

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

PRE-BID CONFERENCE

PROCUREMENT OF 280 UNITS OF UNINTERRUPTIBLE POWER SUPPLY FOR CHED ICT

BAC ROOM

2nd Floor HEDC Bldg., C.P. Garcia Avenue, Diliman, Quezon City
October 25, 2017 @ 11:00 A.M.

MINUTES OF MEETING

ATTENDANCE

BAC	DESIGNATION/OFFICE
DIR. LUISA S. VALENCIA	- Vice-Chair, BAC
DR. LEONIDA S. CALAGUI	- Member
ATTY. SEPTON A. DE LA CRUZ	- Member
DR. MARY SYLVETTE T. GUNIGUNDO	- Member
TWG-OGS	
MS. APOLONIA R. VIVO	- Head
MS. EVA M. PASIGPASIGAN	- Member
MR. DIANA C. AGUILAR	- Member
MS. SHEILA F. JALBUENA	- Member
MR. KENNETE CASTRO	- Member
SECRETARIAT	
MS. ROSALIE C. BUSCAR	-Head
MS. BEATRIZ D. PASCUAL	-Member
MS. YVET R. MADLANGSAKAY	- Member
CONSULTANT	
MS. EVELYN V. MOJICA	
OBSERVER	
MS. ALEEZA JANE D. NOFUENTE	- COA Representative
END-USER	
MR. GREGORIO T. ATIENZA	-OPRKM, ITO III

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BIDDER/REPRESENTATIVE

MS. ESMENE QUIAMBAO	- TREVOS & TECHNOLOGIES, INC.
MS. ANTONETTE MARTINES-ESTEBAN	- TREVOS & TECHNOLOGIES, INC.
MR. VINCENT REGALA	- TREVOS & TECHNOLOGIES, INC.
MR. JEFFREY COLIADOS	- ADVANCE SOLUTIONS
MS. JUDITH MAPE	- ADVANCE SOLUTIONS
MS. KRIZZEL VILLAPANDO	- PANTRONICS INT'L. CORP.
MS. CRISTINA LAYOS	- LSI LEADING TECHNOLOGIES, INC.
MS. MELIESA DUGAYO	- WITE LITE PHILS. CORP.
MS. PERCY GALARCE	- OPTIMAL SYSTEMS DIST. INC.
MR. JOHN CHRISTOPHER NOORA	- OPTIMAL SYSTEMS DIST. INC.MS.
MS. JENIELYN RAPOSA	- ASPEX INC.
MS. NOREEN LIWANAG	- ASPEX INC.
MS. IMEE SULIGUN	- ASPEX INC.
MS. SHAHONEY BOHOLST	- KEMPAL
MS. CHARLENE DARITIS	- KEMPAL

NOT PRESENT

MR. ARTEMIO S. CAPELLAN, JR. - Member, BAC Secretariat (on official travel)

I. CALL TO ORDER

There being a quorum, the pre-bid conference was called to order at 11:00 AM with the Vice-Chair, Dir. Luisa S. Valencia, presiding.

II. INTRODUCTION OF BIDDERS/REPRESENTATIVES/BAC/TWG-OGS/OBSERVER

Upon the instruction of the presiding officer, Ms. Rosalie Buscar, Head of the BAC Secretariat, introduced the members of the Bids and Awards Committee, the Technical Working Group for Other Goods and Services (TWG-OGS) members, BAC Secretariat, Consultant, COA Representative, End User Representative and Bidders/Representatives who were present during the said meeting.

III. OVERVIEW OF THE PROJECT

Ms. Apolonia R. Vivo, Head, TWG-OGS, upon the instruction of Dir. Valencia, Presiding Officer, presented the overview of the project. She gave emphasis on the salient and important features of the bidding documents on the Procurement of 280 units of Uninterruptible Power Supply for CHED ICT with an Approved Budget for the Contract (ABC) amounting to One Million Four Hundred Thousand Pesos (P1,400,000.00).

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IV. PRESENTATION OF THE TERMS OF REFERENCE AND TECHNICAL COMPONENTS OF THE BID

Ms. Vivo presented also the Terms of Reference and the Technical components of the bid and other requirements stated in the bidding documents.

V. COMMENTS/REACTIONS FROM THE PROSPECTIVE BIDDERS/BAC MEMBERS/TWG-OGS MEMBERS/END-USER

The BAC informed the prospective bidders that the Schedule for the Submission and Opening of Technical and Financial Bids shall be on November 8, 2017 as stated in the bidding documents. The deadline for the submission of the bid is at 9:00AM and the opening of the Technical and Financial Bids is at 10:00AM.

VI. QUESTIONS AND ANSWERS

Particulars	Amendments / Clarification	Reference
Section VII of the Bidding Documents	UPS must have an external battery connector Clarification/s: Delete the above technical specification	Page 70. Technical Specifications
Section VII of the Bidding Documents	Delivery period should be 30-45 days from receipt of Notice to Proceed Clarification/s: Delivery period should be within 60 days from receipt of Notice to Proceed	Page 70. Technical Specifications
Section VII of the Bidding Documents	Additional Requirements: Statement of all Ongoing and Completed Government and Private Contracts (template attached) Statement of Single Largest Completed Contracts (template attached) Invitation to Bid Number is the Reference Number assigned by the PhilGEPS Certificate of Compliance with Product Standards issued by the	Page 70. Technical Specifications

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	Department of Trade and Industry	
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VII. ADJOURNMENT

There being no other matters to discuss, the Pre-bid Conference was adjourned at 12:00 A.M.

PREPARED BY:



BEATRIZ D. PASCUAL
Member, BAC Secretariat

NOTED BY:



DIR. LUISA S. VALENCIA
Vice-Chair, BAC

REVIEWED BY:



MS. ROSALIE BUSCAR
Head, Secretariat



DIR. LEONIDA S. CALAGUI
Member



ATTY. SEPTON A. DE LA CRUZ
Member



DR. MARY SYLVESTE T. GUNIGUNDO
Member