

DOC. NO. 3  
FINANCIAL COMPONENT

# PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement for the  
**RENOVATION OF EXECUTIVE DIRECTOR'S OFFICE (OED)**  
Location: HEDC Bldg., C.P. Garcia Ave., UP Campus, Diliman, Quezon City

Government of the Republic of the Philippines

**Fifth Edition**  
**August 2016**

**PBD-Infra-2019-04**

**BID STRUCTURE**

**FINANCIAL COMPONENT**  
**(Second Envelope)**

Submitted by: \_\_\_\_\_  
*Authorized Signatory/Bidder's Representative*

\_\_\_\_\_

*Designation*

Date: \_\_\_\_\_

**RENOVATION OF EXECUTIVE DIRECTOR'S OFFICE (OED)**

Location: HEDC Bldg., C.P. Garcia Ave., UP Campus, Diliman, Quezon City

**FOR :** **ATTY. CINDERELLA FILIPINA S. BENITEZ-JARO**  
OIC, Office of the Executive Director IV  
Chairperson, Bids and Awards Committee (BAC)  
Commission on Higher Education

This Financial Bid Structure Proposal forms part of our bid for the above-mentioned project, and compliments/supplements our bid price offer for the same.

DESCRIPTION	Sample Form(s)	MARKINGS IN THE PROPOSAL
13.1 (a), page 21, PBD Infra-2019-04: Financial Bid Form, which includes Bid Prices and the Bill of Quantities in accordance with ITB Clauses 15.1 and 15.3;	<i>FC-1</i>	<b>Annex-A</b>
(b Any other documents related to the Financial Component of the bid as stated in the BDS.		
(i). Duly signed form of Contract Agreement	<i>FC-2</i>	<b>Annex-B</b>
(ii). Duly signed Summary of Bids	<i>FC-3</i>	<b>Annex-C</b>
(iii). Duly signed Bill of Quantities	<i>FC-4</i>	<b>Annex-D</b>
(iv). Duly signed Detailed/Breakdown of Estimates	<i>FC-5</i>	<b>Annex-E</b>
(v). Duly signed Detailed Unit Price Analysis (DUPA)	<i>FC-6</i>	<b>Annex-F</b>
(vi). Duly Signed Cash Flow by Quarter and Payments Schedule	<i>FC-7</i>	<b>Annex-G</b>

BID FORMS  
FINANCIAL COMPONENT  
(Second Envelope)



### Financial Bid Form

Bid Form

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Date: \_\_\_\_\_

IB<sup>1</sup> N<sup>o</sup>: \_\_\_\_\_

To: *[name and address of PROCURING ENTITY]*

Address: *[insert address]*

We, the undersigned, declare that:

- (a) We have examined and have no reservation to the Bidding Documents, including Addenda, for the Contract *[insert name of contract]*;
- (b) We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contract accompanying this Bid;

The total price of our Bid, excluding any discounts offered below is: *[insert information]*;

The discounts offered and the methodology for their application are: *[insert information]*;

- (c) Our Bid shall be valid for a period of *[insert number]* days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract;
- (e) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries: *[insert information]*;
- (f) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (g) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;

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<sup>1</sup> If ADB, JICA and WB funded projects, use IFB.  
PBD\_INFR\_2019-04  
Renovation of CHED EO



- (h) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- (i) We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- (j) We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- (k) We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Signed: \_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



## Form of Contract Agreement

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THIS AGREEMENT, made this *[insert date]* day of *[insert month]*, *[insert year]* between *[name and address of PROCURING ENTITY]* (hereinafter called the "Entity") and *[name and address of Contractor]* (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute *[name and identification number of contract]* (hereinafter called "the Works") and the Entity has accepted the Bid for *[insert the amount in specified currency in numbers and words]* by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Drawings/Plans;
  - (c) Specifications;
  - (d) Invitation to Bid;
  - (e) Instructions to Bidders;
  - (f) Bid Data Sheet;
  - (g) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (h) Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - (i) Eligibility requirements, documents and/or statements;
  - (j) Performance Security;
  - (k) Notice of Award of Contract and the Bidder's conforme thereto;
  - (l) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute and complete the

Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.

4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Entity)

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Contractor).

Binding Signature of Procuring Entity

\_\_\_\_\_

Binding Signature of Contractor

\_\_\_\_\_

*[Addendum showing the corrections, if any, made during the Bid evaluation should be attached with this agreement]*





