



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
BIDS AND AWARDS COMMITTEE
BAC Secretariat Office: Ground Floor, Higher Education Development Center
C.P. Garcia Avenue, Diliman, Quezon City

BID BULLETIN No. 1

**PROCUREMENT OF SURVEY FIRM FOR THE MONITORING AND
EVALUATION UNDER THE K TO 12 TRANSITION PROGRAM**

For : All Concerned/Prospective Bidders
Subject : Amendments/Clarifications in the *Procurement of Survey Firm for the Monitoring and Evaluation under the K to 12 Transition Program*
Date : March 15, 2017

The following amendments/clarifications are hereby issued to the prospective bidder for consideration and inclusion in their bid:

| Particulars | Amendments / Clarification | Reference |
|---|--|---------------------------------------|
| Bid Data Sheet of the Bidding Documents | The deadline for submission of bids is <i>9:00 AM, March 20, 2017</i> Change to: The deadline for submission of bids <i>9:00 AM, March 27, 2017</i> | Page 32. Section 18. Bid Data Sheet |
| Bid Data Sheet of the Bidding Documents | The date and time of bid opening is <i>10:00 AM, March 20, 2017</i> Change to: The date and time of bid opening is <i>10:00 AM, March 27, 2017</i> | Page 33. Section 25.1. Bid Data Sheet |

Handwritten initials and signatures in blue ink, including a large 'h' and several illegible signatures.

| | | |
|--|--|--|
| <p>Terms of Reference of the Bidding Documents</p> | <p>What is the minimum number of staff required by the project? Are we allowing part-time staff? How many should be the full-time staff?</p> <p>2. On the manpower deployment stated in the TOR: should the team all be full-time staff?</p> <p>3. Revision of the schedule of activities to reflect the 12-week engagement, as discussed during the pre-bid conference.</p> <p>Clarification: For items 1 and 2: We would like to leave the decision to the survey firm in determining the number of staff required to fulfill its obligations. As regards the mix of full and part-time staff, we do not prescribe any number; provided, however, that the core team - as identified in the manpower deployment - are full-time and permanently employed in the same firm. Said core team may not necessarily be engaged full-time on the project, recognizing the nature of consultancy services</p> <p>For Item 3: See Attached Revised Schedule of Activities</p> | <p>Page 72. Section VI. Terms of Reference</p> |
|--|--|--|

Recommended by:

Technical Working Group (TWG) on Other Goods and Services

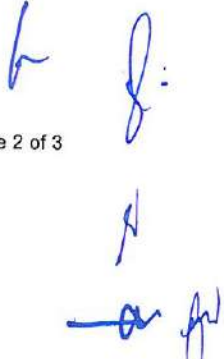

Engr. Edgar C. Cepe
Head


Loupel B. Gueta
Member


Apolonia Vivo
Member


Eva M. Pasigpasigan
Member


Diana C. Aguilar
Member



Approved by:

BIDS AND AWARDS COMMITTEE (BAC)

Chairman


Dir. Luisa S. Valencia, CESO IV
Vice Chair


Atty. Carmelita Yadao-Sison, MNSA, Ph.D
Member

Atty. Septon A. Dela Cruz
Member


Dr. Leonida S. Calagui, CESO III
Member

**PROCUREMENT OF SURVEY FIRM FOR THE MONITORING AND EVALUATION
UNDER THE K TO 12 TRANSITION PROGRAM**

Annex

Revised Schedule of Activities

The work will commence within five (5) days upon receipt of the "Notice to Proceed". The survey firm should submit an inception report detailing the work plan, in accordance with the timeline indicated below:

Table 6: Detailed schedule of activities

| ACTIVITIES | Week | | | | | | | | | | | |
|--|------|---|---|---|---|---|---|---|---|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| <i>1. Submission of inception report, detailing proposed methodology, timing, cost requirements, and team composition – for approval of the Commission</i> | | | | | | | | | | | | |
| <i>2. Development of tools and pilot tests – for approval of the Commission</i> | | | | | | | | | | | | |
| <i>3. Data gathering, consolidation of data, and submission of first draft of database – for approval of the Commission</i> | | | | | | | | | | | | |
| <i>4. Completion of all key deliverables, subject for review and approval of the Commission</i> | | | | | | | | | | | | |

The following key deliverables are expected from the survey firm:

1. Methodological report in electronic and hard copy
2. Database and codebook (readable by Excel/Stata)
3. Summary data tables and variable lists in electronic (Excel file) and hard copies
4. Documentation of focus group discussions (soft copy, PDF and Word format)