



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**

**BIDS AND AWARDS COMMITTEE**

**Notice to Proceed**  
2019-02-004

February 12, 2019

**MS. ARLAIZA ZAPANTA**  
Authorized Representative  
DESIGN EXCELLENCE HOME AND SYSTEM CO.  
#1 Binmaka st., cor. Biak na Bato, Brgy. Manresa,  
Quezon City  
Tel. no. 414-9287/413-6682

Dear **Ms. Zapanta**:

The attached contract having been approved, notice is hereby given to **Design Excellence Home and System Co.**, that the work may proceed for the **Procurement of Office Furniture for UNIFAST Secretariat Office (Lot 1- various types of cabinets)** effective seven (7) days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the Purchase Order (P.O.) and in accordance with the approved Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Higher Education (CHED).

Very truly yours,

  
**J. PROSPERO E. DE VERA III, DPA**  
Chairman 

**Conforme:**

I acknowledge receipt of this Notice on: EMONAY P. GUITORREZ FEB. 27, 2019

Name of the Representative of the Bidder: EMONAY P. GUITORREZ

Authorized Signature: 

*NTP 2019-02-004 Design Excellence Home and System Co., (Lot 1-various types of cabinets)  
Prepared by DAhrenica*