**BILL OF QUANTITIES (BOQ)**

**RENOVATION OF EXECUTIVE DIRECTOR'S OFFICE (EO)**

Item No.	Description	Quantity	Unit	Unit Cost	Total Cost
<b>1.0</b>	<b>GENERAL REQUIREMENTS</b>				
	1. Bonds and Insurance	1.00	lot		
	2. Hauling / Delivery of Materials	1.00	lot		
	3. Power, Water Consumption and Security Services	1.00	lot		
	4. As-Built Plans/ Drawings	1.00	lot		
<b>Sub-Total for Item No. 1.0 &gt;&gt;&gt;</b>					
<b>2.0</b>	<b>DEMOLITION &amp; REPAIR WORKS</b>				
	1. Demolished portion of (E) walls and remove (E) doors; Protect adjoining walls, beams/columns & floor. Prepare for new layout; See proposed floor plan	50.00	m <sup>2</sup>		
	2. Remove (E) ceiling and (E) ceiling mounted fixtures. Returned dismantled / unused materials to the owner. Prepare for (N) ceiling; see attached ceiling plan.	160.00	m <sup>2</sup>		
	3. Remove (E) floor tiles and floor finishes. Embed new conduits & wiring devices; See attached dwgs. Coordinate with the Modular Partition supplier for outlet locations. prepare existing surfaces to receive new finish.	165.00	m <sup>2</sup>		
	4. Removed (E) ACU for re-use/relocation. Return dismantled/unused materials to the owner. Prepare & install for new location.	4.00	set/s		
	5. Provide (N) door opening as per proposed Plan; Board up (E) openings with materials & finishes to match existing.	15.00	m <sup>2</sup>		
<b>Sub-Total for Item No. 2.0 &gt;&gt;&gt;</b>					
<b>3.0</b>	<b>ARCHITECTURAL/PLUMBING WORKS</b>				
	ENSURE all materials & quantities are as per drawings & specs				
	1. Walls & Wall Finishes				
	a. 150mm thk. Reinforced Load Bearing CHB wall; Plastered & Painted Finished.	60.00	m <sup>2</sup>		
	2. Doors and Windows				
	Fabricate & install the following doors / windows as complete assemblies including finish hardware & accessories as per plan				
	a. WD-1: 0.90 X 2.10 m 45mm Thk Tanguile Solid panel door with groove and 20mm x 100mm solid wood casing (both sides) submit samples for approval.	3.00	sets		
	b. WD-2: 0.90 X 2.10 m 45mm thk. Hollow core flush sliding door, Painted finish with 10mm thk clear wired glass vision lite and solid wood top panel & jamb	1.00	set		



	c.	WD-3: 0.70 X 2.10 m 45mm thk tanguile(Marine plywood) Hollow core flush swing door with bottom louvers, spray painted finish	2.00	set		
	d.	AD-1:1.80x2.10 Powder coated aluminum double acting swing door;10mm thk tempered frosted glass for door panels;	2.00	sets		
	e.	AW-1: 2.40x1.85m Powder coated 50x100mm aluminum fixed window frame assembly. 10mm thk tempered frosted glass.	1.00	set		
	f.	W-2: 0.60x0.60m 6mm thk. Tempered tinted frosted glass extrude alum. Awning window on 50x100mm powder coated aluminum frame using 2mm thk alum. Tubular sections;color to match existing	1.00	sets		
	3. Modular Partitions Assembly and Furnitures					
	Fabricate & install the following assemblies;					
	a.	Desktop L-contoured with counter and partitions (DTLC);see architectural plan for specs and detail (Reception area)	1.00	set		
	b.	Desktop L-contoured with built-in mobile file cabinet and partitions (DTL);see architectural plan for specs and detail	4.00	sets		
	c.	Desktop L-contoured with built-in mobile cabinet and partitions (DTL1);see architectural plan for specs and detail	1.00	set		
	d.	Desktop with built-in mobile file cabinet and partitions (DT);see architectural plan for specs and detail	5.00	sets		
	e.	Desk(DSK) with side return table;see architectural plan for specs and detail	1.00	set		
	f.	Executive Desk(EDSK) with side return table;see architectural plan for specs and detail	2.00	sets		
	g.	Executive Chair(ECH) Ergonomic, Black leatherette w/ padded armrest, high density back and seatrest foam, swivel and tilting mechanism, pneumatic height Adjustment, chrome/metal starbase with casters, weight capacity: >600lbs	2.00	sets		
	h.	Visitors Chair(VC) Midback Mesh Type-waist support shape, Thick cushioned seat back with armrest, black leatherette cover/upholstery, chrome/metal base, heavy duty, four legged.	12.00	sets		
	i.	Sofa 3 seater, Black leatherette cover L82"xW34"x35"	2.00	sets		
	j.	Round Meeting Table(RT) with 4 armchair w/ casters(CCA) see Architectural plan for details.	2.00	sets		
	4. Ceiling Finishes					
	a.	(N) 24mm thk.x 1200 x 600 armstrong dune max RH 99 (NRC>0.70)acoustic board on white t-runners (C-T1)	25.00	m <sup>2</sup>		
	b.	(N) 10mm thk.x 600 x 1200 Borai shades vinyl laminated gypsum board ceiling on white t-runners by CKM bldg materials Inc. including shadow line trim (see detail)(C-T2)	120.00	m <sup>2</sup>		
	c.	(N) 10mm thk.x 1200 x 2400 Borai Unispan gypsum board ceiling on metal joist;painted finish.(C.R. & Pantry)	15.00	m <sup>3</sup>		

