



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

BIDS AND AWARDS COMMITTEE

Notice to Proceed

2020-02-007

February 28, 2020

MR. JOVEN P. MADAYAG, JR.

Authorized Representative

QUARTZ BUSINESS PRODUCTS CORPORATION

Suite 910 Cityland 10 Tower 1, 6815 Ayala Avenue

Makati City

Tel. no. 722-6970

Fax no. 722-6973

Dear **Mr. Madayag**:

The attached Contract having been approved, notice is hereby given to **Quartz Business Products Corporation** that the work may proceed for the **Procurement of Service Provider: Lease of Photocopying Machines for CHED Central Office FY 2020** effective seven (7) days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Contract and in accordance with the approved Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Higher Education (CHED).

Very truly yours,


J. PROSPERO E. DE VERA III, DPA
Chairman 

Conforme:

I acknowledge receipt of this Notice on: _____

Name of the Representative of the Bidder: SHERYL V. DE GUZMAN

Authorized Signature: 

*NTP 2020-02-007 Quartz Business Products Corporation
Procurement of Service Provider: Lease of Photocopying Machines for CHED Central Office for FY 2020
Prepared by DAbrenica*