

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

MINUTES OF THE OPENING OF BIDS

PROCUREMENT OF JANITORIAL SERVICES FOR CHED FOR TWELVE (12) MONTHS (REBID) ABC: Php5.267,750.40

BAC Room, 2/F, HEDC Bldg.,
C.P. Garcia Avenue,
Diliman, Quezon City
October 18, 2018; 10:00 A.M.

PRESENT	ATTENDANCE	DESIGNATION/OFFICE
BAC		
ATTY. CINDERELLA FILIPINA BENITEZ-JARO		- Chairperson/Presiding Officer
DIR. NELSON G. CAINGHOG		- Member
ATTY. SEPTON A. DE LA CRUZ		-Member
ENGR. JUAN F. PURIRAN, JR.		-Provisional Member/End-user
TWG-OGS		
MS. APOLONIA R. VIVO		-Head
MS. DIANA C. AGUILAR		-Member
SECRETARIAT		
MR. NELSON E. ESPINA		-Head
MR. ARTEMIO S. CAPELLAN, JR.		-Member
MS. BEATRIZ D. PASCUAL		-Member
MS. DINA L. ABRENICA		-Member
MS. DESIREE P. VERDEFLORES		-Member
COA OBSERVER		
MS. MELANIE JULIE A. SALAZAR		
MR. ROMMEL B. MABUTE		
BIDDER		
MR. WILLIAM NEBRIDA		- M8 MANPOWER SERVICES
MR. JERALD B. TABUZO		- SPARROW INTEGRATED SERVICES
MR. ELVIN F. RUBISO		- D'TRIUMPH CLEANERS AND ALLIED SERVICES, INC.
END-USER		
MS. CHARINNA D. ZAFIRO		-GSD, AFMS
NOT PRESENT		
DIR. LUISA S. VALENCIA		-Vice-Chair, BAC (on official travel)
ATTY. JOSELITO C. ALISUAG		-Member, BAC (on official travel)
MS. EVA M. PASIGPASIGAN		-Member, TWG-OGS (on official travel)
MS. SHIELA F. JALBUENA		-Member, TWG-OGS (on official business)
MR. GREGORIO T. ATIENZA		-Member, TWG-OGS (on leave)
MS. EVELYN V. MOJICA		-Consultant (on official business)
MS. YVET R. MADLANAGSAKAY		-Member, BAC Secretariat (on official business)

to be

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1. CALL TO ORDER

There being a quorum, the meeting was called to order at 10:45 AM with the BAC Chairperson, Atty. Cinderella Filipina S. Benitez-Jaro, presiding.

2. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/ OBSERVER

Upon the instruction of the BAC Chairperson, Mr. Nelson E. Espina, Head of the Secretariat, presented the bidders who attended the bid opening. He introduced the BAC members, TWG-OGS members, BAC Secretariat, COA representatives who were present during the bid opening. He mentioned also the authority issued to Engr. Juan F. Puriran, Jr. by Dir. Luisa S. Valencia, as Provisional Member/End-user.

In addition, Mr. Artemio S. Capellan, Jr. member, BAC Secretariat, informed the Committee that invitations were sent to the COA representative and to three (3) GPPB-recognized Observers namely, Mr. Vicente T. Lazatin, Executive Director-Transparency Accountability Network (TAN), Mr. Danny Royeca, Philippine Chamber of Commerce and Industry (PCCI) and Mr. Conrad Cano, Confederation of Filipino Consulting Organization. Said invitations were confirmed received by the invited observers. However, only the COA representatives attended the bid opening.

He mentioned also the twelve (12) service providers who browsed the invitation and the bidding documents posted at the PhilGEPS website per Document Request List, namely: a) Energy Manpower Services, Inc., b) D'Triumph Cleaners and Allied Services, Inc. c). Power Clean Bldg., Care & General Services, Inc., d) M8 Manpower Services e) Dear John Services, Inc., f). Ultimate Care and Allied Services, g) Sparrow Integrated Services, h). Starcom Manpower and Allied Services, Inc., i). First Country Manpower Services, j). Northern Star Investigation and Security Agency, Inc., k). Omniworx, Inc., and (l) One Merit Global Janitorial Services, Inc. Out of the twelve (12) prospective bidders, only three (3) companies namely: Sparrow Integrated Services, Inc., M8 Manpower Services and D'Triumph Cleaners and Allied Services, Inc. availed of the bidding documents and submitted the technical and financial bid documents including the Financial bid envelope.

3. OPENING OF THE FIRST ENVELOPES (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/INELIGIBLE BIDDERS

Upon the instruction of the BAC Chairperson, the Secretariat presented to the BAC the sealed envelopes submitted by Sparrow Integrated Services, Inc., M8 Manpower Services and D'Triumph Cleaners and Allied Services, Inc. which contained each bidder's proposals. The BAC Chairperson consecutively opened the **sealed envelopes** in public and requested the assistance of the members of the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the technical components of the bid including the eligibility requirements.

