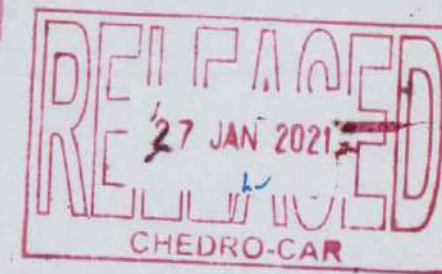


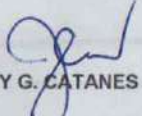
COMMISSION ON HIGHER EDUCATION- CORDILLERA ADMINISTRATIVE REGION
Annual Procurement Plan Non-CSE for FY 2021



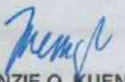
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
50201010	Contingency for traveling expenses-airfare	Administrative and Technical Unit	Direct Contracting	N/A	N/A	As the need arises	As the need arises	GoP	100,000.00	100,000.00	Provision for airfare in attending seminars/workshop/trainings called by Central office and other govt agencies
50203020	Procurement of Office Supplies Expenses - Available at the Procurement Service- DBM	Administrative Unit	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	205,000.00	205,000.00	See attached APP-CSE
50203020	Procurement of Office Supplies Expenses - Not Available at the Procurement Service- DBM	Administrative Unit	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	69,000.00	69,000.00	See attached APP-CSE
50203020	Procurement of Accountable Forms- Check booklets	Administrative Unit	NP-53.5 Agency-to-Agency	N/A	N/A	July	July	GoP	20,000.00	20,000.00	
50203020	Procurement of Accountable Forms- Official receipts	Administrative Unit	NP-53.5 Agency-to-Agency	N/A	N/A	July	July	GoP	15,000.00	15,000.00	
50203020	Procurement of Accountable Forms- Security paper	Administrative Unit	NP-53.5 Agency-to-Agency	N/A	N/A	July	July	GoP	484,000.00	484,000.00	
50203090	Procurement of gasoline, oil and lubricants	Administrative and Technical Unit	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	160,000.00	160,000.00	Intended for the motor vehicle and generator set
50204010	Procurement of Utility Services- Water	Administrative and Technical Unit	NP-53.5 Agency-to-Agency	N/A	N/A	January 2021	January 2021	GoP	80,000.00	80,000.00	
50204010	Procurement of Utility Services- Water (Drinking Water)	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	October 16, 2020	N/A	January 2020	January 2020	GoP	4,000.00	4,000.00	
50204020	Procurement of Utility Services- Electricity	Administrative and Technical Unit	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00	
50205010	Procurement of Telecommunication Services- Postage and Courier	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	October 16, 2020	N/A	January 2021	January 2021	GoP	27,000.00	27,000.00	
50205010	Procurement of Telecommunication Services- Postage and Courier	Administrative and Technical Unit	NP-53.5 Agency-to-Agency	N/A	N/A	January 2021	January 2021	GoP	3,000.00	3,000.00	
50205020	Procurement of Telecommunication Services- Telephone-landline	Administrative and Technical Unit	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	60,000.00	60,000.00	
50205030	Procurement of Telecommunication Services Internet Provider	Administrative and Technical Unit	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	60,000.00	60,000.00	
50205040	Procurement of Telecommunication Services- Cable, Telegraph and Radio	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	October 16, 2020	N/A	January 2021	January 2021	GoP	7,000.00	7,000.00	
50212030	Procurement of General Services- Security Services	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	October 16, 2020	N/A	January 2021	January 2021	GoP	552,000.00	552,000.00	
50213050	Contingency for repairs and maintenance. Office Equipment/ICT/F&F	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	12,000.00	12,000.00	Provision for repair and maintenance of office equipment
50213060	Contingency for repairs and maintenance Motor Vehicle	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	75,000.00	75,000.00	provision for repair and maintenance of official vehicles

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
50299010	Advertising Expenses	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	20,000.00	20,000.00	Intended for the promotion of the activities of the office and other agencies
50299020	Procurement/ reproduction of Statistical Bulletin	Technical Unit	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	30,000.00	30,000.00	
50299030	Provision of meals for the conduct of Tree Planting	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	16,000.00	16,000.00	In compliance to AO 26 s. 2011 and to coincide with the CSC month celebration
50299030	Provision of meals/catering services for the Orientation on Existing Policies/ Updates on DBM HDMF, PHILHEALTH	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	8,000.00	8,000.00	To coincide with CHED Anniversary Celebration and in accordance with GAD activities
50299030	Provision of meals/catering services for the Orientation on Existing Policies/ Updates on GSIS, CSC and LBP Guidelines	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	8,000.00	8,000.00	For continuous update on programs and activities of the stated agencies
50299030	Provision of meals/catering services for the Women's Month Celebration	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	16,000.00	16,000.00	
50299030	Provision of meals/catering services for the GAD Meeting with Student Leaders of HEI's in CAR and SUC Focal Person	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	38,000.00	38,000.00	
50299030	Provision of meals/catering services for the 2021 Strategic Planning	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	16,000.00	16,000.00	
50299030	Provision of meals/catering services for the 2022 Planning and Target Setting	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	16,000.00	16,000.00	
50299030	Provision of meals/catering services for the 1st Sem Assessment and 2nd Semester Planning	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	16,000.00	16,000.00	
50299030	Provision of meals/catering services for the 2020 Year End Assessment	Administrative and Technical Unit	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	16,000.00	16,000.00	
50299050	Rental of transportation services	Technical Unit	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	150,000.00	150,000.00	Provision for hiring of vehicle to be used during monitoring/investigation & other urgent matters.

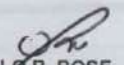
Prepared by:


JIMMY G. CATANES
 ES II
 Head, BAC Secretariat

Recommending Approval:


MENZIE O. KUENGAN
 OIC-CEPS
 BAC Chairperson

Approved by:


DANILO B. BOSE
 OIC- Office of the Director IV
 Head of Procuring Entity