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	5. Floor Finishes				
	a. (N) 3mm thk x 600x600mm Vinyl tiles (simulated carpet design) by Armstrong or approved equal; submit samples for selections/approval	160.00	m <sup>2</sup>		
	b. (N) 300 x 300 mm Homogeneous floor tiles and wall tiles at Dep.Exec.Director CR; submit samples for selections/approval	24.00	m <sup>2</sup>		
	c. (N) Brass Transition Trim at doorways; submit samples for approval	9.00	lin.m.		
	6. Painting/Varnishing,Fabrication of OHC and Toilets fixtures and accessories				
	a. Masonry Surfaces	390.00	m <sup>2</sup>		
	b. Over Head Cabinets w/ glass doors including finishing	1.00	lot		
	c. Toilet Fixtures and Accessories	1.00	lot		
	d. Pantry Counter and cabinet	1.00	lot		
	e. Plumbing Works and accessories. "waterline and sewerage line to connect to existing"(Verify actual site condition)	1.00	lot		
Sub-Total for Item No. 3.0 >>>					
<b>4.0</b>	<b>ELECTRICAL / MECHANICAL WORKS</b>				
	ENSURE all materials & quantities are as per drawings & specs				
	1. Roughing-Ins, Conduits and Raceways (provide detailed breakdown)				
	a. EMT Pipes	32.00	l.m.		
	b. PVC Pipes	75.00	l.m.		
	c. Wireway	30.00	l.m.		
	2.Wires and Cables	450.00	l.m.		
	3. Wiring Devices				
	a. Three gang switch, 1 P, 250V (National - White Series)	4.00	set/s		
	b. One gang switch, 1 P, 250V (National - White Series)	10.00	set/s		
	c. Duplex convenience outlet, 15A, 250V, 2P, 3W, Parallel slot, Grounding Type (Wall - mounted) National - White Series; Verify Specs	41.00	set/s		
	d. Single Convenience Outlet, 15A, 250V, 2P, 3W, Universal Grounding Type (Wall - mounted) National - White Series; Verify Specs	8.00	set/s		
	e. Junction Box/Pull Box	8.00	set/s		
	f. Blank / Plain Cover (National - White Series)	6.00	set/s		
	g. Smoke Detector with wiring connect to FACP; See specs	7.00	set/s		
	4. Lighting / Ventilation Fixtures				
	a. 2-36 Watts, fluorescent (daylight) 300 x 1200 Recessed Mounted PowderCoated Fixture with 100 x 100 mm egg-crate matte fin.aluminum reflector; see specs	28.00	set/s		
	b. Emergency Light	6.00	set/s		
	c. Pin light,18w plc cfl type 230v (daylight) horiz. Mounted on recess-mounted fixture with tempered glass cover	7.00	set/s		
	d. T5 fluorescent	13.00	sets		
	e. Panel Board Main:100At ;branches: 30/40AF, 2P "TQC" GE for EO Office only	1.00	Assy		

	f. (N) 2TR wall mounted PACU or approved equal, complete with mountingbrackets/ accessories and drain pipe to nearest catch basin;	3.00	set/s		
	g. (N) 3TR Ceiling mounted PACU or approved equal, complete with mountingbrackets/ accessories and drain pipe to nearest catch basin;	2.00	sets		
	h. Illuminated Exit signs; see specs	1.00	set/s		
<b>Sub-Total for Item No. 4.0 &gt;&gt;&gt;</b>					
<b>5.0</b>	<b>DATACOM WORKS</b>				
	1. Roughing-ins, Conduit and Raceways (provide detailed breakdown)				
	a. EMT Pipes	14.00	l.m.		
	b. PVC Pipes	18.00	l.m.		
	c. Wireway	36.00	l.m.		
	2. Cables & Wiring				
	a. Data / VOIP Duplex Outlet	19.00	sets		
	b. Wifi Router and Outlet	1.00	set		
	c. Telephone Outlet	6.00	sets		
	d. Data Cabinet	1.00	set		
	e. CAT 6 Cables (Verify Specs)	850.00	l.m.		
<b>Sub-Total for Item No. 5.0 &gt;&gt;&gt;</b>					

a) Direct Cost (Item No. 1+2+3+4+5)	
b) Total Indirect Cost	
Mobilization/Demobilization	
OCM	
Profit	
c) VAT 12%	
<b>Grand Total Cost (a + b + c)</b>	

Submitted by:

Name of the Representative of the Bidders : \_\_\_\_\_

Signature over Printed Name

Position : \_\_\_\_\_

Company Name of Bidder : \_\_\_\_\_

Date: \_\_\_\_\_



DETAILED / BREAKDOWN OF ESTIMATES

Procurement for the  
**RENOVATION OF EXECUTIVE DIRECTOR'S OFFICE**

Item No.	Description	Quantity	Unit	Unit Cost				Total Cost
				Material	Eqpt.	Labor	Mat.+Eqpt.+Labor	
<b>1.0</b>	<b>GENERAL REQUIREMENTS</b>							
	1. Bonds and Insurance	1.00	lot					
	2. Hauling / Delivery of Materials	1.00	lot					
	3. Power, Water Consumption and Security Services	1.00	lot					
	4. As-Built Plans/ Drawings	1.00	lot					
<b>Sub-Total for Item No. 1.0 &gt;&gt;&gt;</b>								
<b>2.0</b>	<b>DEMOLITION &amp; REPAIR WORKS</b>							
	1. Demolished portion of (E) walls and remove (E) doors; Protect adjoining walls, beams/columns & floor. Prepare for new layout; See proposed floor plan	50.00	m <sup>2</sup>					
	2. Remove (E) ceiling and (E) ceiling mounted fixtures. Returned dismantled / unused materials to the owner. Prepare for (N) ceiling; see attached ceiling plan.	160.00	m <sup>2</sup>					
	3. Remove (E) floor tiles and floor finishes. Embed new conduits & wiring devices; See attached dwgs. Coordinate with the Modular Partition supplier for outlet locations. prepare existing surfaces to receive new finish.	165.00	m <sup>2</sup>					
	4. Removed (E) ACU for re-use/relocation. Return dismantled/unused materials to the owner. Prepare & install for new location.	4.00	set/s					
	5. Provide (N) door opening as per proposed Plan; Board ups (E) openings with materials & finishes to match existing.	15.00	m <sup>2</sup>					
<b>Sub-Total for Item No. 2.0 &gt;&gt;&gt;</b>								
<b>3.0</b>	<b>ARCHITECTURAL/PLUMBING WORKS</b>							
	ENSURE all materials & quantities are as per drawings & specs							
	1. Walls & Wall Finishes							
	a. 150mm thk. Reinforced Load Bearing CHB wall; Plastered & Painted Finished.	60.00	m <sup>2</sup>					
	2. Doors and Windows							
	Fabricate & install the following doors / windows as complete assemblies including finish hardware & accessories as per plan							