Each bidder's envelopes were consecutively opened and the name/label was read. The documents inside the envelopes which were marked "**original copy**" of the technical components of the bid including the eligibility requirements were forwarded to the members of the BAC for affixing of their initials in each page. The documents inside the envelopes which were marked "**copy 1**" were used as reference by the members of the

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TWG-OGS for eligibility checking and evaluation purposes. The sealed envelopes which were marked "copy 2" were entrusted to the Secretariat for safekeeping and custody.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	Bid Security	EVALUATION RESULT (Eligibility based on the Technical Requirements)
SPARROW INTEGRATED SERVICES, INC.	Bid Securing Declaration	Failed
D'TRIUMPH CLEANERS AND ALLIED SERVICES, INC.	Bid Securing Declaration	Passed
M8 MANPOWER SERVICES	Bid Securing Declaration	Passed

The BAC, upon checking of the technical component of the bid and eligibility requirements found the bid of Sparrow Integrated Services, Inc. as not complying due to non-submission of Tax Clearance Certificate as a requirement per Section III-Bid Data Sheet, Section 12.1 (1)(i) of the Bidding Documents, and thus declared ineligible and "failed" in the evaluation. The technical component of the bid and eligibility requirements of D'Triumph Cleaners and Allied Services, Inc. and M8 Manpower Services were found complying with the technical component and eligibility requirements and both were declared "passed" and subject to detailed evaluation.

The BAC, informed Mr. Jerald B. Tabuzo, representative of Sparrow Integrated Services, Inc. that they failed in the eligibility and technical evaluation. Mr. Tabuzo signified to the BAC that they will file a Motion for Reconsideration (MR). The BAC acknowledged the motion of Mr. Tabuzo and was informed that they have three (3) calendar days to file an MR which will lapse on October 21, 2018 at 5:00 PM.

4. OPENING OF THE SECOND ENVELOPES (FINANCIAL PROPOSAL), EXAMINATION OF FINANCIAL PROPOSAL AND DETERMINATION OF RESPONSIVENESS AND READING OF FINANCIAL PROPOSAL AND THE APPROVED BUDGET FOR THE CONTRACT (ABC)

The BAC Chairperson consecutively opened the second envelopes which were marked "original copy" which contained the financial bid component of D'Triumph Cleaners and Allied Services, Inc. and M8 Manpower Services and forwarded to the members of the BAC for affixing of their initials in each page. The documents inside the envelope which were marked "copy 1" were used as reference by the members of the TWG-OGS for checking and evaluation purposes. The sealed envelopes which were marked "copy 2" were entrusted to the Secretariat for safekeeping and custody.

Hereunder is the Abstract of Bids on the evaluation of the first and second envelopes relative to the Procurement of Janitorial Services for CHED for Twelve (12) Months (Rebid), with an ABC of Php5,267,750.40 as follows:

ABC: Php9,100,000.00

NAME OF BIDDER	FINANCIAL	
	As Read	As Calculated
D'TRIUMPH CLEANERS AND ALLIED SERVICES, INC.	Php5,185,646.40	Php5,185,646.40
M8 MANPOWER SERVICES	Php5,185,651.68	Php5,185,651.68

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5. TECHNICAL WORKING GROUP FOR OTHER GOODS AND SERVICES RECOMMENDATION

The bid proposals of D'Triumph Cleaners and Allied Services, Inc., after having "passed" the technical evaluation, and their financial bid is within the Approved Budget for the Contract (ABC), was recommended as the "Lowest Calculated Bid", subject to post-qualification evaluation.

The BAC, acknowledged the recommendation and upon deliberation, approved to declare the bid of D'Triumph Cleaners and Allied Services, Inc. as the "**Lowest Calculated Bid**" subject to post qualification evaluation and instructed the TWG-OGS to report the result of the post qualification in the next BAC Meeting.

6. COMMENTS/REACTION FROM THE BAC AND THE BIDDER

The BAC informed the representative of D'Triumph Cleaners and Allied Services, Inc. that their bid was declared as the Lowest Calculated Bid and shall undergo post-qualification evaluation and will be notified on the schedule of post-qualification.

7. ADJOURNMENT

There being no other matter to discuss, the opening of bids was adjourned at 2:20 P.M.


PREPARED BY:


ARTEMIO S. CAPELLAN, JR.
Member, BAC Secretariat

APPROVED BY:


ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chairperson/ Presiding Officer

REVIEWED BY:


NELSON E. ESPINA
Head, BAC Secretariat


DIR. NELSON G. CAINGHOG
Member


ATTY. SEPTON A. DE LA CRUZ
Member


ENGR. JUAN F. PURIRAN, JR.
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