



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
PURCHASE ORDER

| | |
|---|--|
| Supplier : LAGUNA STATE POLYTECHNIC UNIVERSITY | P.O. No. : 2021-03-003AGAA |
| Address : San Pablo City, Laguna | Date : March 18, 2021 |
| TIN : | Mode of Procurement : Negotiated Procurement 53.10 Lease of Real Property and Venue |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|--|---|
| Place of Delivery : CHED Central Office | Delivery Term: March 18-20, 2021 |
| Date of Delivery : | Payment Term: |

| Stock/ Property No. | Unit | Description | Quantity | Unit cost | Amount |
|---------------------|------|---|----------|-----------|------------------|
| | | Procurement of food, venue, and accommodation for the OPSD Mid-Year Planning Workshop (Phase 1) on March 18-20, 2021 | | | |
| | | Specifications with Minimum Requirements and Equivalency | | | |
| | | Date: March 18 - 20, 2021 | | | |
| | | Venue: Laguna State Polytechnic University | | | |
| | | No. of Participants: 25 pax | | | |
| | | Food: | | | 86,250.00 |
| | | March 18, 2021 | | | |
| | | Lunch, PM Snack, Dinner | | | |
| | | March 19, 2021 | | | |
| | | Breakfast, AM Snack, Lunch, PM Snack, Dinner | | | |
| | | March 20, 2021 | | | |
| | | Breakfast, AM Snack, Lunch | | | |
| | | Accommodation: | | | 90,000.00 |
| | | Single Room for 2 nights | | | |
| | | Transportation: | | | 10,000.00 |
| | | CHED-LSPU San Pablo Laguna (and vice versa) | | | |
| | | Other Requirements: | | | |
| | | With free wifi/internet connection | | | |
| | | Banquet set-up | | | |
| | | Engineering services for sounds/lights/projector set-up at the venue | | | |
| | | Free-flowing coffee and tea, mints, pads and pens | | | |
| | | Vat inclusive | | | |

Handwritten signatures in blue ink.



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Gentlemen:

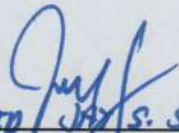
Please furnish this office the following articles subject to the terms and conditions contained herein:

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| Date of Delivery : | Payment Term: |


| Stock/ Property No. | Unit | Description | Quantity | Unit cost | Amount |
|-------------------------|------|--|----------|-----------|-------------------|
| | | Send bill arrangement, no downpayment | | | |
| | | ***** NOTHING FOLLOWS ***** | | | |
| (Total Amount in Words) | | One Hundred Eighty Six Thousand Two Hundred Fifty Pesos | | | 186,250.00 |

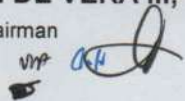
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.


Conforme:


ATTY. RUSUDO JAY S. SANGAN
(Signature over printed name)
March 18, 2021
(Date)

Very truly yours,


J. PROSPERO E. DE VERA III, DPA
Chairman


VVP

| | |
|--|---------------------------------|
| Funds Cluster: | ObR No.: 2021-07-01051 |
| Funds Available: ₱186,250.00 | Date of the ObR: 7/12/21 |
|  MIRRIAM V. MIRANDA Chief Accountant, AFMS | AMOUNT: ₱186,250.00 |