a.	WD-1: 0.90 X 2.10 m 45mm Thk Tanguile Solid panel door with groove and 20mm x 100mm solid wood casing (both sides) submit samples for approval.	3.00	sets					
b.	WD-2: 0.90 X 2.10 m 45mm thk. Hollow core flush sliding door, Painted finish with 10mm thk clear wired glass vision lite and solid wood top panel & jamb	1.00	set					
c.	WD-3: 0.70 X 2.10 m 45mm thk tangule(Marine plywood) Hollow core flush swing door with bottom louvers, spray painted finish	2.00	set					
d.	AD-1: 1.80x2.10 Powder coated aluminum double acting swing door; 10mm thk tempered frosted glass for door panels;	2.00	sets					
e.	AW-1: 2.40x1.85m Powder coated 50x100mm aluminum fixed window frame assembly. 10mm thk tempered frosted glass.	1.00	set					
f.	W-2: 0.60x0.60m 6mm thk. Tempered tinted frosted glass extrude alum. Awning window on 50x100mm powder coated aluminum frame using 2mm thk alum. Tubular sections; color to match existing	1.00	sets					
3. Modular Partitions Assembly and Furnitures								
Fabricate & install the following assemblies;								
a.	Desktop L-contoured with counter and partitions (DTLC); see architectural plan for specs and detail (Reception area)	1.00	set					
b.	Desktop L-contoured with built-in mobile file cabinet and partitions (DTL); see architectural plan for specs and detail	4.00	sets					
c.	Desktop L-contoured with built-in mobile cabinet and partitions (DTL1); see architectural plan for specs and detail	1.00	set					
d.	Desktop with built-in mobile file cabinet and partitions (DT); see architectural plan for specs and detail	5.00	sets					
e.	Desk(DSK) with side return table; see architectural plan for specs and detail	1.00	set					
f.	Executive Desk(EDSK) with side return table; see architectural plan for specs and detail	2.00	sets					
g.	Executive Chair(ECH) Ergonomic, Black leatherette w/ padded armrest, high density back and seatrest foam, swivel and tilting mechanism, pneumatic height Adjustment, chrome/metal starbase with casters, weight capacity: >600lbs	2.00	sets					



	h. Visitors Chair(VC) Midback Mesh Type-waist support shape, Thick cushioned seat back with armrest, black leatherette cover/upholstery, chrome/metal base, heavy duty, four legged.	12.00	sets				
	i. Sofa 3 seater, Black leatherette cover L82"xW34"x35"	2.00	sets				
	j. Round Meeting Table(RT) with 4 armchair w/ casters(CCA) see Architectural plan for details.	2.00	sets				
	<b>4. Ceiling Finishes</b>						
	a. (N) 24mm thk.x 1200 x 600 armstrong dune max RH 99 (NRC>0.70)acoustic board on white t-runners (C-T1)	25.00	m <sup>2</sup>				
	b. (N) 10mm thk.x 600 x 1200 Boral shades vinyl laminated gypsum board ceiling on white t-runners by CKM bldg materials Inc. including shadow line trim (see detail)(C-T2)	120.00	m <sup>2</sup>				
	c. (N) 10mm thk.x 1200 x 2400 Boral Unispan gypsum board ceiling on metal joist;painted finish.(C.R. & Pantry)	15.00	m <sup>3</sup>				
	<b>5. Floor Finishes</b>						
	a. (N) 3mm thk x 600x600mm Vinyl tiles (simulated carpet design) by Armstrong or approved equal; submit samples for selections/approval	160.00	m <sup>2</sup>				
	b. (N) 300 x 300 mm Homogeneous floor tiles and wall tiles at Dep.Exec.Director CR; submit samples for selections/approval	24.00	m <sup>2</sup>				
	c. (N) Brass Transition Trim at doorways; submit samples for approval	9.00	lin.m.				
	<b>6. Painting/Varnishing,Fabrication of OHC and Toilets fixtures and accessories</b>						
	a. Masonry Surfaces	390.00	m <sup>2</sup>				
	b. Over Head Cabinets w/ glass doors including finishing	1.00	lot				
	c. Toilet Fixtures and Accessories	1.00	lot				
	d. Pantry Counter and cabinet	1.00	lot				
	e. Plumbing Works and accessories. "waterline and sewerage line to connect to existing"(Verify actual site condition)	1.00	lot				
<b>Sub-Total for Item No. 3.0 &gt;&gt;&gt;</b>							
<b>4.0</b>	<b>ELECTRICAL / MECHANICAL WORKS</b>						
	ENSURE all materials & quantities are as per drawings & specs						
	1. Roughing-Ins, Conduits and Raceways (provide detailed breakdown)						
	a. EMT Pipes	32.00	l.m.				
	b. PVC Pipes	75.00	l.m.				
	c. Wireway	30.00	l.m.				



