

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

MINUTES OF THE OPENING OF BIDS

SUPPLY, DELIVERY AND INSTALLATION OF AIR CONDITIONING UNITS AT HEDC BUILDING ABC: Php1,530,000.00

BAC Room, 2/F, HEDC Bldg.,
C.P. Garcia Avenue,
Diliman, Quezon City
November 19, 2018; 10:00 A.M.

PRESENT	ATTENDANCE	DESIGNATION/OFFICE
BAC		
ATTY. CINDERELLA FILIPINA BENITEZ-JARO		- Chairperson/Presiding Officer
ATTY. JOSELITO C. ALISUAG		- Member
DIR. NELSON G. CAINGHOG		-Member
ENGR. JUAN F. PURIRAN, JR.		- Provisional BAC member/End-user
TWG-OGS		
MS. APOLONIA R. VIVO		-Head
MS. EVA M. PASIGPASIGAN		-Member
MS. DIANA C. AGUILAR		-Member
MS. SHIELA F. JALBUENA		-Member
MR. GREGORIO T. ATIENZA		-Member
SECRETARIAT		
MR. ARTEMIO S. CAPELLAN, JR.		-Member
MS. BEATRIZ D. PASCUAL		-Member
MS. YVET R. MADLANGSAKAY		-Member
MS. DINA L. ABRENICA		-Member
MS. DESIREE P. VERDEFLORES		-Member
CONSULTANT		
MS. EVELYN V. MOJICA		
COA OBSERVER		
MR. ROMMEL B. MABUTE		
PROSPECTIVE BIDDER/REPRESENTATIVE		
MR. JAYPEE L. SIRINGAN		- MPS Ref and Aircon Repair Service
MR. ALLAM MALIMBAN		- INNOVALITE Inc.
MS. MELODY GARCIA		- DEOKMA EIGHT TRADING INC.
MS. ARIANNE RONDILLA		- SUPER-AIRE Ref'n and Contractors, Inc.
MR. BOBBY MATIENZO		- SUPER-AIRE Ref'n and Contractors, Inc.
NOT PRESENT		
DIR. LUISA S. VALENCIA		-Vice-Chair, BAC (on official travel)
ATTY. SEPTON A. DE LA CRUZ		-Member, BAC (on official travel)



1. CALL TO ORDER

There being a quorum, the meeting was called to order at 11:40 AM with the BAC Chair, Atty. Cinderella Filipina S. Benitez-Jaro, presiding.

2. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/ OBSERVER

Upon the instruction of the BAC Chairperson, Mr. Nelson E. Espina, Head of the BAC Secretariat, presented the bidders who attended the bid opening. He introduced the BAC members, TWG-OGS members, BAC Secretariat and COA representatives who were present during the bid opening. He mentioned also the authority issued to Engr. Juan F. Puriran by Dir. Luisa S. Valencia (on official travel), as Provisional Member/End-user.

In addition, Mr. Artemio S. Capellan, Jr. member, BAC Secretariat, informed the Committee that invitations were sent to the COA representative and to three (3) GPPB-recognized Observers namely, Mr. Vicente T. Lazatin, Executive Director-Transparency Accountability Network (TAN), Mr. Crisanto S. Frianeza, Secretary-General, Philippine Chamber of Commerce and Industry (PCCI) and Ms. Imelda Carillo, Philippine Institute for Supply Management (PISM). Said invitations were confirmed received by the invited observers. However, only the COA representatives attended the bid opening.

He mentioned also the fourteen (14) service providers who browsed the invitation and the bidding documents posted at the PhilGEPS website per Document Request List, namely: (a) Deokma Eight Trading, Inc., (b) Globalaire Technology Corporation, (c) Maintenance of Air conditioning & Refrigeration (MARCO) Co., Inc. (d) Caresystem Technology Solutions Co. Inc., (e) Berns Engineering Sales & Services, (f) ACMI Office Systems Philippines, Inc. (g) Vistaire Marketing, (h) Marcelino P. Siringan Ref and Aircon Repair Services, (i) SPH Int'l Corporation, (j) Super-Aire Refrigeration & Contractors, Inc., (k) Romsam Construction Incorporated, (l) Innovalite Inc. (m) Aequus Enterprises (n) Trends & Technologies, Inc. However, only four (4) companies, namely, Marcelino P. Siringan Ref and Aircon Repair Services, Deokma Eight Trading, Inc., Super-Aire Refrigeration & Contractors, Inc., and Innovalite Inc. availed of the bidding documents and submitted the technical and financial bid documents including the Financial bid envelope.

