

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

SUBMISSION AND OPENING OF BIDS

PROCUREMENT OF SECURITY SERVICES FOR CHED FOR TWELVE (12) MONTHS

AFMS CONFERENCE ROOM
G/F HEDC Bldg., C.P. Garcia Avenue, Diliman, Quezon City
July 3, 2017 @ 10:00 A.M.

MINUTES OF MEETING

ATTENDANCE

BAC	DESIGNATION/OFFICE
DIR. NAPOLEON B. IMPERIAL	- Chair
DIR. LUISA S. VALENCIA	- Vice-Chair
ATTY. CARMELITA Y. SISON	- Member
DR. LEONIDA S. CALAGUI	- Member
ATTY. SEPTON A. DE LA CRUZ	- Member
TWG-OGS	
MS. APOLONIA R. VIVO	- Head
MS. EVA M. PASIGPASIGAN	- Member
MR. GREGORIO T. ATIENZA	- Member
MS. MYRA PAZ B. MANALO	- Member
MS. NENA B. ASINGJO	- Member
SECRETARIAT	
MS. ROSALIE BUSCAR	-Head
MR. ARTEMIO S. CAPELLAN, JR.	-Member
MS. BEATRIZ S. PASCUAL	-Member
MS. YVET R. MADLANGSAKAY	- Member
COA OBSEVER	
MS. MELANIE JULIE SALAZAR	-Representative
CONSULTANT	
MS. EVELYN V. MOJICA	
END-USER	
ENGR. JUAN F. PURIRAN	- GSD AFMS
MR. NELSON E. ESPINA	- GSD, AFMS

BIDDER/REPRESENTATIVE

MR. ARNEL P. MANUEL
MS. DELIA T. ROCAS
MR. FERNANDO BONI

- Star Special Corporate Security Mgmt. Inc.
-Star Special Corporate Security Mgmt. Inc.
- Star Special Corporate Security Mgmt. Inc.

NOT PRESENT

COMM. MINELLA C. ALARCON

- Observer (on official business)

I. CALL TO ORDER

There being a quorum, the meeting was called to order at 11:10 AM with the BAC Chair, Dir. Napoleon B. Imperial, presiding.

II. INTRODUCTION OF BIDDERS/REPRESENTATIVES

Upon the instruction of the presiding officer, Ms. Rosalie Buscar, Head of the BAC Secretariat, introduced the representatives of the bidder who attended the bid opening. She also introduced the members of the Bids and Awards Committee, the Technical Working Group for Other Goods and Services (TWG-OGS), BAC Secretariat, Consultant and COA representative who were present during the meeting.

She also mentioned the ten (10) service providers who browsed the PhilGEPS website as per attached Document Request List, namely: (a) Circa Security and Investigation, Inc., (b) Redbird Security Agency & Services, Inc., (c) Green Leaf Security Services, Co., (d) Hackett Security Agency, (e) Symex Security Services, Inc., (f) TCO Security Agency, (g) Star Special Corporate Security Management, Inc., (h) Topbest Security Agency, Inc. (i) Next Generation Technologies Global, Inc., (k) IRA General and Security Services, Inc. However, out of the ten (10) service providers only one (1), Star Special Corporate Security Management, Inc., availed of the bidding documents and submitted the technical and financial bid envelope including the Eligibility requirements.

III. OPENING OF THE FIRST ENVELOPE (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/ INELIGIBLE BIDDERS

Upon the instruction of the presiding officer, the members of the Technical Working Group for Other Goods and Services (TWG-OGS) opened the **first envelope** which contained the eligibility documents and the technical bid proposal. The name/label was read and the documents inside the envelope were marked "**original copy**" which were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The documents inside the envelope marked "**copy 1**" were used as reference by the members of the TWG-OGS for eligibility checking and evaluation purposes and the last set of documents marked "**copy 2**" was retained by the BAC Secretariat for safekeeping and custody.

Handwritten initials and numbers in blue ink at the bottom right of the page, including 'b', 'g', 'h', 'A', and '2'.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	Bid Security/Amount	EVALUATION RESULT (Eligibility/Technical)
Star Special Corporate Security Management, Inc.		Failed

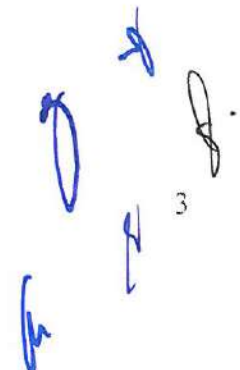
Upon the recommendation of the TWG-OGS, the bid submitted by Star Special Corporate Security Management, Inc. is was declared "ineligible" for failure to comply with Section VIII. Technical Specifications, Additional Requirements under X of the bidding documents, which states that "SSS, PHILHEALTH and PAG-IBIG certification of no delinquency of monthly premium payments for both the employer and employees of the security agency concerned supported by updated remittance list. The certification must be secured where the principal place of business of the prospective bidder is located".

Per TWG-OGS evaluation of the eligibility and technical documents submitted, Star Special Corporate Security Management, Inc. complied with the submission of the certifications, however, the dates of the certifications as well as the corresponding supporting SSS, PHILHEALTH and PAB-IBIG remittances were not updated and not compliant with the required period of submission.

The BAC acknowledged the recommendation of the TWG-OGS and upon deliberation, approved the same.

IV. COMMENTS/REACTION FROM THE BAC AND THE BIDDERS

The Bids and Awards Committee, upon the recommendation of the TWG-OGS, informed the representatives of Star Special Corporate Security Management of the "failure of bidding" due to their non-compliance with the eligibility /technical requirements of the Revised IRR of RA 9184. The concerned bidder acknowledged the result of the eligibility and technical evaluation and signified that they will not pursue a motion for reconsideration.



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V. ADJOURNMENT

There being no other matters to discuss, the submission and opening of bids was adjourned at 1:50 P.M.

PREPARED BY:


ARTEMIO S. CAPELLAN, JR.
Member, BAC Secretariat

Reviewed by:


MS. ROSALIE C. BUSCAR
Head, BAC Secretariat


MR. NAPOLEON B. IMPERIAL
Chair, BAC


DIR. LUISA S. VALENCIA
Vice Chair


ATTY. CARMELITA Y. SISON
Member


DR. LEONIDA S. CALAGUI
Member


ATTY. SEPTON A. DE LA CRUZ
Member