

Commission on Higher Education - Caraga Annual Procurement Plan - Non Common Use Supplies and Equipemnt (APP- NON CSE) for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010	Travelling Expenses		Direct Contracting									
50201010	Per Diem (Initial Permit Applications)	Technical		N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00	0	
50201010	Per Diem (Government Recognition Applications)	Technical		N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00	0	
50201010	Per Diem (COPC Applications)	Technical		N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00	0	
50201010	Per Diem (Institutional Monitoring Visits)	Technical		N/A	N/A	N/A	N/A	GoP	165,000.00	165,000.00	0	
50201010	Per Diem (Validation Visits)	Technical		N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00	0	
50201010	Safe Loan Monitoring	Administrative		N/A	N/A	N/A	N/A	GoP	20,500.00	20,500.00	0	
50201010	Meetings at CHEDCO	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	97,000.00	97,000.00	0	
50201010	Meetings within Caraga	Administrative		N/A	N/A	N/A	N/A	GoP	66,500.00	66,500.00	0	
50202010	Training Expenses		NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A					
50202010	Registration Fee for External Seminars and Trainings	Technical		N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00	0	
50202010	Cash Management and Control System	Administrative		N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00	0	
50202010	Procurement Implementing Rules and Regulations of Republic Act No. 9184 Training	Administrative		N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	0	
50202010	HRMO Training	Administrative		N/A	N/A	N/A	N/A	GoP	2,500.00	2,500.00	0	
50203020	Accountable Forms Expenses			N/A	N/A	N/A	N/A					
50203020	Procurement of checkbooks at the Landbank of the Philippines	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00	0	
50203020	Procurement of accountable forms at the National Printing Office	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	17,000.00	17,000.00	0	
50203020	Security Paper	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	420,000.00	420,000.00	0	
5020307000	Drugs and Medicines Expenses											
5020307000	Procurement of medicine and First Aid Kit											
5020307000	Ibuprofen for Pain	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	680.00	680.00	0	
5020307000	hyosine butylbromide - Tablet	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00	0	
5020307000	Liniment Oil	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500.00	500.00	0	
5020307000	Paracetamol	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,050.00	1,050.00	0	
5020307000	Flu/Colds chlorphenamine maleate	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,440.00	1,440.00	0	
5020307000	Cough - Carbocisteine	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	1,800.00	1,800.00	0	
5020307000	Antihistamine	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	250.00	250.00	0	
5020307000	Hypercidity - Magnesium Hydroxide	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	800.00	800.00	0	
5020307000	Mask	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	800.00	800.00	0	
5020307000	Hot Water Bag	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500.00	500.00	0	
5020307000	Thermometer	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	200.00	200.00	0	
5020309000	Fuel, Oil and Lubricants Expenses											
5020309000	Procurement of Fuel, Oil and Lubricants for the following Activities:											
5020309000	Conduct of day-to-day office operations	Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00	0	
5020399000	Other Supplies and Materials Expense											
5020399000	Personalized Pen with CHED Logo	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	0	
5020399000	Personalized Note Pads	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,000.00	8,000.00	0	

