

(COMMISSION ON HIGHER EDUCATION REGIONAL OFFICE VI) Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Provision of assistance, incentives, scholarship and grants											
	a.1 Supplies and materials available at PS	Kto12, Unifast & StuFAPs	Negotiated Procurement - Agency to Agency	NA	NA	NA	NA	GoP	450,000.00	450,000.00		CHEDCO Programs/Budget
	a.2 Supplies and materials not available at PS	Kto12, Unifast & StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	200,000.00	200,000.00		CHEDCO Programs/Budget
	b. Job Orders (PTS)	Kto12, Unifast & StuFAPs		NA	NA	NA	NA	GoP	2,950,000.00	2,950,000.00		CHEDCO Programs/Budget
	c. Printing / IEC Materials	Kto12, Unifast & StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		CHEDCO Programs/Budget
	d. Utilities (electricity, water, etc.)	Kto12, Unifast & StuFAPs		NA	NA	NA	NA	GoP	600,000.00	600,000.00		CHEDCO Programs/Budget
	e. Janitorial Services, Repair Services (incl. car repair), etc.	Kto12, Unifast & StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	750,000.00	750,000.00		CHEDCO Programs/Budget
	f. Repair services, supplies and maintenance (incl. equipment, aircon, generator & car repair), etc.	Kto12, Unifast & StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		CHEDCO Programs/Budget
	g. Communication (telemobile & internet)	Kto12, Unifast & StuFAPs		NA	NA	NA	NA	GoP	100,000.00	100,000.00		CHEDCO Programs/Budget
	h. Procurement of office materials and devices	Kto12, Unifast & StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		CHEDCO Programs/Budget
	i.1 Update on Scholarship Status for Graduates Studies-Local on-going Scholars 2016-2017 and 2017-2018 with SHEIs and DHEIs	Kto12	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	260,000.00	260,000.00		CHEDCO Programs/Budget
	i.2 Annual Monitoring Visit of Selected SHEIs and DHEIs re SGS-L	Kto12		NA	NA	NA	NA	GoP	50,000.00	50,000.00		CHEDCO Programs/Budget
	i.3 Onboarding with DHEIs and SHEIs re: Graduate Education Mentoring Scholarship Program	Kto12	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	200,000.00	200,000.00		CHEDCO Programs/Budget
	i.4 Onboarding re: Graduate Education Mentoring Scholarship Program	Kto12	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	200,000.00	200,000.00		CHEDCO Programs/Budget
	i.5 Annual Monitoring Visit for Institutional Development and Innovation (IDIG) Grantees (Negros Occidental)	Kto12		NA	NA	NA	NA	GoP	150,000.00	150,000.00		CHEDCO Programs/Budget
	i.6 Quarterly Interagency Meeting	Kto12	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	50,000.00	50,000.00		CHEDCO Programs/Budget

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	i.7 Capacity Building (Kto12 Staff)	Kto12	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	40,000.00	40,000.00		CHEDCO Programs/Budget
	j.1 Technical Working Group meeting with DSWD, TESDA, DOST, NEDA etc (Updates on RA 10931)	Unifast	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	50,000.00	50,000.00		CHEDCO Programs/Budget
	j.2 Orientation with Presidents/head of HEIs, registrars, and scholarship focal on a Guidelines and Policies of the Students Loan Program and Disbursement of Funds to On-going Tulong Dunong Grantees	Unifast	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	120,000.00	120,000.00		CHEDCO Programs/Budget
	j.3 Capacity Building (Unifast Staff)	Unifast	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	50,000.00	50,000.00		CHEDCO Programs/Budget
	j.4 Coordinative meeting on CHED Registry with HEMIS Focal of Higher Education Institution	Unifast	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	180,000.00	180,000.00		CHEDCO Programs/Budget
	j.5 Confab with HEIs Scholarship Focal and Registrars before the Opening of the TES Application for AY 2020-2021	Unifast	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	200,000.00	200,000.00		CHEDCO Programs/Budget
	j.6 Monitoring of Selected HEIs on the Implementation of R.A. 10931	Unifast		NA	NA	NA	NA	GoP	700,000.00	700,000.00		CHEDCO Programs/Budget
	j.7 Focus Group Discussion on Free Higher Education	Unifast	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		CHEDCO Programs/Budget
	j.8 Orientation/Meeting on Updates from Presidents/Heads of HEIs re with HEIs relative to programs with COPC and Government Recognition in relation to AY 2020-2021 Implementation of R.A. 10931	Unifast	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP				CHEDCO Programs/Budget
	j.9 Coordinative Meeting with Scholarship Coordinators on the Implementation of CHED Scholarship Programs AY 2019-2020	StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	200,000.00	200,000.00		CHEDCO Programs/Budget
	j.10 Coordinative Meeting with Congressional Coordinators on the Implementation of CHED TDP Program for AY 2019-2020	StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	15,000.00	15,000.00		CHEDCO Programs/Budget
	j.11 Coordinative Meeting with the SRA and concerned HEIs on the Implementation of SRA-SIDA Scholars for AY 2019-2020	StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		CHEDCO Programs/Budget
	j.12 Scholars Congress 2020	StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	300,000.00	300,000.00		CHEDCO Programs/Budget
	j.13 Year End Assessment on the Different Student Development Programs including the Different Student Financial of CHED	StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	250,000.00	250,000.00		CHEDCO Programs/Budget
	j.14 Meeting with the Congressional Coordinators relative to CHED TDP AY 2020-2021	StuFAPs	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	15,000.00	15,000.00		CHEDCO Programs/Budget
	j.15 Monitoring per HEIs re: StuFAPs and Student Development Services AY 2020-2021	StuFAPs		NA	NA	NA	NA	GoP	1,200,000.00	1,200,000.00		CHEDCO Programs/Budget

