



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

JOB ORDER CONTRACT

Job Order No.: 2022-01-01

Date: January 6, 2022

MR. NOEL C. SISON

Sole Proprietor

ROYALEXPERT ELECTROMECHANICAL SERVICES

5 T.H Dela Cruz Street, Villilia Village, Brgy. Talipapa, Quezon City

Contact No. (02) 8356 6184 / 0977 770 0382

Email address: noel.sison@yahoo.com

Dear Mr. Sison:

This is to inform you that your total offer of **Two Hundred Forty Six Thousand Pesos (P246,000.00)** for the **Procurement of service provider for the Monthly Preventive Maintenance of X-ray Machine and Baggage Scanner installed in HEDC Building for twelve (12) months FY 2022** is hereby accepted. This acceptance, however, is subject to the following:

1. That all work shall be in the best workmanship possible;
2. That the work shall be done according to the requirements/specifications stated in the scope of works as follows:
 - a. General Inspection of the X-ray Machine Components and Accessories;
 - i. Perform visual inspection of X-ray Machine components such as external Un-Interruptible Power Supply (UPS), Conveyor Belt, Operator Key Switch, Monitors, Mouse, Keyboard, Advanced Operator Control Panel (if applicable), Indicator Lights, and Emergency Stop Buttons, Entry and Exit Curtains, Entry and exit rollers;
 - ii. Conduct Physical Inspection on machine peripherals the Personal Computer, Power Supplies, Internal UPS, Programmable Logic Controller (PLC), Generator Control Board, X-ray Generator, ACCP Board (if applicable), Internal Sensors, Interlock Switches, Connectors and Cords;
 - b. Checking and Cleaning of Power Supplies;
 - i. Measurement of internal and external UPS Voltage Output;
 - ii. Measurement of Power Supply Voltage Input and Voltage Outputs;
 - c. Cleaning and Functional Testing of the following;
 - i. Operator Key Switch;
 - ii. Monitors, Mouse, Keyboard and AOCB;
 - iii. Indicator Lights and Emergency Stop Buttons;
 - d. Functional Testing of Programmable Logic Controller (PLC);
 - i. Verification of PLC Output;
 - e. Cleaning and Functional Testing of Personal Computer (PC);
 - i. Functional testing of all hardware components, temperature capabilities, XIS Program Version and the image interpretation;
 - f. Calibration and Tuning of X-ray Generator and Linear X-ray Detector Array;
 - i. Adjustment of the KV and mA rating and LXDA alignment if the excitation of the diodes are weak
 - g. Belt Adjustment;
 - i. Belt adjustments for proper belt tracking Overall Cleaning;

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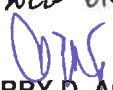
- h. Radiation Test;
 - i. Using Radiation Meter on different sides of machine
 - i. X-ray Test in Test Kit;
 - i. Using Test Piece Kit to determine the maximum penetration on metals;
3. That the work shall be finished in not more than twelve (12) months;
 4. That the prices should be inclusive of VAT and other government charges.
 5. That in case the calendar days per quarter are exceeded, a penalty of one tent (1/10) of one percent (1%) of the total amount of the contract shall be imposed for everyday of delay;
 6. In case of failure to finish the work as stipulated in the Job Order, a liquidated damage of one tenth of one percent (.001) of the total amount shall be charged on the unfinished portion of work, reckoned from the contractor's receipt of the Job Order up to that day/date of the contractor's receipt of the Owner's Notice of Termination. The Owner reserves the right to enter into another contract to finish the work charging to delinquent contractor the difference in cost, if any;
 7. That this contract is subject to warranty against mechanical defects and workmanship for sixty (60) calendar days from the date of final acceptance.
 8. That this transaction is subject to government accounting and auditing rules and regulations.

If the terms and conditions stipulated above are amenable to you, kindly signify your acceptance by signing on the space provided below.

Very truly yours



J. PROSPERO E. DE VERA III, DPA
Chairman

Accepted by:	Funds Available:	P246,000.00
<i>Noel Sison 1-27-2022</i>	<i>NS 2022 01. 0002</i>	
PRINTED NAME OVER SIGNATURE / DATE	 CHERRY D. AQUINO OIC, Office of the Chief Accountant Accounting Division	

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