	2.Wires and Cables	450.00	l.m.					
	3. Wiring Devices							
	a. Three gang switch, 1 P, 250V (National - White Series)	4.00	set/s					
	b. One gang switch, 1 P, 250V (National - White Series)	10.00	set/s					
	c. Duplex convenience outlet, 15A, 250V, 2P, 3W, Parallel slot, Grounding Type (Wall - mounted) National - White Series; Verify Specs	41.00	set/s					
	d. Single Convenience Outlet, 15A, 250V, 2P, 3W, Universal Grounding Type (Wall - mounted) National - White Series; Verify Specs	8.00	set/s					
	e. Junction Box/Pull Box	8.00	set/s					
	f. Blank / Plain Cover (National - White Series)	6.00	set/s					
	g. Smoke Detector with wiring connect to FACP; See specs	7.00	set/s					
	4. Lighting / Ventilation Fixtures							
	a. 2-36 Watts, fluorescent (daylight) 300 x 1200 Recessed Mounted PowderCoated Fixture with 100 x 100 mm egg-crate matte fin.aluminum reflector; see specs	28.00	set/s					
	b. Emergency Light	6.00	set/s					
	c. Pin light, 18w plc cfl type 230v (daylight) horiz. Mounted on recess-mounted fixture with tempered glass cover	7.00	set/s					
	d. T5 fluorescent	13.00	sets					
	e. Panel Board Main:100At ;branches: 30/40AF, 2P "TQC" GE for EO Office only	1.00	Assy					
	f. (N) 2TR wall mounted PACU or approved equal, complete with mountingbrackets/ accessories and drain pipe to nearest catch basin;	3.00	set/s					
	g. (N) 3TR Ceiling mounted PACU or approved equal, complete with mountingbrackets/ accessories and drain pipe to nearest catch basin;	2.00	sets					
	h. Illuminated Exit signs; see specs	1.00	set/s					
	<b>Sub-Total for Item No. 4.0 &gt;&gt;&gt;</b>							
<b>5.0</b>	<b>DATACOM WORKS</b>							
	1. Roughing-ins, Conduit and Raceways (provide detailed breakdown)							
	a. EMT Pipes	14.00	l.m.					
	b. PVC Pipes	18.00	l.m.					
	c. Wireway	36.00	l.m.					
	2. Cables & Wiring							
	a. Data / VOIP Duplex Outlet	19.00	sets					
	b. Wifi Router and Outlet	1.00	set					
	c. Telephone Outlet	6.00	sets					
	d. Data Cabinet	1.00	set					





e. CAT 6 Cables (Verify Specs)	850.00	I.m.				
<b>Sub-Total for Item No. 5.0 &gt;&gt;&gt;</b>						

<b>a) Total Direct Cost (Item No. 1+2+3+4+5)</b>	
<b>b) Total Indirect Cost</b>	
Mobilization/Demobilization	
OCM	
Profit	
<b>c) VAT 12 %</b>	
<b>Grand Total Cost (a + b + c)</b>	

Submitted by:

Name of the Representative of the Bidders : \_\_\_\_\_  
 Signature over Printed Name

Position : \_\_\_\_\_

Company Name of Bidder : \_\_\_\_\_

Date: \_\_\_\_\_

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Detailed Unit Price Analysis [DUPA]

Item No. - Detailed Unit Price Analysis (DUPA)

Date :  
 Project : RENOVATION OF EXECUTIVE DIRECTOR'S OFFICE (OED)  
 Location : C.P. Garcia Avenue, U.P. Diliman Campus, Diliman, Quezon City

Item No.	Description	Unit	Quantity	Unit Cost (Pesos)	Amount (Pesos)
DUPA-1	<b>General Requirements</b> 1.Bonds and Insurance	lot	1.00		
<b>A</b>	<b>MATERIALS</b>				
				<b>Total Material Cost</b>	<b>0.00</b>
				<b>Unit Cost</b>	<b>0.00</b>
<b>B</b>	<b>LABOR COST</b>	<b>Number</b>	<b>Rate/day</b>	<b>Number of Days</b>	
				<b>Total Labor Cost</b>	<b>0.00</b>
				<b>Unit Cost</b>	<b>0.00</b>
<b>C</b>	<b>EQUIPMENT RENTAL</b>	<b>Number</b>	<b>Rate/day</b>	<b>Number of Days</b>	
				<b>Total Equipment Cost</b>	<b>0.00</b>
				<b>Unit Cost</b>	<b>0.00</b>
<b>D</b>	<b>Total Direct Cost (TDC)</b>	(A+B+C)			<b>0.00</b>
<b>E</b>	<b>Unit Cost (UC) = TDC/Quantity</b>	(D/ Quantity)			<b>-</b>

Submitted by:

Name of the Representative of the Bidder: \_\_\_\_\_  
 (Signature over Printed Name)

Position :

Company name of Bidder: \_\_\_\_\_  
 Date: \_\_\_\_\_

(Note: submit 64 DUPA's form)



Cash Flow by Quarter and Payment Schedule

Contract Name : \_\_\_\_\_  
 Location : \_\_\_\_\_

PARTICULAR	YEAR						
	1 <sup>st</sup> QUARTER			2 <sup>nd</sup> QUARTER			
	MONTH 1	MONTH 2	MONTH 3	MONTH 4	-	-	
ACCOMPLISHMENT							
CASH FLOW							
CUMULATIVE ACCOMPLISHMENT							
CUMULATIVE CASH FLOW							

Submitted by:

Name of the Representative of the Bidder : \_\_\_\_\_  
 (Signature over printed name)

Position : \_\_\_\_\_

Date : \_\_\_\_\_



**BAC CHECKLIST  
FOR THE FINANCIAL REQUIREMENTS**



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**

Standard Form Number: SF-INFR-30

## BAC Checklist for the Financial Requirements

Date \_\_\_\_\_

BIDDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

**PROJECT: "RENOVATION OF EXECUTIVE DIRECTOR'S OFFICE (OED)"**

**Approved Budget for the Contract (ABC)  
P 3,525,000.00**

**Location:**

- HEDC Bldg., C.P. Garcia Ave., UP Campus, Diliman, Quezon City

The **Financial Component** (SECOND ENVELOPE) shall contain the following:

DESCRIPTION	Form No.	Annex	COMPLIED	NOT COMPLIED	REMARKS
13.1 (a), page 21, PBD Infra-2019-04: Financial Bid Form, which includes Bid Prices and the Bill of Quantities in accordance with ITB Clauses 15.1.1 and 15.3;	FC-1	A			
(b) Any other documents related to the Financial Component of the bid as stated in the BDS					
i. Duly signed form of Contract Agreement	FC-2	B			
ii. Duly signed Summary of Bids	FC-3	C			