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Monitoring and evaluation of performance of higher education programs and institutions and provision of appropriate incentives as a imposition of sanctions											CHEDCO Programs/Budget
	k.1 HEMIS, CAV & SO Orientation Workshop	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		CHEDCO Programs/Budget
	k.2 HEMIS Monitoring and Data Collection	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	252,000.00	252,000.00		CHEDCO Programs/Budget
	k.3 Strengthening of HEMIS (Professional Services)	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	400,000.00	400,000.00		CHEDCO Programs/Budget
	k.4 Communication expenses (HEMIS)	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	12,000.00	12,000.00		CHEDCO Programs/Budget
	l. Representation expenses (Validation & technical panel visit/maritime/medical allied/ISA/autonomous, deregulated, COE & COD visits, etc.)	Technical & Administrative Division		NA	NA	NA	NA	GoP	4,000,000.00	4,000,000.00		CHEDCO Programs/Budget
	m. Procurement of CHED Security Paper	Administrative Division	Negotiated Procurement - Agency to Agency	NA	NA	NA	NA	GoP	1,500,000.00	1,500,000.00		CHEDCO Programs/Budget
	n. Supplies and Materials available at PS	Technical & Administrative Division	Negotiated Procurement - Agency to Agency	NA	NA	NA	NA	GoP	1,500,000.00	1,500,000.00		
	o. Supplies and Materials not available at PS	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	1,200,000.00	1,200,000.00		
	p. Job-Orders (support staff)	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	825,000.00	825,000.00		
	q. Printing / IEC Materials	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	50,000.00	50,000.00		
	r. Utilities (electricity, water, etc.)	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	1,200,000.00	1,200,000.00		
	s. Janitorial services, repair services (incl. car repair), etc.	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	500,000.00	500,000.00		
	t. Repair services, supplies and maintenance (incl. equipment, aircon, generator & car repair), etc.	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		
	u. Communication (telemobile & internet)	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	160,000.00	160,000.00		
	v. Insurance (CHED car & building)	Technical & Administrative Division		NA	NA	NA	NA	GoP	75,000.00	75,000.00		
	w. Procurement of office materials and devices	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	100,000.00	100,000.00		
	x. Seminar for Staff Development Program	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	250,000.00	250,000.00		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	y. Mandatory Drug Testing to all CHED RO VI Employees 2X a year	Technical & Administrative Division	Negotiated Procurement - Agency to Agency	NA	NA	NA	NA	GoP	36,000.00	36,000.00		
	z. ISO Reorientation/Prime HRM	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	20,000.00	20,000.00		
	aa. Freedom of Information and Data Privacy Reorientation	Technical & Administrative Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	20,000.00	20,000.00		
	ab. Procurement of CHED Official Receipt	Administrative Division	Negotiated Procurement - Agency to Agency	NA	NA	NA	NA	GoP	50,000.00	50,000.00		
	ac.1 Program Monitoring & Evaluation	Technical Division		NA	NA	NA	NA	GoP	550,000.00	550,000.00		
	ac.2 Orientation/Consultation on Issuances of CHED's for Various Programs	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	150,000.00	150,000.00		
	ac.3 RQAT Training, Orientations & Seminars	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	20,000.00	20,000.00		
	ac.4 RQAT Inspection and Evaluation (Professional Services)	Technical Division		NA	NA	NA	NA	GoP	400,000.00	400,000.00		
	ad. Council of Deans Conference	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	200,000.00	200,000.00		
	ae. Consultation on other stakeholders (i.e., SUC Levelling & LUCs Accreditation)	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	20,000.00	20,000.00		
	af. Industry & Academe Linkages or Consultative Meetings	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	20,000.00	20,000.00		
	ag. SIAP Conference for HEIs	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	20,000.00	20,000.00		
	ah. ISA Reorientation	Technical Division	NP-SVP (Sec. 53.9)	NA	NA	NA	NA	GoP	24,000.00	24,000.00		
TOTAL:									7,540,000.00	7,540,000.00		

Prepared by:

RESURRECION S. PULJANAN
Administrative Officer III
BAC Secretary

Reviewed by:

EDILBERTO J. ORILLOS, MPA
Chief Administrative Officer
BAC Chairperson
ENGR. REX C. CASIPLE, Ph.D.
Chief Education Program Specialist

Approved by:

MAURA CONSOLACION D. CRISTOBAL, Ed.D., CESO III
Regional Director
Head of Procurement Entity