

BIDS AND AWARDS COMMITTEE

BAC Secretariat Office: G/F Higher Education Development Center (HEDC) Bldg.,
CP Garcia Avenue, UP Diliman, Quezon City
Website: <http://www.ched.gov.ph> email: chedbac@ched.gov.ph

OPENING OF ELIGIBILITY DOCUMENTS

Procurement of Service Provider for the Analysis, Design, Development, Deployment, And Pilot Rollout of Human Resource Information System (HRIS) with the following Sub-Systems: Attendance Monitoring and Payroll System (AMPS); Personnel Management Information System (PMIS); And Equipment and Supplies Inventory System (ESIS)

ABC: Php9,450,000.00

BAC Room, 2nd Floor
HEDC Bldg., C.P. Garcia Avenue,
Diliman, Quezon City
November 15, 2018; 4:30 P.M.

PRESENT	ATTENDANCE	DESIGNATION/OFFICE
BAC		
ATTY. CINDERELLA FILIPINA BENITEZ-JARO		- Chairperson/ Presiding Officer
DIR. LUISA S. VALENCIA		- Vice-Chair
ATTY. JOSELITO C. ALISUAG		- Member
DIR. NELSON G. CAINGHOG		- Member
TWG-OGS		
MS. APOLONIA R. VIVO		- Head
MS. EVA M. PASIGPASIGAN		- Member
MS. DIANA C. AGUILAR		- Member
MS. SHIELA F. JALBUENA		- Member
MR. GREGORIO T. ATIENZA		- Member
SECRETARIAT		
MR. NELSON E. ESPINA		- Head
MR. ARTEMIO S. CAPELLAN, JR.		-Member
MS. BEATRIZ D. PASCUAL		-Member
MS. YVET R. MADLANGSAKAY		-Member
MS. DINA L. ABRENICA		-Member
MS. DESIREE P. VERDEFLORES		- Member
COA OBSERVER		
MR. ROMMEL B. MABUTE		
CONSULTANT		
MS. EVELYN V. MOJICA		
BIDDER		
MS. ABIGAIL EDRANO		-VIBAL GROUP, INC.
MS. KATRYN ANGELA SALDAJENO		- VIBAL GROUP, INC.
MS. RACQUEL C. ARANDA		- COSMOTECH PHILIPPINES, INC.
MS. NERISSA DIANO		- ASIAGATE NETWORKS, INC.
NOT PRESENT		
ATTY. SEPTON B. DELA CRUZ		- Member, BAC (on official travel)

I. CALL TO ORDER

There being a quorum, the opening of eligibility documents was called to order at 4:45 PM with Atty. Cinderella Filipina S. Benitez-Jaro, BAC Chairperson, presiding.

II. INTRODUCTION

Upon the instruction of the presiding officer, Mr. Nelson E. Espina, Head of the Secretariat, presented the bidders who attended the opening of eligibility documents. He introduced the BAC members, TWG-OGS members, Secretariat, Consultant and COA representative who were present during the said activity.

Mr. Artemio S. Capellan, Jr., member of the Secretariat, informed also the Committee that invitations were sent to the COA representative and to three (3) GPPB- recognized Observers, namely, (1) Mr. Vicente T. Lazatin, Executive Director-Transparency Accountability Network (TAN), (2) Mr. Crisanto S. Frianeza, Secretary-General, Philippine Chamber of Commerce and Industry (PCCI) and (3) Ms. Imelda Carillo, Philippine Institute for Supply Management (PISM). Said invitations were confirmed received by the invited observers. However, only COA representative attended the opening of eligibility documents.

Mr. Capellan mentioned the three (3) bidders, namely, (1) Cosmotech Philippines, Inc., (2) Vibal Group, Inc. (3) Asiagate Networks, Inc., who availed and submitted the eligibility requirements.

III. OPENING OF THE FIRST ENVELOPE (ELIGIBILITY DOCUMENTS/, EXAMINATION OF ELIGIBILITY DOCUMENTS AND THE TECHNICAL PROPOSAL, EXAMINATION AND DETERMINATION OF RESPONSIVENESS AND DECLARATION OF ELIGIBLE/ INELIGIBLE BIDDERS

The Bids and Awards Committee opened the **first envelope** which contained the eligibility documents and the technical bid proposal. The bidder's envelopes were opened and the name/label were read, and the documents inside the envelope which were marked "**original copy**" was forwarded to the BAC members for affixing of their initials in each page. While the documents inside the envelope marked "**copy 1**" were used as reference by the members of the TWG-OGS for eligibility checking and evaluation purposes and the last set of documents marked "**copy 2**" was retained by the BAC Secretariat for safekeeping and custody.

Upon the instruction of the presiding officer, the members of the Technical Working Group for Other Goods and Services (TWG-OGS) was requested to assist in the evaluation of said documents.

Upon careful checking of the eligibility documents, the members of the TWG-OGS reported to the Bids and Awards Committee the result of their evaluation, as follows;

NAME OF BIDDER	EVALUATION RESULT (Eligibility/Technical)
Cosmotech Philippines, Inc.	Eligible, subject to evaluation for shortlisting
Vibal Group, Inc.	Eligible, subject to evaluation for shortlisting
Asiagate Networks, Inc.	Eligible, subject to evaluation for shortlisting

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The Technical Working Group for Other Goods and Services (TWG-OGS) upon opening and evaluation of the submitted eligibility documents reported that Cosmotech Philippines, Inc., Vibal Group, Inc. and Asiagate Networks, were all declared "**eligible**", subject to evaluation and ranking using the criteria point system for shortlisting.

Upon deliberation, the BAC upon motion duly seconded, confirmed and approved the TWG-OGS recommendation.

IV. COMMENTS/REACTION FROM THE BAC AND THE BIDDERS

The BAC per instruction to the TWG-OGS, to evaluate and rank the eligibility documents submitted by Cosmotech Philippines, Inc., Vibal Group, Inc. and Asiagate Networks, using the criteria point system and report the result in the next BAC meeting. Said bidders were also informed of the conduct of evaluation and ranking using the criteria for shortlisting. Said information was duly acknowledged by the bidder's representatives.

V. ADJOURNMENT

There being no other matter to discuss, the Opening of the Eligibility Documents was adjourned at 5:50 P.M.

PREPARED BY:



ARTEMIO S. CAPELLAN, JR.
Member, BAC Secretariat

APPROVED BY:


ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO
Chairperson

REVIEWED BY:


NELSON E. ESPINA
Head, BAC Secretariat


DIR. LUISA S. VALENCIA
Vice- Chair


ATTY. JOSELITO C. ALISUAG
Member


DIR. NELSON. G. CAINGHOG
Member