTY. CHRISTIAN E. RIVERO
Member


ATTY. RYAN L. ESTEVEZ
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Chairperson



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WHEREAS, the end-users namely: (a) International Affairs Staff (IAS), (b) Office of Institutional Quality Assurance and Governance (OIQAG), (c) Unified Student Financial Assistance System for Tertiary Education (UNIFAST), (d) Administrative, Financial, and Management Service (AFMS), (e) Local Graduate Scholarship Office (LGSO) and (f) Office of Program and Standards Development (OPSD), submitted their revised PPMPs to the AFMS Budget Division and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022;

WHEREAS, the AFMS Budget Division and HEDFS Budget Division upon evaluation, forwarded these revised PPMPs for FY 2022 to the BAC Secretariat for consolidation;

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WHEREAS, the Bids and Awards Committee (BAC) with the assistance of the Technical Working Group for Other Goods and Services (TWG-OGS) upon evaluation, resolved to recommend for approval the **2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022;**

[Handwritten signatures]

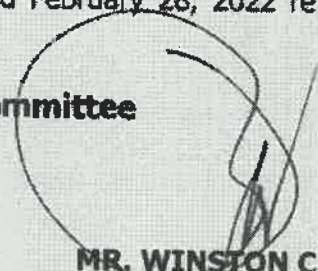
BAC RESOLUTION NO. 2022-077


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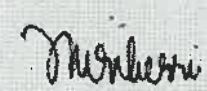
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(on official business)
ATTY. CHRISTIAN E. RIVERO
Member


ATTY. RYAN L. ESTEVEZ
Vice-Chair



ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chairperson

MEMORANDUM

TO : THE CHED MANAGEMENT COMMITTEE

FOR : THE HONORABLE CHAIRMAN AND COMMISSIONERS

THROUGH : **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**
Executive Director IV

FROM : 
MS. BEATRIZ D. PASCUAL
Head, Bids and Awards Committee Secretariat

SUBJECT: **COMPLETED STAFF WORK (CSW) FOR THE RECOMMENDATION OF THE BAC FOR APPROVAL OF THE 2ND UPDATED ANNUAL PROCUREMENT PLAN FOR NON-COMMON USE SUPPLIES AND EQUIPMENT (APP-NON CSE) FY 2022**

This is to respectfully submit the Complete Staff Work (CSW) for the recommendation of the BAC to approve the 2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022 for inclusion in the agenda for the May 10, 2022 Commission en Banc meeting / Joint Management Committee and Commission en Banc meeting under the items for the Bids and Awards Committee (BAC).

Attached with the CSW are the following documents:

1. BAC Resolution

The Bids and Awards Committee (BAC) hereby requests the recommendations from the CHED Joint Management Committee and Commission en Banc on the proposed actions for the above-mentioned concerns.

COMPLETE STAFF WORK (CSW) FORM

A. Subject:

Approval of the 2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP NON-CSE) FY 2022

B. Proponent Office: Bids and Awards Committee (BAC)

C. Action Requested

For comment

For approval

For endorsement

For signature

D. Rationale / Background Information:

The Commission en Banc (CEB), through CEB Resolution No. 103-2022 dated March 1, 2022 with concurrence of the Management Committee approved the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022.

The Bids and Awards Committee (BAC) is mandated by Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" to prepare the Annual Procurement Plan (APP) to be approved by the Head of the Procuring Entity (HoPE).

The following end-users submitted their revised Project Procurement Management Plans (PPMPs) to the AFMS Budget Division and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDFS (151) for FY 2022:

1. International Affairs Staff (IAS);
2. Office of Institutional Quality, Assurance and Governance (OIQAG);
3. Unified Student Financial Assistance System for Tertiary Education (UNIFAST);
4. Administrative, Financial, and Management Service (AFMS);
5. Local Graduate Scholarship Office (LGSO);
6. Office of Programs and Standards Development (OPSD);

The AFMS Budget Division and HEDFS Budget Division upon evaluation forwarded these PPMPs for FY 2022 to the BAC Secretariat for consolidation.

On May 4, 2022 regular BAC meeting, the BAC upon evaluation, recommended for approval by the Commission En Banc (CEB), the 2nd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022 through BAC Resolution No. 2022-077.

On May 6, 2022, the Technical Working Group for Other Goods and Services assisted the BAC in the evaluation of the PPMPs of the following offices:

1. Office of Programs and Standards Development (OPSD);
2. Office of the Executive Director (OED);
3. Administrative, Financial, and Management Service (AFMS), and
4. Legal and Legislative Service (LLS)
5. Higher Education Development Fund Staff (HEDFS)

The BAC through a referendum passed BAC Resolution No. 2021-R079 dated May 6, 2022, for the inclusion of the procurement requirements of the above offices as an additional items in the 2nd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022.

Relative to this, the BAC hereby requests for approval by the CEB the 2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022.

