



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
PURCHASE ORDER

Supplier : AE SAMONTE MERCHANDISE	P.O. No. : 2022-04-014 GAA
Address : Ground Floor, 1128 Escoda Street, Paco Manila	Date : April 13, 2022
TIN :	Mode of Procurement : Negotiated Procurement 53.9 Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CHED Central Office	Delivery Term: 45 Days
Date of Delivery :	Payment Term: Send Bill Arrangement

Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
		Procurement of Various Office Supplies for the Official use of UNIFAST Secretariat Officers and Staff		-	
	ream	Paper, Multi-copy, 70gsm, Legal Size (216mm x 330mm)	19	198.00	3,762.00
	box	Staple Wire for heavy duty staples (23/13), binder type, 100 staples per box, 1000 binding capacity: 40-90 sheets of 70gsm paper	2	45.00	90.00
	box	Staple Wire Standard, (26/6) w(12.70+0.15mm)	3	37.00	111.00
	box	Clip, backfold, all metal, clamping 19mm	11	15.00	165.00
	box	Clip, backfold, all metal, clamping 32mm	13	36.00	468.00
	pcs	Correction Tape, 6M min, usable length 8m width 5mm Dispensing Mechanism; Gear Type, Film Based	13	18.00	234.00
	bundles	Folder, Fancy Legal Size, (50pcs/bundle) Morocco Sliding Folder, 25mmx345mm, folder thickness 0.24mm can hold upto 30sheets, any color	5	350.00	1,750.00
	pack	Folder, Clear L-Type, Legal Size 10pcs/pack, material: Plastic size 235mm x 346mm (min), any color	15	96.00	1,440.00
	boxes	Paper Clip, Vinyl, 32mm, Plastic Coated, size 33mm(h) x 0.8mm(d) x 102mm(l), assorted color	5	13.00	65.00
	boxes	Paper Clip, Vinyl, 50mm, Plastic Coated, size 50mm(h) x 155mm(l), assorted color	5	22.00	110.00
	pcs	Stapler, Standard #35, Loading Capacity: 200 staples, Binding Capacity-2-20sheets 70gsm paper	11	120.00	1,320.00
		- Prices are VAT inclusive and other Government taxes			
		Mode of Payment: Send bill			
		***** NOTHING FOLLOWS *****			
(Total Amount in Words)	Nine Thousand Five Hundred Fifteen Pesos				9,515.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

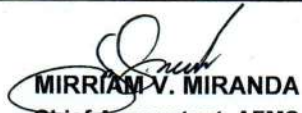
Conforme: 05/19/22

MICHAEL NAKIVO
(Signature over printed name)

(Date)

Very truly yours,

J. PROSPERO E. DE VERA III, DPA
Chairman

Funds Cluster:	ObR No.: <u>22-05-01071</u>
Funds Available: P9,515.00	Date of the ObR: <u>5/2/22</u>
 MIRRIAN V. MIRANDA Chief Accountant, AFMS	AMOUNT: P9,515.00