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6020399000	Personalized Notebook			NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00	0	
6020399000	Tarpaulin/Banner			NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,500.00	5,500.00	0	
6020399000	Customized Eco Bag with Text: CHED Caraga			NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00	0	
6020399000	GAD Bulletin Board			NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,500.00	2,500.00	0	
6020399000	GAD Advocacy Polo Shirt for HEI GAD Focal and CHEDRO Staff			NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	21,250.00	21,250.00	0	
6020401000	Water Expenses												
6020401000	Procurement of mineral waters for office use		Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,600.00	9,600.00	0	
6020401000	Procurement of water supply		Administrative/ Technical	Direct Contracting	N/A	N/A	N/A	N/A	GoP	20,400.00	20,400.00	0	
5020402000	Electricity Expenses												
5020402000	Procurement of electricity services		Administrative/ Technical	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00	0	
6020601000	Postage and Courier Services												
6020601000	Procurement of delivery services		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	0	
5020502002	Landline												
5020502002	Procurement of communication services		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	72,000.00	72,000.00	0	
5020503000	Internet Subscription Expenses												
5020503000	Procurement of internet services		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00	0	
6021101000	Legal Services												
6021101000	Procurement of notarial services		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0	
6021199000	Other Professional Services												
6021199000	Frontline and Records Staff		Administrative	Direct Contracting	N/A	N/A	N/A	N/A	GoP	79,689.60	79,689.60	0	
6021199000	Salary of Technical Support Staff		Technical						GoP	52,102.75	52,102.75	0	
6021199000	RQAT Member Honoraria		Technical						GoP	70,000.00	70,000.00	0	
5021203000	Security Services												
5021203000	Procurement of security services		Administrative	Direct Contracting	N/A	N/A	N/A	N/A	GoP	581,000.00	581,000.00	0	
5021299099	Other General Services												
	Procurement of janitorial and other general services		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	32,000.00	32,000.00	0	
5021304001	Repairs and Maintenance - Buildings												
5021304001	Procurement of materials and labor repair of CHED Building		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	0	
6021305002	Repairs and Maintenance - Office Equipment												
6021305002	Procurement of services for repairs aircon, printer, scanner, computer & laptop		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	0	
6021306001	Repairs and Maintenance - Motor Vehicles												
6021306001	Procurement of services for CHED vehicle repairs and maintenance Innova & Adventure		Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00	0	
6029902000	Printing and Publication Expenses												
6029902000	Procurement of printing and publication services for the following reading materials:												
6029902000	Procurement of printing Statistical Bulletin		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,600.00	3,600.00	0	
6029902000	Printing of Annual Report		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	3,600.00	3,600.00	0	
6029907099	Representation Expenses												
6029907099	Procurement of Catering Services for the following Activities:												
6029907099	Annual Regional Meeting with NSTP Coordinators		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,750.00	24,750.00	0	
6029907099	Annual Regional Meeting with OSAS Directors/Head/Coordinators		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,750.00	24,750.00	0	

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5029907099	Annual Regional Meeting with Guidance and Counselors	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,750.00	24,750.00	0	
5029907099	Annual Regional Meeting with Student Leader	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,750.00	24,750.00	0	
5029907099	Meeting on Technical Division Concerns	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	37,800.00	37,800.00	0	
5029907099	Regional Conferences of the Council of Deans	Technical		NP-53.9 - Small Value Procurement	January 29, 20	N/A	N/A	N/A	GoP	112,500.00	112,500.00	0	
5029907099	Seminar-Workshop for the RQAT Member	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	45,000.00	45,000.00	0	
5029907099	One on One Discussion with the Program Deans and Heads	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	32,000.00	32,000.00	0	
5029907099	Management Committee Meetings	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,000.00	9,000.00	0	
5029907099	Quarterly Assessment of Targets and Accomplishments	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	13,950.00	13,950.00	0	
5029907099	Quarterly Updating on Fund Utilization	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	7,750.00	7,750.00	0	
5029907099	Mid-Year Performance Review and Action Planning	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	13,950.00	13,950.00	0	
5029907099	Mid-Year Assessment and Target Setting	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	13,950.00	13,950.00	0	
5029907099	Year-End Conference of HEI President	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	49,500.00	49,500.00	0	
5029907099	Regional Conferences of the MIS Coordinators/Web Administrators	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	32,500.00	32,500.00	0	
5029907099	CHECK System Conference	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	44,000.00	44,000.00	0	
5029907099	Data Collection Orientation for SUCs and Private HEIs	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	33,750.00	33,750.00	0	
5029907099	Orientation on Data Elements among HEMIS Coordinators	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	33,750.00	33,750.00	0	
5029907099	HEMIS Portal Orientation	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	31,500.00	31,500.00	0	
5029907099	Training on Republic Act No. (R.A.) 9184, otherwise known as the "Government Procurement Reform Act," for the purpose of prescribing the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities of the Government of the Philippines (GoP) with Honorarium	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	29,400.00	29,400.00	0	
5029907099	Quarterly Meeting on Administrative concerns	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,700.00	4,700.00	0	
5029907099	Strategic Performance Management System	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,750.00	9,750.00	0	
5029907099	HR Planning	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,750.00	9,750.00	0	
5029907099	Registrars Regional Assembly	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	0	
5029907099	RDC Registration (Lacking Registration)	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	0	
5029907099	Public Service Value Program	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	19,400.00	19,400.00	0	
5029907099	Awarding of Best Employees and Support Staff Implementing the Program on Awards and Incentives for Service Excellence (PRAISE)	HRMO		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	0	
5029907099	Regional GAD Summit	GAD		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,500.00	40,500.00	0	
5029907099	Seminar-Workshop for CHEDRO Staff on GAD Concepts	GAD		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	13,500.00	13,500.00	0	
5029907099	Health and Wellness Program for CHEDRO Staff	GAD		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	9,800.00	9,800.00	0	
Total										3,242,442.35			

Prepared by:


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Fund Availability:


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