

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

MINUTES OF THE OPENING OF BIDS

PROCUREMENT OF JANITORIAL SERVICE FOR CHED FOR 8 MONTHS ABC: Php3,832,801.28

Via Zoom
February 28, 2022; 10:00 A.M.

ATTENDANCE

PRESENT

DESIGNATION/OFFICE

BAC

ATTY. CINDERELLA FILIPINA BENITEZ-JARO	-Chairperson / Presiding Officer
ATTY. RYAN L. ESTEVEZ	-Vice-Chair
ATTY. FREDERICK MIKHAIL I. FAROLAN	- Member
ATTY. CHRISTIAN E. RIVERO	- Member
DIR. CORINNA FRANCES CABANILLA	- Member
DR. MARIVIC V. IRIBERRI	- Member

TWG-OGS

MS. APOLONIA R. VIVO	- Head
MS. EVA PASIGPASIGAN	- Member
MS. YVONNE L. DE VERA	- Member
MR. GREGORIO T. ATIENZA	- Member
MS. ANNALIZA GANDO	- Member
MS. SHIELA F. JALBUENA	- Member
MR. RODRIGO SAGUM	- Member

SECRETARIAT

MS. BEATRIZ D. PASCUAL	- Head
MR. ARTEMIO S. CAPELLAN, JR.	- Member
MS. YVET MADLANGSAKAY	- Member
MS. KAROL ZAMBRANO	- Member
MS. DINA ABRENICA	- Member
MR. GIL NORMAN TALINGDAN	- Member
MR. FELIX QUILLOY	- Member

END-USER

MS. CHARINNA ZAFIRO	- GSD, AFMS
MR. MARLOND SANTIANO	- GSD, AFMS

COA REPRESENTATIVE

MR. ROMMEL MABUTE

BIDDER'S REPRESENTATIVE

MR. ELVIN F. RUBISO	-D' Triumph Cleaners and Allied Services
MR. JOSE MABALOT	- Manila Allied Management Services Cooperative
MS. MARJORIE MABALOT	- Manila Allied Management Services Cooperative
MS. RUBILYN OSTOYA	- CMPT Manpower Services

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1. CALL TO ORDER

There being a quorum, the meeting was called to order at 10:45 P.M. with the BAC Chairperson, Atty. Cinderella Filipina Benitez-Jaro, presiding.

2. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/ OBSERVER

Upon the instruction of the BAC Chairperson, Mr. Artemio S. Capellan, Jr., member of the Secretariat, presented the bidder's representatives who attended the bid opening. He introduced the BAC members, TWG-OGS members, BAC Secretariat, end-users and COA representative who were present during the bid opening.

Also, Mr. Capellan informed the Committee that invitations were sent on February 7, 2022 to the Resident COA and to three (3) GPPB-recognized Observers. However, only the COA representative attended the bid opening.

In addition, Mr. Capellan mentioned the fourteen (14) service providers who viewed the posting at PhilGEPS per attached Document Request List (with Reference No. 8399258), namely: a) Itren Ventures Incorporated, b) Euro Janitorial Services, Co., c) First Country Manpower Services, d) D' Triumph Cleaners and Allied Services, Inc., e) Ultimate Care Janitorial and Allied Services, f) ECJM Manpower Services, g) Double 88 Security Agency, h) Manila Allied Management Services Cooperative, h) Omniworx, Inc., i) J/A Cleanwell Maintenance Services, Inc., k) CMPT Manpower Services, l) Starcom Manpower & Allied Services, Inc., m) SECC Computer Sales, Services & Enterprises, and n) Unitrend Services, Inc.

Three (3) bidders, namely, a) D' Triumph Cleaners and Allied Services, b) Manila Allied Management Services Cooperative, and c) CMPT Manpower Services, availed the bidding documents and submitted the technical and financial bid documents including the Financial bid envelope.

3. OPENING OF THE FIRST ENVELOPE (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/INELIGIBLE BIDDERS

Upon the instruction of the BAC Chairperson, the Secretariat presented the envelopes submitted by a) D' Triumph Cleaners and Allied Services, b) Manila Allied Management Services Cooperative, and c) CMPT Manpower Services which contained each bidders proposal. The BAC Chairperson consecutively opened the **sealed envelopes** in public which contained each bidders' bid proposals including the eligibility and technical documents and financial documents. The bidders' envelopes were opened and the name/label were read. The documents inside the envelopes which were marked "**original copy**" were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The BAC after affixing their initials, requested the assistance of the members of the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the eligibility documents and the technical bid proposal.

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Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	BID SECURITY	EVALUATION RESULT	
		Eligibility	Technical
D' Triumph Cleaners and Allied Services	Bid Securing Declaration	Passed	Passed
Manila Allied Management Services Cooperative	Bid Securing Declaration	Passed	Passed
CMPT Manpower Services	Bid Securing Declaration	Passed	Passed

The BAC, upon evaluation of the eligibility and technical documents of: a) D' Triumph Cleaners and Allied Services, b) Manila Allied Management Services Cooperative, and c) CMPT Manpower Services by the TWG-OGS, found their bid as having "passed" the eligibility and technical evaluation and to proceed with the opening of their financial proposals.

