

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

PRE-BID CONFERENCE

PROCUREMENT OF SECURITY SERVICES FOR CHED FOR TWELVE (12) MONTHS

AFMS Conference Room,
G/F, HEDC Bldg., C.P. Garcia Avenue,
Diliman, Quezon City
February 23, 2017; 10:00 A.M.

ATTENDANCE

PRESENT	DESIGNATION/OFFICE
BAC	
DIR. LUISA S. VALENCIA	-Vice-Chair/Presiding Officer
DR. LEONIDA S. CALAGUI	- Member
ATTY. SEPTON B. DELA CRUZ	-Member
TWG-OGS	
ENGR. EDGAR C. CEPE	-Head
MS. EVA M. PASIGPASIGAN	-Member
MS. APOLONIA R. VIVO	-Member
MR. LOUPEL B. GUETA	-Member
MS. DIANA C. AGUILAR	-Member
SECRETARIAT	
MS. VIOLETA B. GALO	-Head
MR. ARTEMIO S. CAPELLAN, JR.	-Member
MS. BEATRIZ D. PASCUAL	-Member
MS. YVET R. MADLANGSAKAY	-Member
MS. DINA L. ABRENICA	-Member
CONSULTANT	
MS. EVELYN V. MOJICA	
OBSERVER	
COMM. MINELLA C. ALARCON	
COA OBSERVER	
MS. MELANIE JULIE SALAZAR	-Representative
END-USER	
ENGR. JUAN F. PURIRAN	-GSD
MR. NELSON E. ESPINA	-GSD
BIDDER	
MR. ARNOLD VIRINA	-STAR SPECIAL CORPORATE
MS. DELIA ROCAS	- STAR SPECIAL CORPORATE
MR. JEROME DELA CRUZ	- STAR SPECIAL CORPORATE
MS. MA. ARDELINDA ROSALES	- NORTHERN STAR SECURITY



MS. MERCY MATAS

- NORTHERN STAR SECURITY

MR. RALPH RIGOR M. FORGEZ

-COMMANDER SECURITY SERVICES

NOT PRESENT

ATTY. CARMELITA Y. SISON

- Member, BAC (on official business)

I. CALL TO ORDER

There being a quorum, the pre-bid conference was called to order at 10:10 AM with Dir. Luisa S. Valencia, BAC Vice-Chair, presiding.

II. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/OBSERVER

Ms. Violeta B. Galo, Head-BAC Secretariat, presented the representatives of the bidders, who purchased the bidding documents and attended the meeting. He also introduced the BAC members, TWG-OGS members, BAC Secretariat members, end-users, consultant, observers and COA representative who were present during the meeting.

III. OVERVIEW OF THE PROJECT

The TWG-OGS through its member, Mr. Loupel C. Gueta, upon the instruction of Dir. Valencia, presiding officer, presented the overview of the project. He gave emphasis on the salient provisions /important features on the Procurement of Security Services for CHED for Twelve (12) Months with an Approved Budget of the Contract (ABC) amounting to Php8,102,098.32.

IV. PRESENTATION ON THE TERMS OF REFERENCE AND TECHNICAL COMPONENTS OF THE BID

Mr. Gueta presented also the Terms of Reference and the Technical components of the bid and other requirements stated in the bidding documents.

V. COMMENTS/REACTIONS FROM THE PROSPECTIVE BIDDERS/BAC MEMBERS/TWG-OGS MEMBERS/END-USER

The BAC informed the prospective bidders that the Schedule for the Submission and Opening of Technical and Financial Bids shall be moved from March 7, 2017 to March 8, 2017 as stated in the bidding documents. The deadline for the submission of the bid is 9:00 AM and the opening of the Technical and Financial Bids is at 10:00 AM.

VII. QUESTIONS AND ANSWERS

Particulars	Amendments / Clarification	Reference
Section VII of the Bidding Documents	<u>Auxiliary Requirements:</u> vi. Proof of Payments to PHIC/ SSS/ Philhealth as to the Agency's remittance to the system Clarification/s: Updated remittance should be 4 th Quarter of 2016	Page 68 Technical Specifications
Section VII of the Bidding	<u>Cost Computation:</u>	Page 68 Technical


Documents	Agency fee must not be lower than 15% exclusive of VAT Changed to: Agency fee should not be lower than 20% exclusive of VAT	Specifications
Section VII of the Bidding Documents	<u>Personnel Qualifications:</u> 1. Must have at least 5 years' security experience; 2. Preferably College Graduate Changed to: 1. Must have at least <u>3 years'</u> security experience; 2. Preferably college graduate or with NC II Certification; 3. Security Officer should be college graduate	Page 69 Technical Specifications
Section VII of the Bidding Documents	<u>Agency Qualifications:</u> Certification from at least 3 clients (existing) that the Agency is compliant with labor laws and legislation, particularly on salaries and benefits for the guards Changed to: The bidder should submit certificate of satisfactory performance from at least three (3) clients and Certificate of Compliance from the Department of Labor and Employment (DOLE).	Page 69 Technical Specifications
Bid Data Sheet of the Bidding Documents	The deadline for submission of bids is 9:00 AM, March 7, 2017 Changed to: The deadline for submission of bids is 9:00 AM, March 8, 2017	Page 40, Section 21. Bid Data Sheet
Bid Data Sheet of the Bidding Documents	The date and time of bid opening is 10:00 AM, March 7, 2017 Changed to: The date and time of bid opening is 10:00 AM, March 8, 2017	Page 40, Section 21. Bid Data Sheet


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VIII. ADJOURNMENT

There being no other matter to discuss, the Pre-Bid Conference was adjourned at 12:10 P.M.

PREPARED BY:


VIOLETA B. GALO
Head, BAC Secretariat

APPROVED BY:


DIR. LUISA S. VALENCIA
Vice-Chair/Presiding Officer


DR. LEONIDA S. CALAGUI
Member


ATTY. SEPTON A. DE LA CRUZ
Member