



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

Catering Agreement

CA No. 2021-05-001

This Agreement is entered this **14th day of May 2021** by and between;

The CHED Office of Programs and Standard Development (OPSD), herein represented by its Director IV, **DR. CHERRIE MELANIE ANCHETA-DIEGO, CESO III** and hereinafter referred to as the "Client"

And

The R.D NOCUM CATERING SERVICES, herein represented by its Owner, **MR. ROMEO D. NOCUM**, and hereinafter referred to as the "Caterer".

WHEREAS, the end-user submitted the Purchase Request with PR No. 2021-0430-0119 for the procurement of service provider for the catering services for the CHED General Assembly, 27th CHED Anniversary and 1st national Higher Education Day on May 17 & 21, 2021 with the requirements as follow;

Date: May 17 & 21, 2021
Venue: CHED Auditorium
No of Participants: 40 pax
Food:
May 17 & 21, 2021
(2) Breakfast
Rice, 2 Main Course, Hot Choco and Brewed Coffee
(2) AM Snacks
Pasta, burger/sandwich, assorted drinks
(2) Lunch
Appetizer, 3 Main Course, 1 vegetables, Dessert, Rice, Assorted Fruits, Unlimited Iced Tea/ Softdrinks
(2) PM Snacks
Pasta/noodles, chicken lollipop, kakanin, fruit juices
Other Requirements:
➤ With standby waiters/waitress (at least 2)
➤ Free pencils and papers
➤ Free flowing coffee
➤ Free candies/cookies
No advance deposit required
Billing statement is to be settled forty-five (45) days after receipt of the statement of account
Mode of Payment: Send Bill

Higher Education Development Center Building C.P Garcia Ave., UP Campus, Diliman, Quezon City, Philippines
Web Site: www.ched.gov.ph Tel. Nos. 441-1177, 385-4391, 441-1169, 441-1149, 441-1170, 441-1216, 392-5296, 441-1220, 441-1228, 988-0002, 441-1254, 441-1235, 441-8910, 441-1171, 352-1871

BAC Resolution No. 2021-R035 dated May 14, 2021

NOA No. 2021-05-029 dated May 14, 2021

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WHEREAS, the approved Annual Procurement Plan (APP) included the Project Procurement Management Plan (PPMP) of the Office of Programs and Standard Development (OPSD) for the **procurement of service provider for the catering services for the CHED General Assembly, 27th CHED Anniversary and 1st national Higher Education Day** with an Approved Budget for the Contract amounting to **Ninety Six Thousand Pesos (P96,000.00)** and **“Small Value Procurement under Negotiated Procurement”** was approved as the appropriate alternative method of procurement to be adopted under Section 53.9 of the revised IRR of the RA 9184;

WHEREAS, the BAC Secretariat advertised the Request for Quotation at the website of PhilGEPS (www.philgeps.gov.ph) on May 6, 2021 and invited four (4) prospective service providers on May 6, 2021, whereupon, only the Caterer submitted their proposal to the CHED Bids and Awards Committee (BAC) as follows;

ITEMS AND DESCRIPTION	QTY	Statement of Compliance (State “Comply” or “Not Comply”)	UNIT PRICE	TOTAL AMOUNT	
Procurement of service provider for the catering services for the CHED General Assembly, 27th CHED Anniversary and 1st national Higher Education Day		Comply			
Date: May 17 & 21, 2021		Comply			
CHED Auditorium		Comply			
Technical Specifications					
May 17 & 21, 2021		Comply			
Meals		Comply			
(2) Breakfast for 40 pax Rice, 2 Main Course, Hot Choco and Brewed Coffee)	40 pax	Comply		P88,000.00	
(2) AM Snacks for 40 pax Pasta, burger/sandwich, assorted drinks		Comply			
(2) Lunch for 40 pax Appetizer, 3 Main Course, 1 vegetables, Dessert, Rice, Assorted Fruits, Unlimited Iced Tea/ Softdrinks		Comply			
(2) PM Snacks for 40 pax Pasta/noodles, chicken lollipop, kakanin, fruit juices		Comply			
Other Requirements:					
With standby waiters/waitress (at least 2)		Comply			
Free pencils and papers	Comply				
Free flowing coffee	Comply				
Free candies/cookies	Comply				
No advance deposit required	Comply				

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Handwritten signature

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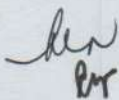
Billing Statement are to be settled forty five (45) days after receipt of the Statement of Account		Comply		
Mode of Payment: Send Bill		Comply		

WHEREAS, the Caterer accepted the Notice of Award No. 2021-05-029 dated May 14, 2021 issued by the CHED Bids and Awards Committee (BAC);

NOW THEREFORE both parties bind themselves and agree as follows:

1. Terms of Payment. Send bill arrangement. Payment shall be made within 45 days upon receipt of Statement of Account (SOA).
 Send Bill to:
 Name: **CHED Office of Programs and Standard Development (OPSD)**
 Address: HEDC Building, C.P. Garcia Ave., UP Diliman, Quezon City
2. Notice of the event cancellation or postponement shall be made at least one (1 week) before the scheduled date, except in case of force majeure, labor disputes, strikes or other cause beyond its control
3. The Client shall advise the Caterer in writing the guaranteed number of guests at least one (1) week before the date and time on the reverse side hereof. In case no such notice is received by the Caterer it shall be understood and agreed that the guaranteed number of guests shall be that already indicated in the contract.
4. Only for the reason of non-availability of raw materials, the Caterer shall be allowed to change the menu as indicated in this Agreement subject to prior notice and consent of the Client; Provided that the replacement dish/es will be chosen by the Client from among the options listed in the Menu Package effective at the time of the execution of this Contract.
5. The Caterer hereby warrants that the food and beverages are all in good quality and complies with the requirements specified in the Purchase Request.
6. Client shall be held liable only for the damage/s and or loss to the Caterer's property and equipment caused by the fault of Client or Client's guests and when no contributory fault or negligence is attributable to the Caterer, its employees, agents or representatives.
7. The Caterer is required to follow minimum health protocols issued by the Inter Agency Task Force (IATF) for the Management of Emerging Infectious Diseases.
8. **FORMS OF PAYMENT.** Payments will be in check name to **R.D NOCUM CATERING SERVICES.**

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CA No. 2021-05-001


IN WITNESS THEREOF the parties hereto have caused this Agreement to be duly executed on their behalf by a duly authorized representative as of the date first set forth above.

CONFORME

Client:

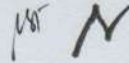
Caterer:


DR. CHERRIE MELANIE ANCHETA-DIEGO, CESO III
Director IV

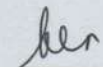

MR. ROMEO D. NOCUM
R.D Nocum Catering Services

Signature over Printed Name





Signature over Printed Name



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