

## BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,  
CP Garcia Avenue, UP Diliman, Quezon City  
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### SUBMISSION AND OPENING OF BIDS

#### PROCUREMENT OF TWO (2) ASIAN UTILITY VEHICLES FOR K TO 12 TRANSITION PROGRAM MANAGEMENT UNIT (REBID)

BAC Room, 2/F HEDC Bldg.  
C.P. Garcia Avenue, Diliman, Quezon City  
December 1, 2017; 10:00 A.M.

PRESENT	ATTENDANCE	DESIGNATION/OFFICE
<b>BAC</b>		
EXEC. DIR. KAROL MARK R. YEE		- Chair/ Presiding Officer
ATTY. SEPTON A. DELA CRUZ		- Member
MS. LAXEL B. GASGA		- Provisional Member
<b>TWG-OGS</b>		
MS. APOLONIA R. VIVO		- Head
MS. DIANA C. AGUILAR		-Member
<b>SECRETARIAT/ PROCUREMENT SECTION</b>		
MS. ROSALIE C. BUSCAR		-Head
MR. ARTEMIO S. CAPELLAN, JR.		-Member
MS. BEATRIZ D. PASCUAL		-Member
MS. YVET R. MADLANGSAKAY		-Member
MS. DESIREE P. VERDEFLORES		-Member
MS. DINA L. ABRENICA		-Member
<b>CONSULTANT</b>		
MS. EVELYN V. MOJICA		
<b>COA OBSERVER</b>		
MS. MELANIE JULIE SALAZAR		
<b>BIDDER</b>		
MR. JIM ANDAYA		- Industrial & Transport Equipment (Isuzu)
MS. BERLY RAMIREZ		- Diamond Motors Corp-Fairview
<b>NOT PRESENT</b>		
DIR. LUISA S. VALENCIA		- Vice-Chair, BAC (on official leave)
MS. EVA M. PASIGPASIGAN		- Member, TWG-OGS (on leave)
MS. SHIELA F. JALBUENA		- Member, TWG-OGS (on leave)
ENGR. KENNETTE A. CASTRO		- Member, TWG-OGS (on leave)

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## I. CALL TO ORDER

There being a quorum, the bid opening was called to order at 10:50 AM with Exec. Director Karol Mark R. Yee, BAC Chair, presiding.

## II. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/OBSERVER

Ms. Rosalie C. Buscar, Head, BAC Secretariat, presented the BAC members, representatives of the bidder, TWG-OGS members, BAC Secretariat/Procurement Section, COA Observer and Consultant who attended the meeting. She also mentioned that an invitation was issued to Observer, and received by Ms. Jocelyn Aceron of Ateneo School of Government. However, they were not able also to send a representative to the said bid opening.

Two (2) bidders, namely: (a) Diamond Motor Corp and (b) Industrial & Transport Equipment (Isuzu) company availed of the bidding documents, and submitted their technical and eligibility envelopes including the financial envelope.

## III. OPENING OF THE FIRST ENVELOPE (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/ INELIGIBLE BIDDERS

Upon the instruction of the presiding officer, the members of the Technical Working Group for Other Goods and Services (TWG-OGS) opened the **first envelope** which contained the eligibility documents and the technical bid proposal. The name/label was read and the documents inside the envelope were marked "**original copy**" and these were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The documents inside the envelope marked "**copy 1**" were used as reference by the members of the TWG-OGS for eligibility checking and evaluation purposes and the last set of documents marked "**copy 2**" was retained by the BAC Secretariat for safekeeping and custody.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	Bid Security/Amount	EVALUATION RESULT (Eligibility/Technical)
Industrial & Transport Equipment (Isuzu)	Bid Securing Declaration	Passed
Diamond Motor Corporation-Fairview Branch		Failed

The Bids and Awards Committee, upon the recommendation of the TWG-OGS, declared the bid of Industrial & Transport Equipment (Isuzu) "**eligible**" and "**passed**" the technical evaluation, after complying with the initial technical evaluation of the bidding. However, the bid of Diamond Motor Corp. as "**ineligible**" due to non-submission of complete three (3) sets of bidding documents.

The representative of Diamond Motor Corp. informed the BAC that it will file a Motion for Reconsideration (MR). The BAC, in return, informed Diamond Motor Corp. representative that it can file an MR within three (3) calendar days from the bid opening.

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**IV. OPENING OF THE SECOND ENVELOPE (FINANCIAL PROPOSAL), EXAMINATION OF FINANCIAL PROPOSAL AND DETERMINATION OF RESPONSIVENESS AND READING OF FINANCIAL PROPOSAL AND THE APPROVED BUDGET FOR THE CONTRACT (ABC)**

Upon instruction from the BAC, the TWG-OGS opened the second envelope containing the financial bid proposals.

Hereunder is the Abstract of Bids on the evaluation of the first and second envelopes relative to the Procurement of Two (2) Asian Utility Vehicles for K to 12 Transition Program Management Unit (Rebid) with an Approved Budget for the Contract (ABC) of Php1,800,000.00, as follows:

**ABC: Php 1,800,000.00**

NAME OF BIDDER	FINANCIAL	
	As Read	As Calculated
Industrial & Transport Equipment (Isuzu)	Php1,785,157.14	Php1,785,157.14

**V. TECHNICAL WORKING GROUP FOR OTHER GOODS AND SERVICES RECOMMENDATION**

The TWG-OGS upon evaluation of the financial bid of Industrial & Transport Equipment Inc. (Isuzu), declared its bid in the amount of Php1,785,157.14, as read and calculated.

The BAC upon motion resolved to declare Industrial & Transport Equipment, Inc. (Isuzu) as the **Single Calculated Bid**, subject to post qualification evaluation.

**VI. COMMENTS/REACTION FROM THE BAC AND THE BIDDER**

The Bids and Awards Committee informed the representative of Industrial & Transport Equipment, Inc. (Isuzu) on the scheduled date of post-qualification evaluation. The BAC also informed Industrial & Transport Equipment, Inc. (Isuzu) that as soon as their bid passed the post qualification evaluation, the BAC shall declare their bid as the Single Calculated and Responsive Bid (SCRB).

The BAC shall recommend the same action for approval by the Commission en banc (CEB) through the Management Committee (MANCOM).

**VII. ADJOURNMENT**

There being no other matters to discuss, the submission and opening of bids was adjourned at 11:30 A.M.

PREPARED BY:

  
**ARTEMIO S. CAPELLAN, JR.**  
Member, BAC Secretariat

NOTED BY:

  
**ROSALIE C. BUSCAR**  
Head, BAC Secretariat

APPROVED BY:

  
**EXEC. DIR. KAROL MARK R. YEE**  
Chair, BAC / Presiding Officer

  
**ATTY. SEPTON A. DELA CRUZ**  
Member

  
**MS. LAXEL B. GASGA**  
Provisional Member