4. OPENING OF THE SECOND ENVELOPE (FINANCIAL PROPOSAL), EXAMINATION OF FINANCIAL PROPOSAL AND DETERMINATION OF RESPONSIVENESS AND READING OF FINANCIAL PROPOSAL AND THE APPROVED BUDGET FOR THE CONTRACT (ABC)

The, a) D' Triumph Cleaners and Allied Services, b) Manila Allied Management Services Cooperative, and c) CMPT Manpower Services, having passed the eligibility and technical requirements of the bid, the BAC upon motion duly seconded, opened the **second envelope** containing the financial bid proposals of: a) D' Triumph Cleaners and Allied Services, b) Manila Allied Management Services Cooperative, and c) CMPT Manpower Services. The documents inside the envelopes which were marked "**original copy**" were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The BAC after affixing their initials read the financial bid "**as read**" as follows:

NAME OF BIDDER	Financial (Total Bid Amount)	
	Passed/Failed	As Read
D' Triumph Cleaners and Allied Services	Passed	Php3,666,157.44
Manila Allied Management Services Cooperative	Passed	Php3,666,158.41
CMPT Manpower Services	Passed	Php3,666,157.44

The BAC requested the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the financial bid proposals of: a) D' Triumph Cleaners and Allied Services, b) Manila Allied Management Services Cooperative, and c) CMPT Manpower Services.

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The BAC upon evaluation presented the “as calculated” as follows:

NAME OF BIDDER	Financial (Total Bid Amount)	
	Passed/Failed	As Calculated
D' Triumph Cleaners and Allied Services	Passed	Php3,666,157.44
Manila Allied Management Services Cooperative	Passed	Php3,666,157.44
CMPT Manpower Services	Passed	Php3,666,157.44

Hereunder is the Abstract of Bids on the evaluation of the first and second envelopes relative to the *Procurement of Janitorial Service for CHED for 8 months*, as follows:

ABC: Php3,832,801.28

NAME OF BIDDER	Eligibility/ Technical	FINANCIAL (Total Amount of Bid)		
		Passed/Failed	Passed /Failed	As Read
D' Triumph Cleaners and Allied Services	Passed	Passed	Php3,666,157.44	Php3,666,157.44
Manila Allied Management Services Cooperative	Passed	Passed	Php3,666,158.41	Php3,666,157.44
CMPT Manpower Services	Passed	Passed	Php3,666,157.44	Php3,666,157.44

5. TECHNICAL WORKING GROUP FOR OTHER GOODS AND SERVICES RECOMMENDATION

The bid proposals as calculated of: a) D' Triumph Cleaners and Allied Services, b) Manila Allied Management Services Cooperative, and c) CMPT Manpower Services, which were earlier declared “passed” the technical evaluations and their financial bids were all within the Approved Budget for the Contract (ABC), found to have the same bid price in the amount of P3,666,157.14, and further recommended for post-qualification evaluation. The TWG-OGS, upon the instruction of the BAC, will report the result of the post-qualification evaluation in the next BAC Meeting.

The BAC acknowledged their recommendation and upon deliberation, approved the TWG-OGS recommendation.

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6. COMMENTS/REACTION FROM THE BAC

The Bids and Awards Committee informed the representatives of D' Triumph Cleaners and Allied Services, Manila Allied Management Services Cooperative and CMPT Manpower Services that they will undergo post-qualification evaluation and shall be notified on the schedule.

The TWG-OGS will report the result of post qualification evaluation on the next Regular BAC Meeting.

7. ADJOURNMENT

There being no other matters to discuss, the bid opening was adjourned at 2:15 P.M.

PREPARED BY:



ARTEMIO S. CAPELLAN, JR.
Member, Secretariat

APPROVED BY:



ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chairperson

REVIEWED BY:

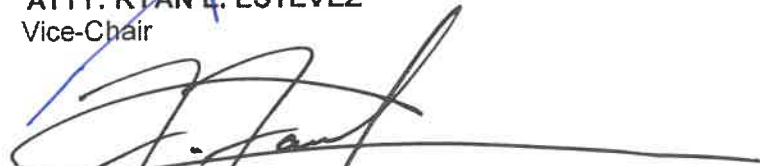
I certify that all the corrections suggestions were incorporated in the minutes of this meeting.



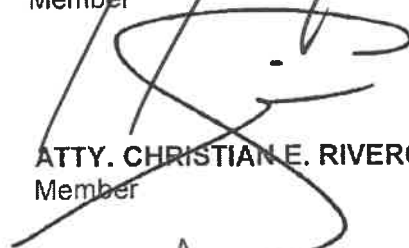
BEATRIZ D. PASCUAL
Head, Secretariat



ATTY. RYAN L. ESTEVEZ
Vice-Chair



ATTY. FREDERICK MIKHAIL I. FAROLAN
Member



ATTY. CHRISTIAN E. RIVERO
Member



DIR. CORINNA FRANCES CABANILLA
Member



DR. MARIVIC V. IRIBERRI
Member