



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**

**BIDS AND AWARDS COMMITTEE**

**Notice to Proceed**

2018-10-001

October 12, 2018

**MS. MAGNA P. MERCADO**

Senior Assistant Vice President  
U-BIX CORPORATION  
#1344 Angono Street, Poblacion  
Makati City

Dear **Ms. Mercado**:

The attached contract having been approved, notice is hereby given to U-Bix Corporation that the work may proceed for the Procurement of Service Provider: Lease of Photocopying Machines for CHED Central Office for Twelve (12) Months effective seven (7) days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the approved Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Higher Education (CHED).

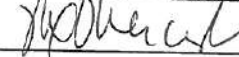
Very truly yours,

  
**J. PROSPERO E. DE VERA III, DPA**  
Officer-in-Charge  
Commission on Higher Education 

**Conforme:**

I acknowledge receipt of this Notice on: October 22, 2018

Name of the Representative of the Bidder: MAGNA P. MERCADO

Authorized Signature: 

*NTP 2018-10-001 for U-BIX CORPORATION  
Prepared by DAbrenica*