

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Dillman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

MINUTES OF THE OPENING OF BIDS

Procurement of Security Services for CHED for FY 2021 (6 months)-Rebid Php4,345,435.14

Via Zoom
June 14, 2021; 10:00 A.M.

ATTENDANCE

BAC

| | |
|---------------------------------------|---------------------------------------|
| ATTY. LILY FREIDA MACABANGUN-MILLA | - Vice-Chairperson/ Presiding Officer |
| ATTY. SEPTON A. DE LA CRUZ | - Member |
| DIR. LUISA S. VALENCIA | - Member |
| ATTY. RYAN L. ESTEVEZ | - Member |
| ATTY. MICHELLE DIANA P. MANIWANG-BASA | - Member |

TWG-OGS

| | |
|-------------------------|----------|
| MS. APOLONIA R. VIVO | - Head |
| MS. EVA M. PASIGPASIGAN | - Member |
| MS. SHIELA F. JALBUENA | - Member |
| MR. RODRIGO SAGUM | - Member |
| MS. ANNALIZA GANDO | - Member |
| MR. GEORGE ATIENZA | - Member |

SECRETARIAT

| | |
|------------------------------|---------|
| MS. BEATRIZ D. PASCUAL | -Head |
| MR. ARTEMIO S. CAPELLAN, JR. | -Member |
| MS. YVET R. MADLANGSAKAY | -Member |
| MS. DINA L. ABRENICA | -Member |
| MS. KAROL ZAMBRANO | -Member |
| MR. GERALD Q. HAMTIG | -Member |
| MR. FELIX QUILLOY | -Member |

COA OBSERVER

MR. ROMMEL B. MABUTE

END-USER

| | |
|----------------------------|-------------|
| ENGR. JUAN F. PURIRAN, JR. | - GSD, AFMS |
| MR. NELSON E. ESPINA | - GSD, AFMS |

BIDDER/REPRESENTATIVE

| | |
|------------------------|--|
| MS. ARJHIELYN AHAMADUL | - Naprossi Security Agency |
| MR. CARY BERNABE | - Naprossi Security Agency |
| MR. ARNEL MANUEL | - Star Special Corporate Security Management, Inc. |
| MS. DELIA ROCAS | - Star Special Corporate Security Management, Inc. |

NOT PRESENT

| | |
|--|-------------------------------|
| ATTY. CINDERELLA FILIPINA BENITEZ-JARO | - Chairperson, BAC (on leave) |
| MS. YVONE DE VERA | - Member, TWG-OGS |



1. CALL TO ORDER

There being a quorum, the meeting was called to order at 10:30 AM with the BAC Vice-Chairperson, Atty. Lily Freida Macabangun-Milla, presiding.

2. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/ OBSERVER

Upon the instruction of the BAC Vice-Chairperson, Mr. Artemio S. Capellan, Jr., member of the Secretariat, presented the bidders' representatives who attended the bid opening. He introduced the BAC members, TWG-OGS members, BAC Secretariat, end-users and COA representative who were present during the bid opening.

Also, Mr. Capellan, informed the Committee that invitations were sent on June 7, 2021 to the Resident COA and to three (3) GPPB- recognized Observers. However, only the COA representative attended the bid opening.

In addition, Mr. Capellan mentioned that twelve (12) security agencies/service providers viewed the posting at PhilGEPS website per Document Request List, namely: a) Circa Security Agency, b) Redbird Security Agency, c) Topbest Security Agency, d) Blue Arme Security Agency e). Crime Hunters Security Agency f). Dem Security Agency, g) Crossline Security Agency, Inc., h) Baguio Investigation and Security Agency, i) Karpa II Security Services, j) Northcom Security and Investigation Agency, k) 888 Gallant Security Services Corp., l) Northern Star Agency and Services, Inc. However, only two (2) bidders namely: a). Star Special Corporate Security Management, Inc. and, (b) Naprossi Security Agency, availed of the bidding documents and submitted their respective technical and financial bid documents including the Financial bid envelope.

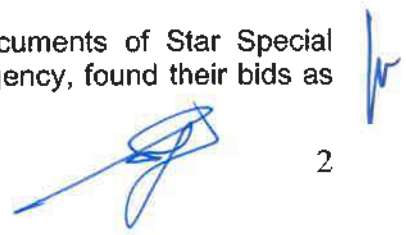
3. OPENING OF THE FIRST ENVELOPE (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/INELIGIBLE BIDDERS

