



## OUTCOMES-BASED MONITORING INSTRUMENT (OBMI) FOR MARITIME EDUCATION PROGRAMS (MEPs)



Name of Maritime Higher Education Institution (MHEI):	Contact Numbers:	Email Address:
Address of Maritime Higher Education Institution (MHEI):	Region:	
Maritime Education Program/s Monitored:	Date of Monitoring:	Date last Monitored:

### EXAMINATION AND ASSESSMENT SYSTEM

#### EXPECTED OUTCOMES

Ensure that program outcomes are assessed before conferment of the degree.  
Ensure that course outcomes defined in the Course Specifications are achieved by the students.  
Ensure that documented information on the design and development, review and verification, validation process and approval for theoretical and practical assessment tools for all Course Outcomes.

Item No.	KEY AREAS, MINIMUM REQUIREMENTS AND REFERENCE	OBJECTIVE EVIDENCE	SELF-ASSESSMENT (For the Institution) Identify/indicate the Objective Evidence	FINDINGS (For the Joint CHED-MARINA Team)		REMARKS (Other Objective Evidence)
				Compliant	Not Compliant	
1	The MHEIs shall design and develop, review and verify, validate and approve their theoretical and practical assessment tools for all Course	Existing policy and procedure on the design and development, review and verification, validation process and approval for theoretical and practical				

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	<p>Outcomes defined in the course specifications.</p> <p><i>Reference: Article VII Section 16 of the JCMMC 01 s. 2022</i></p>	theoretical and practical				



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		<p>assessment tools for all Course Outcomes</p> <p>Records of the development, review, verification and validation of the theoretical and practical assessment tools and members comprising the development of theoretical and practical assessment tools</p> <p>Records of implementation of the policy and procedure on the design and development, review and verification, validation process and approval for theoretical and practical assessment tools for all Course Outcomes</p> <ul style="list-style-type: none"> <li>● accomplished validation form for all courses outcomes</li> <li>● administered/marked theoretical and practical</li> </ul>				



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		assessment tools for all courses outcomes per individual student/learner				
2	Education and training of students shall be examined and assessed by the MHEI's Assessor and/or his designated invigilators duly approved by the Dean.  <i>Reference: Article VII Section 17 of the JCMMC 01 s. 2022</i>	Existing policies and procedures on teaching load assignment and invigilations  Qualifications and appointment document as assessor  List of the assessors				
3	MHEIs shall establish a structured examination and assessment system in accordance with Annex __ (Part E: Course Outcomes Assessment) of this Joint Circular.  <i>Reference: Article VII Section 18 of the JCMMC 01 s. 2022</i>	Existing established structured examination and assessment in accordance with Annex __ (Part E: Course Outcomes Assessment) of this Joint Circular.  Accomplished/marked course outcomes assessment				
4	The policies and procedures for examination and assessment system shall form part of the quality standards system to ensure their suitability for the specified training objectives and shall include valid and explicit performance and assessment criteria	Existing policies and procedures for examination and assessment systems incorporated in the quality standards system.				

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	to enable objective, uniform and reliable measurement and evaluation of the achievement of the competence standards.  <i>Reference: Article VII Section 19 of the JCMMC 01 s. 2022</i>	R e c o r d s o f implementation of the Examination and Assessment guidelines				
5	<b>Recording</b>  Records of practical exercises and assessment shall be retained for a period of at least three (3) years and should be incorporated in the quality standards system of the MHEI to include, among others, maintenance of records on the finished product or output from practical laboratory activities  <i>Reference: Article VII Section 20 of the JCMMC 01 s. 2022</i>	3-year Record of the following: <ul style="list-style-type: none"> <li>● P r a c t i c a l assessment</li> <li>● E q u i p m e n t utilization</li> </ul>				
6	<b>Comprehensive Examination prior to Conferment of the Degree</b>  Every BSMT or BSMarE student shall be required to pass an assessment of competence acquired prior to conferment of the degree  <i>Reference: Article VII Section 21 of the JCMMC 01 s. 2022</i>	Existing policy and procedure on the design and development, review and verification, validation process and approval for comprehensive examination prior to conferment of the degree  Existing policy and				

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		<p>procedure on the conduct/administration of comprehensive examination prior to conferment of the degree</p> <p>Records or documents showing that comprehensive examination prior to the conferment of degree was conducted/ administered</p>				
7	<p><b>Conferment of the Degree</b></p> <p>The conferment of BSMT or BSMarE degree requires the following:</p> <p>a. Completion of academic and other institutional requirements;</p> <p>b. Completion of the required OBT in accordance with this PSG and the STCW Convention, 1978, as amended; and</p> <p>c. Passing the comprehensive examination prior to conferment of the Degree.</p> <p><i>Reference: Article VII Section 22 of the JCMMC 01 s. 2022</i></p>	<p>Existing policy and procedure on the Conferment of the Degree</p> <p>Records of completion of the following:</p> <p>a. Academic and other institutional requirements</p> <p>b. O B T i n accordance with the STCW Convention</p> <p>c. P a s s i n g t h e comprehensive examination</p>				



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**Lead Evaluator** :

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Signature Over Printed Name

**Monitoring Team Members** :

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Signature Over Printed Name

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Signature Over Printed Name

