

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

OPENING OF ELIGIBILITY DOCUMENTS

Procurement of Consultancy Services for the Cost Norm in Tertiary Education in the Philippines for StuFAP Benefit Package Design Study under UniFAST

ABC: Php4,000,000.00

BAC Room, 2/F, HEDC Bldg.,
C.P. Garcia Avenue,
Diliman, Quezon City
November 15, 2018; 4:00 P.M.

ATTENDANCE

PRESENT

DESIGNATION/OFFICE

BAC

ATTY. CINDERELLA FILIPINA BENITEZ-JARO	- Chairperson/Presiding Officer
DIR. LUISA S. VALENCIA	-Vice-Chair
ATTY. JOSELITO C. ALISUAG	-Member
ATTY. SEPTON A. DE LA CRUZ	-Member

TWG-OGS

MS. APOLONIA R. VIVO	-Head
MS. EVA M. PASIGPASIGAN	-Member
MS. DIANA C. AGUILAR	-Member
MS. SHEILA F. JALBUENA	-Member
MR. GREGORIO T. ATIENZA	-Member

SECRETARIAT

MR. NELSON E. ESPINA	-Head
MR. ARTEMIO S. CAPELLAN, JR.	-Member
MS. BEATRIZ D. PASCUAL	-Member
MS. YVET R. MADLANGSAKAY	-Member
MS. DINA L. ABRENICA	-Member
MS. DESIREE P. VERDEFLORES	-Member

COA OBSERVER

MR. ROMMEL B. MABUTE

CONSULTANT

MS. EVELYN V. MOJICA

END-USER

ATTY. CARMELITA YADAO-SISON	-OIC, Executive Director, UniFAST
MR. JEPHTE O. MUNEZ	-Consultant, UniFAST
MR. VIOLETA B. GALO	-Consultant, UniFAST

PROSPECTIVE BIDDER/REPRESENTATIVE

MS. KRIZEL ANN AGCAOLI -People Dynamics, Inc.

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NOT PRESENT

ATTY. SEPTON A. DE LA CRUZ

-Member, BAC (on official travel)

1. CALL TO ORDER

There being a quorum, the opening of eligibility documents was called to order at 4:05 PM with the BAC Chair, Atty. Cinderella Filipina S. Benitez-Jaro, presiding.

2. INTRODUCTION OF BIDDERS/REPRESENTATIVES/ BAC/TWG-OGS/ OBSERVER

Upon the instruction of the BAC Chairperson, Mr. Nelson E. Espina, Head of the Secretariat, presented the bidder who attended the opening of eligibility documents. He introduced the BAC members, TWG-OGS members, Secretariat, Consultant, COA representative and end-user who were present during the opening of eligibility documents.

Mr. Artemio S. Capellan, Jr., member of the Secretariat, informed the Committee that invitations were sent to the COA representative and to three (3) GPPB- recognized Observers namely, Mr. Vicente T. Lazatin, Executive Director-Transparency Accountability Network (TAN), Mr. Crisanto S. Frianeza, Secretary-General, Philippine Chamber of Commerce and Industry (PCCI) and Ms. Imelda Carillo, Philippine Institute for Supply Management (PISM). Said invitations were confirmed received by the invited observers. However, only COA representative attended the activity.

Also, Mr. Capellan, Jr. mentioned the five (5) service providers who viewed the posting at PhilGEPs per attached Document Request List, namely: a) Strategic Research and Development Center, Inc. b) Integrative Competitive Intelligence Asia, Inc., c). Sustainable Development Solutions, Corp. d) People Dynamics, Inc., and (e). Asian Social Project Services, Inc. (ASPSI). Out of five (5) prospective service providers, only one (1) service provider, People Dynamics, Inc., availed of the bidding documents and submitted the eligibility requirements.

3. OPENING OF THE FIRST ENVELOPES (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/INELIGIBLE BIDDERS

Upon the instruction of the BAC Chairperson, the Secretariat presented to the BAC the sealed envelope submitted by People Dynamics, Inc., which contained the bidder's eligibility documents and technical bid proposal. The BAC Chairperson opened the **sealed envelope** in public and requested the assistance of the members of the Technical Working Group for Other Goods and Services (TWG-OGS) to evaluate the technical components of the bid including the eligibility requirements.

The bidder's envelope was opened and the name/label was read. The documents inside the envelope which was marked "**original copy**" of the eligibility requirements was forwarded to the members of the BAC for affixing of their initials in each page. The documents inside the envelope which was marked "**copy 1**" was used as reference by the members of the TWG-OGS for eligibility checking and evaluation purposes. The sealed envelope which was marked "**copy 2**" was entrusted to the Secretariat for safekeeping and custody.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the BAC the result of their evaluation as follows;

[Handwritten signatures and initials in blue ink]

NAME OF BIDDER	EVALUATION RESULT (Eligibility/Technical)
People Dynamics, Inc.	Eligible, subject to evaluation for shortlisting

The BAC, upon checking of the eligibility requirements declared People Dynamics, Inc. "**eligible**", subject to evaluation and ranking using the criteria point system for shortlisting.

4. COMMENTS/REACTION FROM THE BAC

The BAC informed the representative of People Dynamics, Inc, that their submitted eligibility documents will be subjected to evaluation and ranking using the approved criteria point system for shortlisting. The said bidder will be notified on the result of evaluation. Said information was duly acknowledged by the bidder's representative.

5. ADJOURNMENT

There being no other matter to discuss, the opening of the eligibility documents was adjourned at 4:50 P.M.

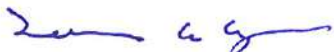
PREPARED BY:


ARTEMIO S. CAPELLAN, JR.
 Member, BAC Secretariat

APPROVED BY:


ATTY. CINDERELLA FILIPINA BENITEZ-JARO
 Chairperson/ Presiding Officer

REVIEWED BY:


NELSON E. ESPINA
 Head, BAC Secretariat


DIR. LUISA S. VALENCIA
 Vice-Chair


ATTY. JOSELITO C. ALISUAG
 Member


DIR. NELSON G. CAINGHOG
 Member