E. Supporting Documents:

- Draft CEB Resolution
 MOA/Contract
 CMO, CSO, CAO
 Certification / Justification
OTHERS, (Pls. Specify):

1. BAC Resolution

F. Proposed Keywords for the CEB Resolution Online Library Entry

(maximum of 5 keywords)

1. 2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-CSE) FY 2022.
2. AFMS Budget Division and HEDFS Budget Division
3. BAC Resolution No. 2022-077
4. CEB Resolution No. 103-2022 dated March 1, 2022
5. BAC Resolution No. 2021-R079 dated May 6, 2022

G. Recommending Approval

OFFICE	SIGNATURE	REMARKS
BAC	 ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO BAC Chairperson	

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Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

MEMORANDUM

FOR : BIDS AND AWARDS COMMITTEE

FROM : TECHNICAL WORKING GROUP ON OTHER GOODS AND SERVICES (TWG-OGS)

SUBJECT : REPORT ON THE EVALUATION OF THE PROJECT PROCUREMENT MANAGEMENT PLAN OF THE FOLLOWING OFFICES:

1. OFFICE OF PROGRAMS AND STANDARDS DEVELOPMENT
2. OFFICE OF THE EXECUTIVE DIRECTOR
3. ADMINISTRATIVE, FINANCIAL AND MANAGEMENT DIVISION
4. LEGAL AND LEGISLATIVE SERVICE
5. HIGHER EDUCATION DEVELOPMENT STAFF

DATE : MAY 6, 2022

The Technical Working Group for Other Goods and Services (TWG-OGS) was tasked to evaluate the above subject PPMPs of the five (5) offices on May 6, 2022.

Upon evaluation undertaken by the TWG-OGS with the presence of the end-user's representatives, the TWG-OGS recommended some changes on the proposed PPMPs in accordance with Annex H and other provisions of the 2016 Revised IRR of RA 9184, such as but not limited to the following:


- a. The appropriate mode of procurement
- b. Realistic timelines
- c. The suitable title for the activity
- d. Technical specifications as to quantity


Based on the inputs provided by the TWG-OGS on the proposed PPMPs of the concerned offices with the concurrence of the end-users, it is recommended to the BAC that said PPMPs be included on the 2nd Updated APP Non-CSE FY 2022.

Your consideration and approval.

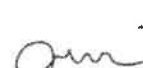

APOLONIA R. VIVO
Head


EVA M. PASIGPASIGAN
Member


YVONE L. DE VERA
Member


ANNALIZA A. GANDO
Member


SHIELA F. JALBUENA
Member


GREGORIO T. ATIENZA
Member


RODRIGO C. SAGUM
Member

EXCERPTS FROM THE MINUTES OF THE COMMISSION EN BANC MEETING
HELD ON 10 MAY 2022 VIA ZOOM VIDEO CONFERENCING

RESOLUTION No. ____ - 2022

WHEREAS, the Commission en Banc (CEB), through CEB Resolution No. 103-2022 dated March 1, 2022 with concurrence of the Management Committee approved the 1st Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022;

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WHEREAS, the end-users namely: (a) International Affairs Staff (IAS), (b) Office of Institutional Quality Assurance and Governance (OIQAG), (c) Unified Student Financial Assistance System for Tertiary Education (UNIFAST), (d) Administrative, Financial, and Management Service (AFMS), (e) Local Graduate Scholarship Office (LGSO) and (f) Office of Program and Standards Development (OPSD), submitted their revised PPMPs to the AFMS Budget Division and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022;

WHEREAS, the AFMS Budget Division upon evaluation, forwarded these revised APP-CSE for FY 2022 to the BAC Secretariat for consolidation;

WHEREAS, on May 4, 2022 regular BAC meeting, the BAC, upon evaluation, recommended for approval by the Commission En Banc (CEB), the 2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022 through BAC Resolution No. 2022-077;

WHEREAS, on May 6, 2022, the Technical Working Group for Other Goods and Services assisted the BAC in the evaluation of the PPMPs of the following offices namely: (a) Office of the Executive Director (OED), (b) Office of Programs and Standard Development (OPSD), (c) Legal and Legislative Service (LLS), (d) Administrative, Financial, and Management Service (AFMS), and (e) Higher Education Development Fund Staff (HEDFS), submitted their revised PPMPs to the AFMS Budget Division and HEDFS Budget Division for evaluation and to ensure that the Approved Budget for the Contract (ABC) in the PPMP for FY 2022 is consistent with the approved budget for regular fund (101) and HEDF (151) for FY 2022;

WHEREAS, the BAC through a referendum passed BAC Resolution No. 2021-R079 dated May 6, 2022, for the inclusion of the procurement requirements of the above offices as additional items in the 2nd Revised Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP Non-CSE) FY 2022;

NOW, WHEREFORE, in view of the foregoing, be it:

RESOLVED, AS IT IS HEREBY RESOLVED, that in view of the recommendation of the Bids and Awards Committee, and upon its discussion and agreement, the Commission **approved** the 2nd Updated Annual Procurement Plan for Non-Common Use Supplies and Equipment (APP-Non CSE) FY 2022.

J. PROSPERO E. DE VERA III
Chairman
Commission en Banc Meeting
10 May 2022

RONALD L. ADAMAT
Commissioner

MARITA R. CANAPI
Commissioner

JO MARK M. LIBRE
Commissioner

ALDRIN A. DARILAG
Commissioner

EXCERPTS FROM THE MINUTES OF THE COMMISSION EN BANC MEETING
HELD ON 10 MAY 2022 VIA ZOOM VIDEO CONFERENCING

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J. PROSPERO E. DE VERA III
Chairman
Commission en Banc Meeting
10 May 2022

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Commissioner

MARITA R. CANAPI
Commissioner

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