

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

SUBMISSION AND OPENING OF BIDS

PROCUREMENT OF SECURITY SERVICES FOR CHED FOR TWELVE (12) MONTHS

AFMS CONFERENCE ROOM
G/F HEDC Bldg., C.P. Garcia Avenue, Diliman, Quezon City
March 15, 2017 @ 10:00 A.M.

MINUTES OF MEETING

ATTENDANCE

BAC	DESIGNATION/OFFICE
DIR. LUISA S. VALENCIA	- Vice-Chair
ATTY. CARMELITA Y. SISON	- Member
DR. LEONIDA S. CALAGUI	- Member
TWG-OGS	
ENGR. EDGAR C. CEPE	- Head
MR. LOUPEL B. GUETA	- Member
MS. APOLONIA R. VIVO	- Member
MS. EVA M. PASIGPASIGAN	-Member
MS. DIANA C. AGUILAR	- Member
SECRETARIAT	
MS. VIOLETA B. GALO	-Head
MR. ARTEMIO S. CAPELLAN, JR.	-Member
MS. BEATRIZ S. PASCUAL	-Member
MS. YVET R. MADLANGSAKAY	- Member
MS. DINA L. ABRENICA	-Member
COA OBSEVER	
MS. MELANIE JULIE SALAZAR	-Representative
CONSULTANT	
MS. EVELYN V. MOJICA	
END-USER	
ENGR. JUAN F. PURIRAN	- GSD AFMS
MR. NELSON E. ESPINA	- GSD, AFMS

[Handwritten signatures and initials]

BIDDER/REPRESENTATIVE

MR. GLORIANO B. MANALO
MR. ARNEL P. MANUEL
MS. DELIA T. ROCAS
MR. ARNOLD D. VIRINA
MR. MARCELINO MATAS
MR. JERALD B. TABUZO

- Star Special Corporate Security Mgmt. Inc.
- Star Special Corporate Security Mgmt. Inc.
- Star Special Corporate Security Mgmt. Inc.
- Star Special Corporate Security Mgmt. Inc.
- Northern Star ISAI
- Northern Star ISAI

NOT PRESENT

ATTY. SEPTON DELA CRUZ

- Member, BAC (on official travel)

I. CALL TO ORDER

There being a quorum, the meeting was called to order at 11:00 AM with the BAC Vice-Chair, Dir. Luisa S. Valencia, presiding.

II. INTRODUCTION OF BIDDERS/REPRESENTATIVES

Upon the instruction of the presiding officer, Ms. Violeta B. Galo, Head of the BAC Secretariat, introduced the representative of the bidders who attended the bid opening. She also introduced the members of the Bids and Awards Committee, the Technical Working Group for Other Goods and Services (TWG-OGS), BAC Secretariat, Consultant and COA representative who were present during the said activity.

She reported the nine (9) service providers who browsed the PhilGEPS website as per attached Document Request List, namely: (a) ICT Security and Investigative Agency, Inc., (b) Blue Arme Security & Investigation Corporation, (c) Symex Security Services, Inc., d) Green Leaf Security Services, Co., (e) Northcom Security and Investigation Agency, (f) Northern Star Investigation and Security Agency, Inc., (g) Centara Security Services Corp., (h) Optimum Security Services, Inc. (j) Achievers Security Agency Phils. However, out of the nine (9) service providers only two (2), namely, Star Special Corporate Security Management, Inc. and Northern Star Investigation and Security Agency, Inc., availed of the bidding documents and submitted the technical and financial bid envelopes including the Eligibility and the Financial bid.

III. OPENING OF THE FIRST ENVELOPE (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/INELIGIBLE BIDDERS

Upon the instruction of the presiding officer, the members of the Technical Working Group for Other Goods and Services (TWG-OGS) opened the **first envelope** which contained the eligibility documents and the technical bid proposal. The name/label were read and the documents inside the envelope were marked "**original copy**" and these were forwarded to the members of the Bids and Awards Committee for affixing of their initials in each page. The

Handwritten initials in blue ink, including a signature and the number 2.

documents inside the envelope marked "copy 1" were used as reference by the members of the TWG-OGS for eligibility checking and evaluation purposes and the last set of documents marked "copy 2" was retained by the BAC Secretariat for safekeeping and custody.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	Bid Security/Amount	EVALUATION RESULT (Eligibility/Technical)
Star Special Corporate Security Management, Inc.	Bid Securing Declaration	Passed
Northern Star Investigation and Security Agency, Inc.	Bid Securing Declaration	Passed

The Bids and Awards Committee, upon the recommendation of the TWG-OGS, declared the bid submitted by Star Special Corporate Security Management, Inc. and Northern Star Investigation and Security Agency, Inc. as "eligible" and "passed" the technical requirements of the bidding.

IV. OPENING OF THE SECOND ENVELOPE (FINANCIAL PROPOSAL), EXAMINATION OF FINANCIAL PROPOSAL AND DETERMINATION OF RESPONSIVENESS AND READING OF FINANCIAL PROPOSAL AND THE APPROVED BUDGET FOR THE CONTRACT (ABC)

Upon instruction from the BAC, the TWG-OGS opened the second envelope containing the financial bid proposals by Star Special Corporate Security Management, Inc. and Northern Star Investigation and Security Agency, Inc.

Hereunder is the Abstract of Bids on the evaluation of the first and second envelopes relative to the conduct of public bidding on the Procurement of Security Services for CHED for Twelve (12) Months, as follows:

ABC Php 8,102,098.32

BIDDER	FINANCIAL	
	As Read	As Calculated
Star Special Corporate Security Management, Inc.	8,090,266.68	8,090,266.68
Northern Star Investigation and Security Agency, Inc.	7,841,842.61	7,841,842.61

V. TECHNICAL WORKING GROUP FOR OTHER GOODS AND SERVICES RECOMMENDATION

The financial bids of Star Special Corporate Security Management, Inc. and Northern Star Investigation and Security Agency, Inc., which were earlier declared "eligible" and passed the technical evaluation are within the Approved Budget for the Contract (ABC). The BAC cited Section 32.4 of the Revised IRR of RA 9184 which states that the "evaluation process for the procurement of goods and infrastructure projects shall be completed within seven (7) calendar days from the deadline for receipt of proposals. The TWG-OGS recommended to the BAC, the conduct of further evaluation and to make the recommendation within seven (7) days from the receipt of proposals.

The BAC acknowledged their recommendation and upon deliberation, approved the same.

VI. COMMENTS/REACTION FROM THE BAC AND THE BIDDERS

The Bids and Awards Committee informed the representatives of Star Special Corporate Security Management, Inc. and Northern Star Investigation and Security Agency, Inc. on the conduct of further technical and financial evaluation and to complete the evaluation within seven (7) days from receipt of the proposals. Said information was acknowledged by the bidders' representatives.

VII. ADJOURNMENT

There being no other matters to discuss, the submission and opening of bids was adjourned at 1:50 P.M.


PREPARED BY:


VIOLETA B. GALO
Head, BAC Secretariat

NOTED BY:


DIR. LUISA S. VALENCIA
Vice-Chair


ATTY. CARMELITA Y. SISON
Member


DR. LEONIDA S. CALAGUI
Member