DESCRIPTION	Form No.	Annex	COMPLIED	NOT COMPLIED	REMARKS
iii. Duly signed Bill of Quantities	FC-4	D			
iv. Duly signed Detailed/Breakdown of Estimates	FC-5	E			
v. Duly signed Detailed Unit Price Analysis (DUPA)	FC-6	F			
vi. Duly Signed Cash Flow by Monthly and Payments Schedule	FC-7	G			

**Note:** Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.

Remarks: ( ) Complying

( ) Non-Complying

Evaluated by:

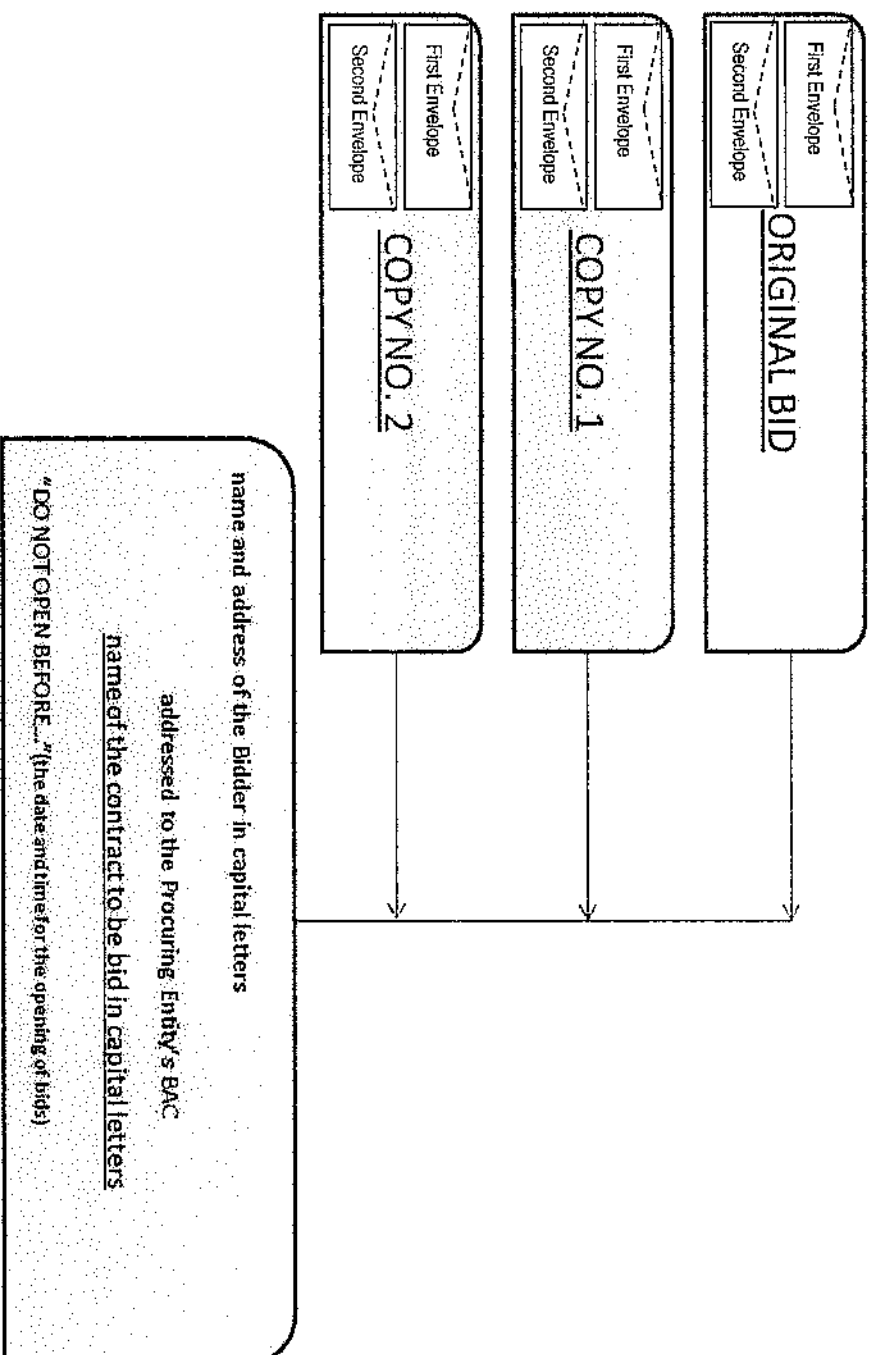