3. OPENING OF THE FIRST ENVELOPES (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/INELIGIBLE BIDDERS

Upon the instruction of the BAC Chairperson, the BAC Secretariat presented to the BAC the sealed envelopes submitted by Marcelino P. Siringan Ref. and Aircon Repair Services, Deokma Eight Trading, Inc., Super-Aire Refrigeration & Contractors, Inc., and Innovalite Inc. The BAC Chairperson consecutively opened the **sealed envelopes** in public and requested the assistance of the members of the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the technical components of the bid including the eligibility requirements.

Each bidder's envelopes were consecutively opened and the name/label was read. The documents inside the envelopes which were marked "**original copy**" of the technical components of the bid including the eligibility requirements were forwarded to the members of the BAC for affixing of their initials in each page. The documents inside the envelopes which were marked "**copy 1**" were used as reference by the members of the TWG-OGS for eligibility checking and evaluation purposes. The sealed envelopes which were marked "**copy 2**" were entrusted to the Secretariat for safekeeping and custody

Upon careful checking of the technical components and eligibility requirements, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	Bid Security	EVALUATION RESULT (Eligibility based on the Technical Requirements)
Marcelino P. Siringan Ref. and Aircon Repair Services	Bid Securing Declaration	Passed
Deokma Eight Trading	Bid Securing Declaration	Passed
Super-Aire Refrigeration & Contractors, Inc.	Bid Securing Declaration	Passed
Innovalite Inc.	Bid Securing Declaration	Passed

The BAC, upon checking of the technical components and eligibility requirements, found the bids of Marcelino P. Siringan Ref and Aircon Repair Services, Deokma Eight Trading, Inc., Super-Aire Refrigeration & Contractors, Inc., and Innovalite Inc., as complying with the technical components and eligibility requirements and declared "passed".

4. OPENING OF THE SECOND ENVELOPES (FINANCIAL PROPOSAL), EXAMINATION OF FINANCIAL PROPOSAL AND DETERMINATION OF RESPONSIVENESS AND READING OF FINANCIAL PROPOSAL AND THE APPROVED BUDGET FOR THE CONTRACT (ABC)

The BAC Chairperson consecutively opened the second bid envelopes which were marked "original copy" which contained the financial bid component of Marcelino P. Siringan Ref and Aircon Repair Services, Deokma Eight Trading, Inc., Super-Aire Refrigeration & Contractors, Inc., and Innovalite Inc., were forwarded to the members of the BAC for affixing of their initials in each page. The documents inside the envelopes which were marked "copy 1" were used as reference by the members of the TWG-OGS for checking and evaluation purposes. The sealed envelopes which were marked "copy 2" were entrusted to the Secretariat for safekeeping and custody.

Hereunder is the Abstract of Bids on the evaluation of the first and second envelopes relative to the Supply, Delivery and Instillation of Air Conditioning Units at HEDC Building, as follows:

ABC: Php1,530,000.00

NAME OF BIDDER	FINANCIAL	
	As Read	As Calculated
Marcelino P. Siringan Ref. and Aircon Repair Services	Php1,212,890.00	
Deokma Eight Trading	Php1,239,004.00	
Super-Aire Refrigeration & Contractors, Inc	Php1,188,000.00	
Innovalite Inc.	Php1,425,200.00	

5. TECHNICAL WORKING GROUP FOR OTHER GOODS AND SERVICES RECOMMENDATION

The bid proposals of Marcelino P. Siringan Ref and Aircon Repair Services, Deokma Eight Trading, Inc., Super-Aire Refrigeration & Contractors, Inc., and Innovalite Inc., after having "passed" the technical evaluation and their financial bid is within the Approved Budget for the Contract (ABC), was recommended by TWG-OGS, for

detailed financial bid evaluation. The BAC instructed the TWG-OGS to report the result of the detailed bid evaluation next BAC Meeting.

The BAC acknowledged their recommendation and upon deliberation, approved the aforementioned TWG-OGS recommendation.

6. COMMENTS/REACTION FROM THE BAC AND THE BIDDER

The BAC informed the representatives of Marcelino P. Siringan Ref and Aircon Repair Services, Deokma Eight Trading, Inc., Super-Aire Refrigeration & Contractors, Inc., and Innovalite Inc., on the conduct of detailed financial evaluations of their submitted bids. The bidder's representatives will be notified on the result of detailed evaluation.

The bidder's representatives acknowledged the information given by the BAC.

7. ADJOURNMENT

There being no other matter to discuss, the opening of bids was adjourned at 12:20 PM.


PREPARED BY:


ARTEMIO S. CAPELLAN, JR.
Member, BAC Secretariat

APPROVED BY:



ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Chair/Presiding Officer

REVIEWED BY:


NELSON E. ESPINA
Head, BAC Secretariat


DIR. NELSON G. CAINGHOG
Member


ATTY. JOSELITO C. ALISUAG
Member


ENGR. JUAN F. PURIRAN, JR.
Provisional Member/End-user