Upon the instruction of the BAC Vice-Chairperson, the Secretariat presented the envelopes submitted by a). Star Special Corporate Security Management, Inc., and b). Naprossi Security Agency which contained each bidder's proposals. The BAC Vice-Chairperson opened the **sealed envelope** in public which contained the bid proposals including the eligibility and technical documents and financial bid proposals. The bidder's envelopes were opened and the name/label was read. The documents inside the envelopes which were marked "**original copy**" were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The BAC after affixing their initials, requested the assistance of the members of the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the eligibility documents and the technical bid proposal.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

| NAME OF BIDDER | BID SECURITY | EVALUATION RESULT | |
|--|--------------------------|-------------------|-----------|
| | | Eligibility | Technical |
| Star Special Corporate Security Management, Inc. | Bid Securing Declaration | Passed | Passed |
| Naprossi Security Agency | Bid Securing Declaration | Passed | Passed |

The BAC, upon evaluation of the eligibility and technical documents of Star Special Corporate Security Management, Inc. and Naprossi Security Agency, found their bids as



having “passed” the eligibility and technical evaluation and to proceed with the opening of their financial proposals.

4. OPENING OF THE SECOND ENVELOPE (FINANCIAL PROPOSAL), EXAMINATION OF FINANCIAL PROPOSAL AND DETERMINATION OF RESPONSIVENESS AND READING OF FINANCIAL PROPOSAL AND THE APPROVED BUDGET FOR THE CONTRACT (ABC)

The BAC opened each bidders’ second envelope containing financial envelope the financial bid proposals of Star Special Corporate Security Management, Inc. and Naprossi Security Agency. The documents inside the envelopes which were marked “original copy” were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The BAC after affixing their initials read the financial bid “as read” as follows:

| NAME OF BIDDER | Financial (Total Bid Amount) | |
|--|------------------------------|------------------|
| | Passed/Failed | As Read |
| Naprossi Security Agency | Passed | Php 4,161,966.09 |
| Star Special Corporate Security Management, Inc. | Passed | Php 4,196,640.60 |

The BAC requested the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the financial bid proposals of Star Special Corporate Security Management, Inc. and Naprossi Security Agency.

The BAC upon evaluation presented the “as calculated” as follows:

| NAME OF BIDDER | FINANCIAL (Total Amount of Bid) | | |
|--|---------------------------------|------------------|------------------|
| | Passed/Failed | As Read | As Calculated |
| Star Special Corporate Security Management, Inc. | Passed | Php 4,196,640.60 | Php 4,130,595.00 |
| Naprossi Security Agency | Passed | Php 4,161,966.09 | Php 4,196,640.60 |

Hereunder is the Abstract of Bids on the evaluation of the first and second envelopes relative to the *Procurement of Security Services for CHED for FY 2021 (6 months)-Rebid*, as follows:

ABC of Php4,345,435.14

| NAME OF BIDDER | Eligibility/ Technical | FINANCIAL (Total Amount of Bid) | | |
|--|------------------------|---------------------------------|------------------|------------------|
| | | Passed /Failed | As Read | As Calculated |
| Star Special Corporate Security Management, Inc. | Passed | Passed | Php 4,196,640.60 | Php 4,130,595.00 |
| Naprossi Security Agency | Passed | Passed | Php 4,161,966.09 | Php 4,196,640.60 |

5. TECHNICAL WORKING GROUP FOR OTHER GOODS AND SERVICES RECOMMENDATION

The bid proposal of Star Special Corporate Security Management, Inc. which was earlier declared “passed” the technical evaluation and their financial bid is within the Approved Budget for the Contract (ABC) was recommended as the “Lowest Calculated Bid” subject to post-qualification evaluation.

The BAC acknowledged their recommendation and upon deliberation, approved the TWG-OGS recommendation. Further, the BAC instructed the TWG-OGS to report the result of the post-qualification evaluation on the next BAC Meeting.

6. COMMENTS/REACTION FROM THE BAC

The Bids and Awards Committee informed the representatives of Star Special Corporate Security Management, Inc. that they are the declared Lowest Calculated Bid (LCB) and shall undergo post-qualification evaluation. The BAC informed the representatives of SSCSMI that they will be notified on the schedule of the post-qualification and the result of said post-qualification will be reported by the TWG-OGS on the next Regular BAC Meeting.

7. ADJOURNMENT

There being no other matter to discuss, the opening of bids was adjourned at 3:00 P.M.

PREPARED BY:



ARTEMIO S. CAPELLAN, JR.
Member, BAC Secretariat

REVIEWED BY:

I certify that all the corrections/
suggestions were incorporated
in the minutes of this meeting.



BEATRIZ D. PASCUAL
Head, BAC Secretariat

APPROVED BY:



ATTY. LIDIA FREIDA MACABANGUN-MILLA
Vice-Chairperson



ATTY. RYAN L. ESTEVEZ
Member



DIR. LUISA S. VALENCIA
Member



ATTY. SEPTON A. DE LA CRUZ
Member



ATTY. MICHELLE DIANA P. MANIWANG-BASA
Member