**BAC TECHNICAL WORKING GROUP FOR INFRASTRUCTURE**

**JUAN F. PURIRAN, JR.**  
Head

**ELISEO P. MADLANGSAKAY**  
Member

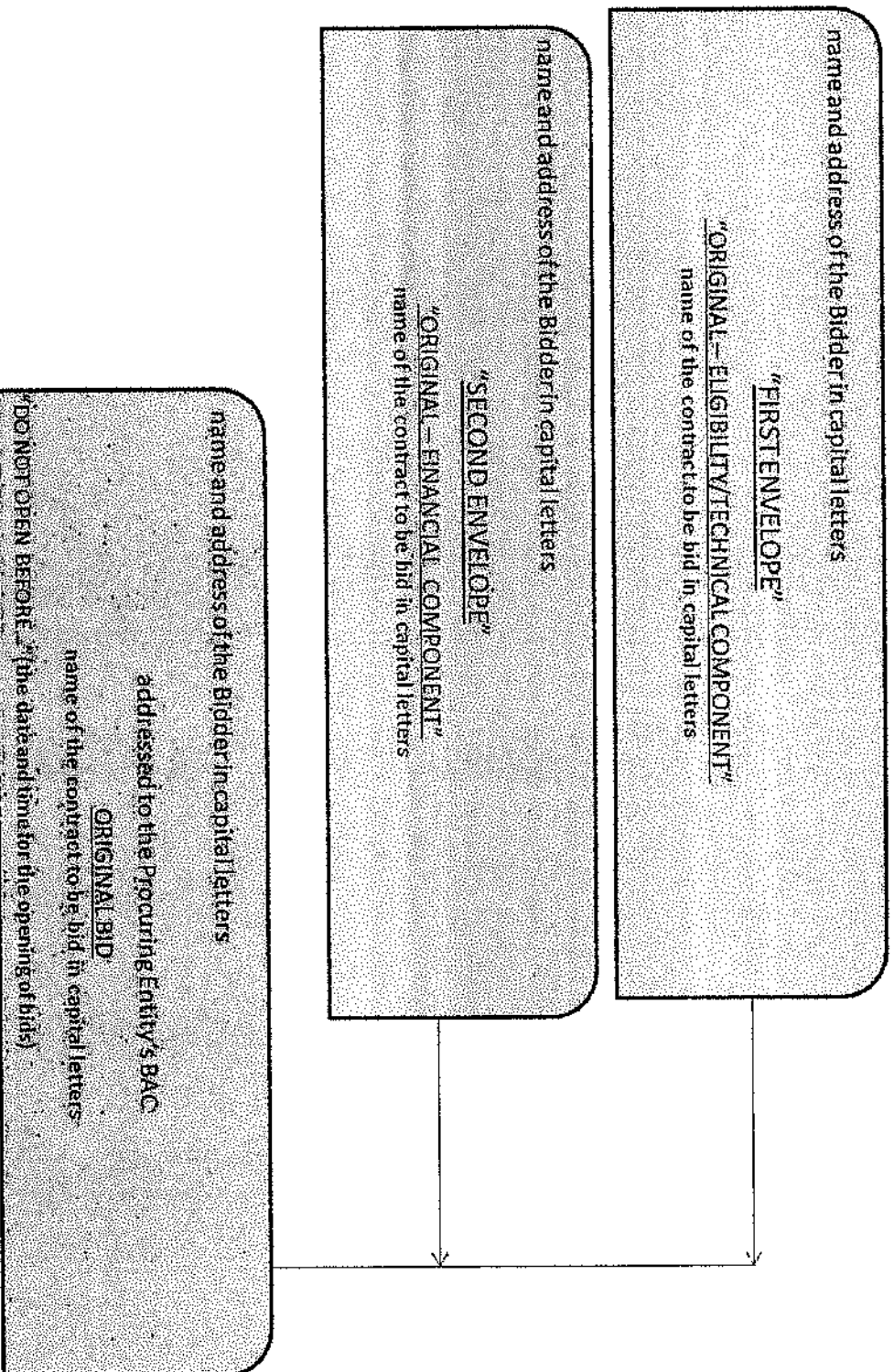
**JOSHUA PAUL D. HENSON**  
Member

## Sealing and Marking of Bids



These envelopes containing the original and the copies shall then be enclosed in one single envelope.

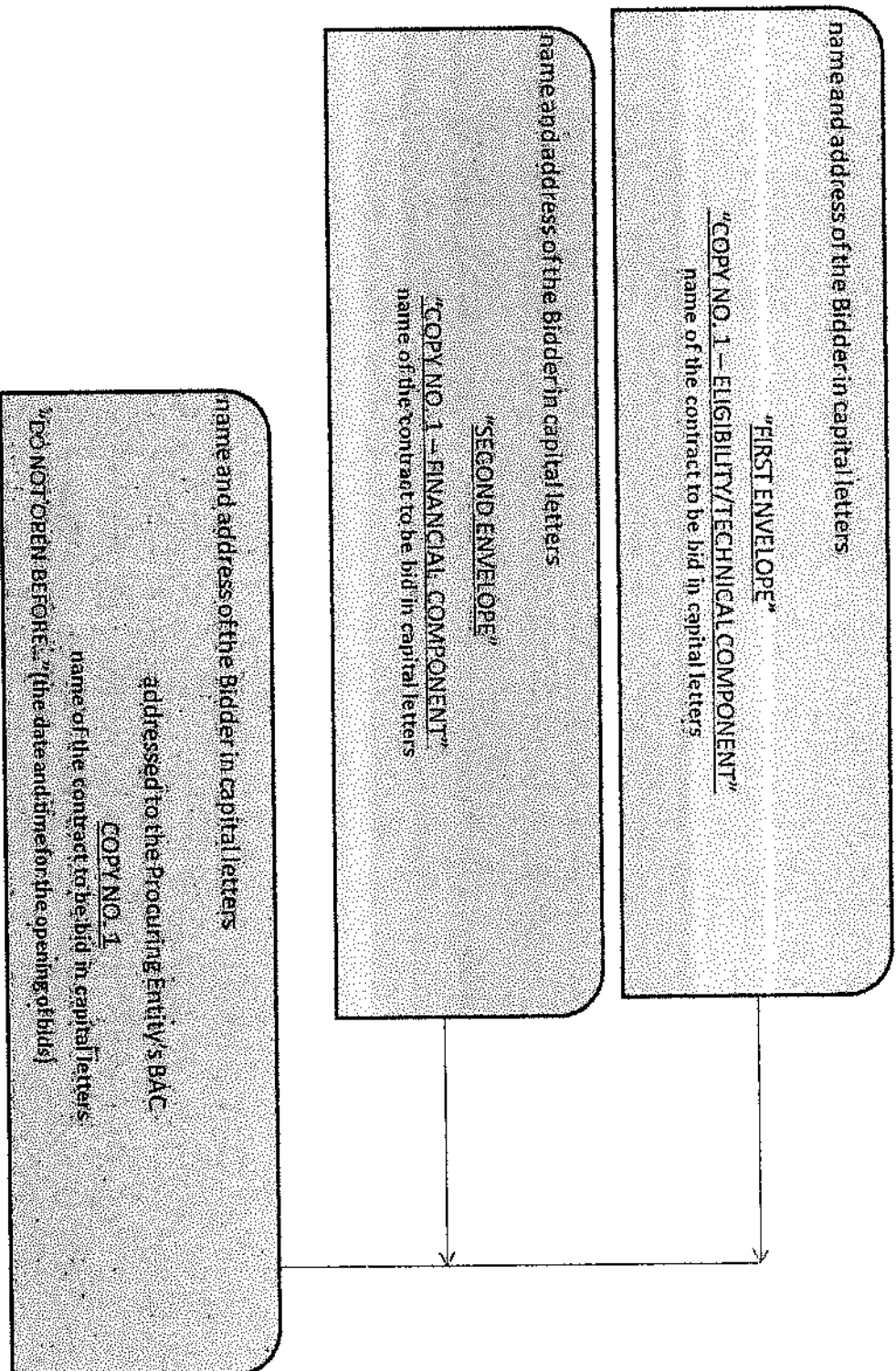
## Sealing and Marking of Bids for Original



