

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

MINUTES OF THE OPENING OF BIDS

Procurement of Security Services for CHED for FY 2021 (6 months) Php4,345,435.14

Via Zoom
CHED Auditorium
2/F HEDC Bldg., C.P. Garcia Avenue,
Diliman, Quezon City
May 3, 2021; 10:00 A.M.

ATTENDANCE

BAC

ATTY. LILY FREIDA MACABANGUN-MILLA	- Vice-Chairperson/ Presiding Officer
ATTY. SEPTON A. DE LA CRUZ	- Member
DIR. LUISA S. VALENCIA	- Member
ATTY. MICHELLE DIANA P. MANIWANG-BASA	- Member

TWG-OGS

MS. APOLONIA R. VIVO	- Head
MS. EVA M. PASIGPASIGAN	- Member
MS. SHIELA F. JALBUENA	- Member
MR. RODRIGO SAGUM	- Member

SECRETARIAT

MS. BEATRIZ D. PASCUAL	-Head
MR. ARTEMIO S. CAPELLAN, JR.	-Member
MS. YVET R. MADLANGSAKAY	-Member
MS. DINA L. ABRENICA	-Member
MS. KAROL ZAMBRANO	-Member
MR. GERALD Q. HAMTIG	-Member
MR. FELIX QUILLOY	-Member

COA OBSERVER

MR. ROMMEL B. MABUTE

END-USER

MR. NELSON E. ESPINA	- GSD, AFMS
MS. CHARINNA ZAFIRO	- GSD, AFMS

BIDDER/REPRESENTATIVE

MR. JEROME DELA CRUZ	- Naprossi Security Agency
MS. JHIE AMAMADUL	- Naprossi Security Agency
MS. DELIA T. ROCAS	- Star Special Corporate Security Management, Inc.
MR. ARNEL P. MANUEL	- Star Special Corporate Security Management, Inc.

NOT PRESENT

ATTY. CINDERELLA FILIPINA BENITEZ-JARO	- Chairperson, BAC (on leave)
DIR. NELSON G. CAINGHOG	- Member, BAC
ATTY. RYAN L. ESTEVEZ	- Member, BAC
MR. GREGORIO T. ATIENZA	- Member, TWG-OGS

1. CALL TO ORDER

There being a quorum, the meeting was called to order at 10:45 AM with the BAC Vice-Chairperson, Atty. Lily Freida Macabangun-Milla, presiding.

2. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/ OBSERVER

Upon the instruction of the BAC Vice-Chairperson, Mr. Artemio S. Capellan, Jr., member of the Secretariat, presented the bidder's representatives who attended the bid opening. He introduced the BAC members, TWG-OGS members, BAC Secretariat, end-users and COA representative who were present during the bid opening.

Also, Mr. Capellan, informed the Committee that on April 12, 2021, invitations were sent to the Resident COA and to three (3) GPPB- recognized Observers. However, only the COA representative attended the bid opening.

In addition, Mr. Capellan mentioned that two (2) bidders namely: a). Star Special Corporate Security Management, Inc., and b). Naprossi Security Agency, availed of the bidding documents and submitted their respective technical and financial bid documents including the Financial bid envelope.

3. OPENING OF THE FIRST ENVELOPE (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/INELIGIBLE BIDDERS

Upon the instruction of the BAC Vice-Chairperson, the Secretariat presented the envelopes submitted by a). Star Special Corporate Security Management, Inc., and b). Naprossi Security Agency which contained each bidder's proposals. The BAC Vice-Chairperson opened the **sealed envelope** in public which contained the bid proposals including the eligibility and technical documents and financial bid proposals. The bidder's envelopes were opened and the name/label was read. The documents inside the envelopes which were marked "**original copy**" were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The BAC, after affixing their initials, requested the assistance of the members of the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the eligibility documents and the technical bid proposal.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	BID SECURITY	EVALUATION RESULT	
		Eligibility	Technical
Star Special Corporate Security Management, Inc.	Bid Securing Declaration	Failed	Failed
Naprossi Security Agency	Bid Securing Declaration	Failed	Failed

The BAC, upon evaluation of the eligibility and technical documents of Star Special Corporate Security Management, Inc. and Naprossi Security Agency, found their bids as having **“failed”** the eligibility and technical evaluation due to non-compliance with the requirements of Section VII. Technical Specifications of the Bidding Documents which clearly states that:

ix. Clearance from SSS that the company have no arrears and there is no pending case against them as of October 31, 2020 and a copy of proof of remittance for the 4th Quarter of 2020.

Certification from Pag-ibig Fund that premium payments have been remitted as of December 31, 2020.

Certification from Philhealth that premium payments have been remitted as of December 31, 2020;

However, Star Special Corporate Security Management, Inc., submitted the following documents:

- a. SSS clearance that their company have “no arrears and there is no pending case against them” dated September 23, 2019 with the latest submission of remittance on August 2019.
- b. Pag-ibig Fund certification that their company latest remittance on October 19, 2020;
- c. PhilHealth certification that their company latest remittance as of October 20, 2020.

Meanwhile, Naprossi Security Agency submitted the following documents:

- a. Pag-ibig Fund certification that their premiums payments latest remittance is October 26, 2020 only;
- b. PhilHealth certification dated November 18, 2020 which stated that their latest premium payments remittance is August 2020 only.

Said submissions are not according to the requirements of Section VII. Technical Specifications of the bidding documents.

4. COMMENTS/REACTION FROM THE BAC

The BAC, upon deliberation, declared **“Failure of Bidding”** in accordance with Section 35 (b) of RA 9184 which states “*all prospective bidders are declared ineligible*”. Considering that all bids received are not complying with the requirements of the bidding documents, hence, the BAC recommended for the rebidding/re-posting of said procurement.

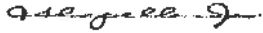
Also, the BAC informed the bidder’s representatives that in case they would like to seek clarifications on the concluded bidding process, they may file a Motion for Reconsideration (MR) within three (3) calendar days from the date of the opening of bids.



5. ADJOURNMENT

There being no other matter to discuss, the opening of bids was adjourned at 1:25 P.M.

PREPARED BY:



ARTEMIO S. CAPELLAN, JR.
Member, BAC Secretariat

REVIEWED BY:
I certify that all the corrections/
suggestions were incorporated
in the minutes of this meeting.



BEATRIZ D. PASCUAL
Head, BAC Secretariat

APPROVED BY:



ATTY. LILY FREIDA MACABANGUN-MILLA
Vice-Chairperson / Presiding Officer



DIR. LUISA S. VALENCIA
Member



ATTY. SEPTON A. DE LA CRUZ
Member



ATTY. MICHELLE DIANA P. MANIWANG-BASA
Member