



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

Catering Agreement

CA No. 2021-12-004

This Agreement is entered this **20th day of December 2021** by and between;

The **CHED Bids and Awards Committee (BAC)**, herein represented by its Chairperson, **ATTY. CINDERELLA FILIPINA BENITEZ-JARO** and hereinafter referred to as the "Client"

And

The **R.D NOCUM CATERING SERVICES**, herein represented by its Authorized Representative, **MS. ROWENA CAPANZANA**, and hereinafter referred to as the "Caterer".

WHEREAS, the end-user submitted the Purchase Request with PR No. 2021-1028-0432 for the procurement of service provider for food of the Bids and Awards Committee for the conduct of its Year End Assessment FY 2021 on December 22-23, 2021 with the requirements as follow;

Date: December 22-23, 2021
Venue: CHED Auditorium HEDC Building, C.P. Garcia Ave., UP Diliman, QC
Meals:
December 22-23, 2021
Packed Breakfast – Good for 24 pax (Garlic/Steamed white rice, 2 main course (a chicken/beef, a pork/seafood) canned Juice/cupped coffee/tea/hot choco)
AM Snack – Good for 24 pax
Packed Lunch – Good for 24 pax (Steamed white rice, 1 soup, 2 main course (1 chicken/beef, 1 pork/seafood), 1 vegetable dish, dessert, canned juice
PM Snack – Good for 24 pax
Mode of Payment: Send Bill

WHEREAS, the approved Annual Procurement Plan (APP) included the Project Procurement Management Plan (PPMP) of the Bids and Awards Committee (BAC) for the **procurement of service provider for food of the Bids and Awards Committee for the conduct of its Year End Assessment FY 2021** with an Approved Budget for the Contract amounting to **Fifty Four Thousand Pesos (P54,000.00)** and "**Small Value Procurement under Negotiated Procurement**" was approved as the appropriate alternative method of procurement to be adopted under Section 53.9 of the revised IRR of the RA 9184;

WHEREAS, the BAC Secretariat advertised the Request for Quotation at the website of PhilGEPS (www.philgeps.gov.ph) on October 29, 2021 and invited three (3) prospective service providers on October 29, 2021, whereupon, only the Caterer submitted their proposal to the CHED Bids and Awards Committee (BAC) as follows;

Higher Education Development Center Building C.P Garcia Ave., UP Campus, Diliman, Quezon City, Philippines
Web Site: www.ched.gov.ph Tel. Nos. 441-1177, 385-4391, 441-1169, 441-1149, 441-1170, 441-1216, 392-5296, 441-1220, 441-1228, 988-0002, 441-1254, 441-1235, 441-8910, 441-1171, 352-1871

BAC Resolution No. 2021-167 dated December 17, 2021
NOA No. 2021-12-131 dated December 17, 2021

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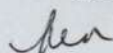
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ITEMS AND DESCRIPTION	QTY	Statement of Compliance (State "Comply" or "Not Comply")	UNIT PRICE	TOTAL AMOUNT
Procurement of service provider for food of the Bids and Awards Committee for the conduct of its Year End Assessment FY 2021		Comply		
Date: December 22-23, 2021		Comply		
CHED Auditorium HEDC Building, C.P. Garcia Ave., UP Diliman, QC		Comply		
Technical Specifications				
December 22-23, 2021		Comply		
Packed Breakfast – Good for 24 pax	24 pax	Comply		
(Garlic/Steamed white rice, 2 main course (a chicken/beef, a pork/seafood) canned Juice/cupped coffee/tea/hot choco)		Comply		
AM Snack – Good for 24 pax		Comply		
Packed Lunch – Good for 24 pax		Comply		
(Steamed white rice, 1 soup, 2 main course (1 chicken/beef, 1 pork/seafood), 1 vegetable dish, dessert, canned juice		Comply		
PM Snack – Good for 24 pax		Comply		
Mode of Payment: Send Bill		Comply		
				P54,000.00

WHEREAS, the Caterer accepted the Notice of Award No. 2021-12-131 dated December 17, 2021 issued by the CHED Bids and Awards Committee (BAC);

NOW THEREFORE both parties bind themselves and agree as follows:

1. Terms of Payment. Send bill arrangement. Payment shall be made within 45 days upon receipt of Statement of Account (SOA).
Send Bill to:
Name: **CHED Bids and Awards Committee (BAC)**
Address: HEDC Building, C.P. Garcia Ave., UP Diliman, Quezon City
2. Notice of the event cancellation or postponement shall be made at least one (1 week) before the scheduled date, except in case of force majeure, labor disputes, strikes or other cause beyond its control
3. The Client shall advise the Caterer in writing the guaranteed number of guests at least one (1) week before the date and time on the reverse side hereof. In case no such notice is received by the Caterer it shall be understood and agreed that the guaranteed number of guests shall be that already indicated in the contract.



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4. Only for the reason of non-availability of raw materials, the Caterer shall be allowed to change the menu as indicated in this Agreement subject to prior notice and consent of the Client; Provided that the replacement dish/es will be chosen by the Client from among the options listed in the Menu Package effective at the time of the execution of this Contract.
5. The Caterer hereby warrants that the food and beverages are all in good quality and complies with the requirements specified in the Purchase Request.
6. Client shall be held liable only for the damage/s and or loss to the Caterer's property and equipment caused by the fault of Client or Client's guests and when no contributory fault or negligence is attributable to the Caterer, its employees, agents or representatives.
7. The Caterer is required to follow minimum health protocols issued by the Inter Agency Task Force (IATF) for the Management of Emerging Infectious Diseases.
8. **FORMS OF PAYMENT.** Payments will be in check name to **R.D NOCUM CATERING SERVICES.**

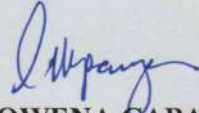
IN WITNESS THEREOF the parties hereto have caused this Agreement to be duly executed on their behalf by a duly authorized representative as of the date first set forth above.

CONFORME

Client:

Caterer:


ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chairperson


MS. ROWENA CAPANZANA
R.D Nocum Catering Services

Signature over Printed Name

Signature over Printed Name



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