The original and the number of copies of the Bid as indicated in the BDS shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s.

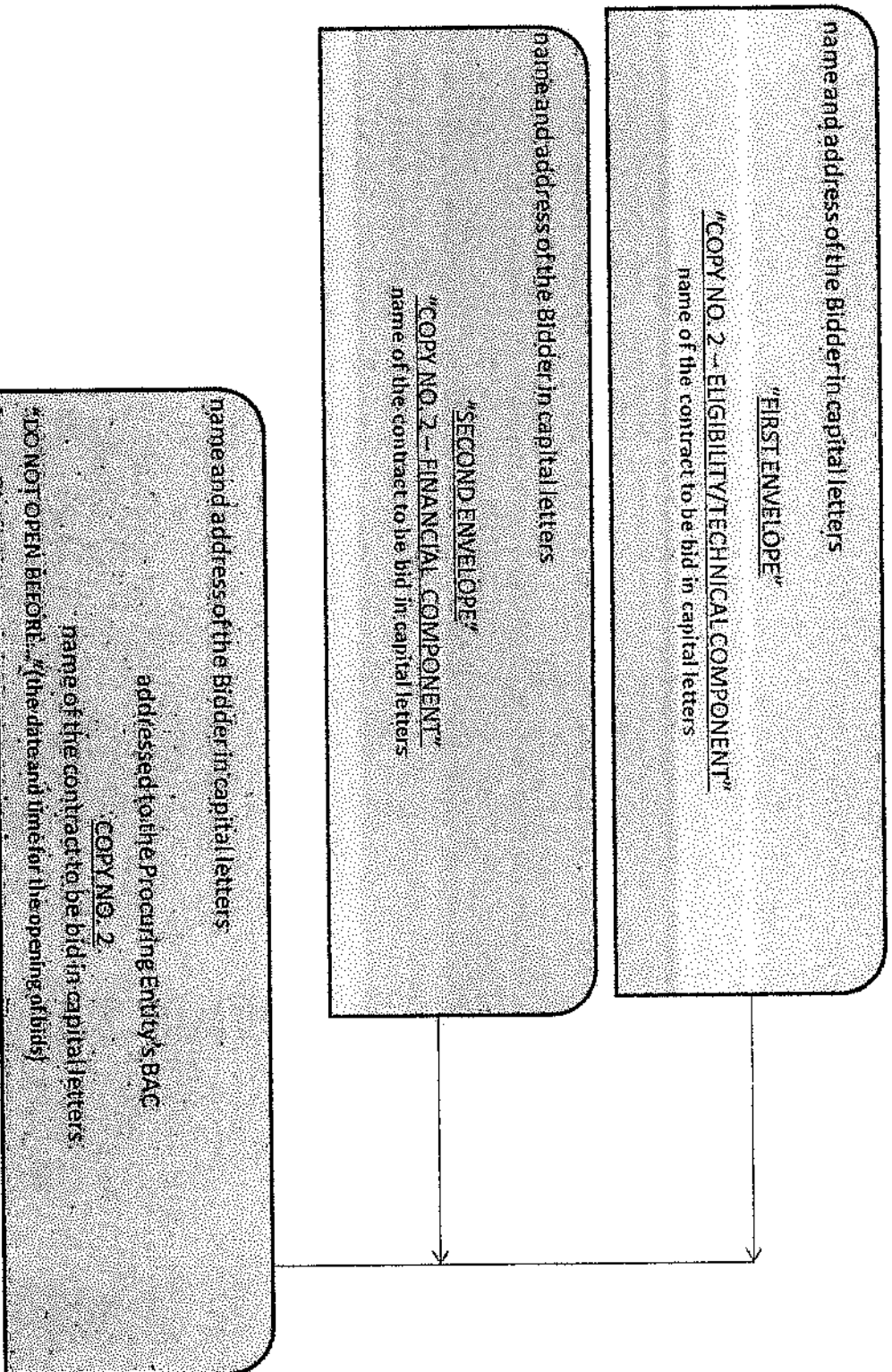


## Sealing and Marking of Bids for Copy No. 1



The original and the number of copies of the Bid as indicated in the BDS shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s.

## Sealing and Marking of Bids for Copy No. 2



The original and the number of copies of the Bid as indicated in the BDS shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s.