



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**

**JOB ORDER CONTRACT**

**Job Order No.: 2021-05-09**

**Date: May 24, 2021**

**MR. YVES KENNETH P. MALLARI**

Authorized Representative

**INNOVATION PRINTSHOPPE, INC.**

APM Bldg. 2224-2225 Concha St., San Andres Bukid, Sta. Ana, Manila

Contact No. 8563 1419 / 8561 4427

**Dear Mr. Mallari:**

This is to inform you that your total offer of **One Hundred Five Thousand Nine Hundred Fifty Pesos (P105,950.00)** for the **procurement of service provider for the printing of Annual Report** in accordance with the attached **quotation** is hereby accepted. This acceptance, however, is subject to the following:


1. That all work shall be in the best workmanship possible;
2. That the work shall be done according to the requirements/specifications stated in the scope of works as follows:
  - a. 500 pcs Yearbook Annual Report
  - b. Size: Cover – 9 1/4" x 12" (Folded)  
Inside – 9 1/4" x 12" (Folded)
  - c. Color: Cover – 4/4  
Inside – 4/4
  - d. Stock: Cover – C2S 220#  
Inside – Matt-coated 100#
  - e. Other: File Supplied; Matt with Spot UV Lam on 1 side;  
Scoring; Folding w/ Colating; Perfect Binding  
Cover – 4pages & Inside – 48 pages
  - f. Process: Offset Printing
3. That the work shall be finished in not more than fourteen (14) calendar days;
4. That the prices should be inclusive of VAT and other government charges.
5. That in case the calendar days per quarter are exceeded, a penalty of one tent (1/10) of one percent (1%) of the total amount of the contract shall be imposed for everyday of delay;
6. In case of failure to finish the work as stipulated in the Job Order, a liquidated damage of one tenth of one percent (.001) of the total amount shall be charged on the unfinished portion of work, reckoned from the contractor's receipt of the Job Order up to that day/date of the contractor's receipt of the Owner's Notice of Termination. The Owner reserves the right to enter into another contract to finish the work charging to delinquent contractor the difference in cost, if any;
7. That this contract is subject to warranty against mechanical defects and workmanship for sixty (60) calendar days from the date of final acceptance.
8. That this transaction is subject to government accounting and auditing rules and regulations.

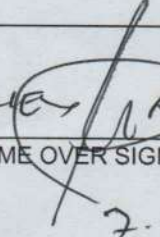
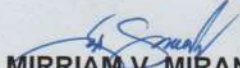
*her*

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If the terms and conditions stipulated above are amenable to you, kindly signify your acceptance by signing on the space provided below.

Very truly yours,

  
**ZENAIDA N. ELEPAÑO**  
OIC, Commissioner, LEB

Accepted by:	<b>Funds Available:</b>	<b>Php105,950.00</b>
 <b>RODNEY ABREN</b>	 <b>MIRRIAM V. MIRANDA</b> Chief Accountant Accounting Division	
PRINTED NAME OVER SIGNATURE / DATE 7-221		



MS 2021-06-01212