



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

JOB ORDER CONTRACT

Job Order No.: 2022-03-10

Date: March 11, 2022

MS. RICHEL LUKBAN-GINES

Sole Proprietor

RLDG & SON ELECTRICAL SERVICES

23C Mapagkawangawa St., Sikatuna Village

Quezon City

Contact No. 0949-1293882

Email address: Richel_Lukban75@yahoo.com

Dear Ms. Lukban-Gines:

This is to inform you that your total offer of **Two Hundred Thirty-One Thousand Pesos (P231,000.00)** for the **Procurement of parts and labor for the repair of the defective Air Conditioning Units in the HEDC Building Offices (LLS, COA, OPSD, OSDS, PCARI, OPRKM & GSD)** is hereby accepted. This acceptance, however, is subject to the following:

1. That all work shall be in the best workmanship possible;
2. That the work shall be done according to the requirements/specifications stated in the scope of works as follows:
 - a. Repair of #12 - 1.5 HP wall mounted (Chigo) Air Conditioning Unit at 3/F LLS Office, Supply, delivery and installation compressor motor, flushing, leak testing using nitrogen, vacuuming, charging of freon, testing & commissioning;
 - b. Repair of #18 - 3TR Floor mounted (koppel) Air Conditioning Unit at 3/F LLS Office, Supply, delivery and installation compressor motor, flushing, leak testing using nitrogen, vacuuming, charging of freon, testing & commissioning;
 - c. Repair of #19 - 1.5 HP wall mounted Air Conditioning Unit at 3/F LLS Office, Supply, delivery and installation compressor motor, flushing, leak testing using nitrogen, vacuuming, charging of freon, testing & commissioning;
 - d. Repair of #20 - 3TR Floor mounted Air Conditioning Unit at 3/F LLS Office, Supply, delivery and installation new copper tube and insulation, flushing, leak testing using nitrogen, vacuuming, charging of freon, testing & commissioning;
 - e. Repair of #2 - 3TR Floor mounted Carrier Air Conditioning Unit at 3/F OSDS. Rebearing of outdoor fan motor;
 - f. Repair of #42 - 3TR Ceiling mounted Koppel Air Conditioning Unit at 3/F OPSD. Dismantling, reinstallation and reprocess;
 - g. Repair of #48 - 3TR Floor mounted IDEC Air Conditioning Unit at 3/F OPSD. Supply, delivery and installation compressor motor, flushing, leak testing using nitrogen, vacuuming, charging of freon, testing & commissioning;
 - h. Repair of #62 - 3HP wall mounted LG inverter Air Conditioning unit at 2/F Server room, Supply, delivery and installation of new outdoor card board;
 - i. Repair of #8 - 2HP wall mounted koppel Air Conditioning Unit at 4/F PCARI Office, supply, delivery and installation compressor motor, flushing, leak testing using nitrogen, vacuuming, charging of freon, testing & commissioning;
 - j. Repair of #12 - 3TR Ceiling compressor motor, flushing, leak testing using nitrogen, vacuuming, charging freon, testing and commissioning;

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- k. Repair of #14 – 2HP wall mounted Koppel air Conditioning Unit at G/F OPRKM. Supply, delivery and installation compressor motor, flushing, leak testing using nitrogen, vacuuming, charging of freon, testing & commissioning;
 - l. Installation of new electrical power supply with circuit breaker at the COA stock room located at the Storage Container van;
 - m. Repair of #39 – window type Koppel air conditioning unit at G/F GSD office. Repair of PCV board, testing and commissioning
3. That the work shall be finished in not more than forty-five (45) calendar days;
 4. That the prices should be inclusive of VAT and other government charges.
 5. That in case the calendar days per quarter are exceeded, a penalty of one tent (1/10) of one percent (1%) of the total amount of the contract shall be imposed for everyday of delay;
 6. In case of failure to finish the work as stipulated in the Job Order, a liquidated damage of one tenth of one percent (.001) of the total amount shall be charged on the unfinished portion of work, reckoned from the contractor's receipt of the Job Order up to that day/date of the contractor's receipt of the Owner's Notice of Termination. The Owner reserves the right to enter into another contract to finish the work charging to delinquent contractor the difference in cost, if any;
 7. That this contract is subject to warranty against mechanical defects and workmanship for sixty (60) calendar days from the date of final acceptance.
 8. That this transaction is subject to government accounting and auditing rules and regulations.


If the terms and conditions stipulated above are amenable to you, kindly signify your acceptance by signing on the space provided below.

Very truly yours,



J. PROSPERO E. DE VERA III, DPA
Chairman



Accepted by:	Funds Available:	P231,000.00
<i>DEXTER ESCALANTE</i> PRINTED NAME OVER SIGNATURE / DATE	 MIRIAM V. MIRANDA Chief Accountant Accounting Division	
APRIL 6, 2022		

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