



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

IAS-Ref No. 20-11-4020

MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

TO : PRESIDENTS/HEADS OF HIGHER EDUCATION
INSTITUTIONS

SUBJECT : CALL FOR APPLICATION UNDER STIPENDIUM
HUNGARICUM SCHOLARSHIP PROGRAM, ACADEMIC YEAR
2021

DATE : 16 November 2020

The Commission on Higher Education hereby invites interested parties to nominate candidates to the **Stipendium Hungaricum Scholarship Program** to be held in Hungary starting Academic Year 2021 under the auspices of the Ministry of Foreign Affairs and Trade, Hungary.

The scholarship will cover tuition fees for the entire study period, dormitory accommodations, monthly subsistence allowance and medical insurance. In nominating your candidate, we would like to invite your attention to the attached qualification and documentary requirements of the SH program.

Please submit the letter of nomination signed by the duly authorized official together with the required documents on or before **20 January 2021** to the CHED International Affairs Staff (IAS) through chedstipendium@gmail.com. Nominees are advised to contact CHED- IAS for confirmation of the schedule for interview. For details and queries, please contact the International Affairs Staff, CHED through ias@ched.gov.ph or telephone number (02) 8441-0750.

Additional information may be accessed at www.stipendiumhungaricum.hu/apply/. Please note that nominees **must** likewise apply online through the website <https://apply.stipendiumhungaricum.hu>. The deadline for **online** submission of scholarship documents is on **15 January 2021**.


J. PROSPERO E. DE VERA III, DPA
Chairman

Stipendium Hungaricum Scholarship Program

Qualification Requirements:

- Government employee with a permanent appointment except for programs which are open to private individuals (i.e. Stipendium Hungaricum Scholarship Program, etc.)
- No age limit unless otherwise specified by the donor country provided the return service obligation is still within the nominee's serviceable years
- Must have rendered at least two (2) years of service in the nominating institution
- Must have a higher education degree related to the field of study or has demonstrated sufficient ability and experience in the field of study
- Must not have a pending application for scholarship under another program
- Must have rendered the service obligation required under Executive Order 367 for previous scholarship enjoyed

Documentary Requirements:

For Government employees:

- A letter of nomination addressed to The Director, International Affairs Staff, CHED signed by the Secretary or Head of agency/institution or its duly authorized official indicating among others the following:
 - a. Assurance of utilizing the services of the nominee, for a period of two (2) years for every year of scholarship or a fraction thereof not less than six (6) months as provided under E.O. 367 amending E.O. 129; and,
 - b. That the nominee shall be paid his/her salary and other financial privileges while on training pursuant to the said Executive Order.
- Certified Copy of Service Record
- Certified Copy of Statement of Actual Duties and Responsibilities
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
- Photocopy of Diploma (Baccalaureate/Graduate)
- Certification that the nominee has no pending administrative and criminal case
- Certification that the nominee has no pending scholarship nomination for another program and has no pending service obligation for a previous scholarship for Government employees
- Letter of recommendation/support from a professor of the host Hungarian university/institution **(For PhD applicants)**
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)

For private individuals: (For Masteral and PhD program applicants)

- Recommendation from employer or former dean/professor
- Letter of recommendation/support from a professor of the host Hungarian university/institution (For PhD applicants)
- Certificate of Employment (if applicable)
- Photocopy of Transcript of Academic Records (Baccalaureate/Graduate)
- Photocopy of Diploma (Baccalaureate/Graduate)

- NBI/Police Clearance
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)

For Undergraduate program applicants:

- Letter of Intent (applicant should be at least 18 years old by 31 August 2021)
- Recommendation from former principal/dean/professor
- Certificate of Employment (if applicable)
- Photocopy of Transcript of Academic Records (Senior high school academic credentials)
- Photocopy of Diploma (Senior High School)
- NBI or Police Clearance
- Updated bio-data/resume with list of in-service trainings and seminars attended (Spell out acronyms; certificates of training need not be submitted)