



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**PURCHASE ORDER**

Supplier :	<b>PEOPLE DYNAMICS, INC.</b>	P.O. No. :	<b>2021-09-042GAA</b>
Address :	Unit 502 OMM CITRA, Building 39, San Miguel Avenue Ortigas Center, San Antonio, Pasig City	Date :	<b>September 21, 2021</b>
TIN :		Mode of Procurement :	<b>Negotiated Procurement 53.9 Small Value Procurement</b>

**Gentlemen:**

*Please furnish this office the following articles subject to the terms and conditions contained herein:*

Place of Delivery :	CHED Central Office	Delivery Term:	<b>7 days</b>
Date of Delivery :		Payment Term:	

Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
		<b>Procurement of service provider for the Human Resource Assessment Tool to be used for Recruitment, Placement, Promotion and Other HR Related System</b>	<b>1</b>	<b>330,000.00</b>	<b>330,000.00</b>
		Specifications with Minimum Requirements and Equivalency			
		1. Provide Online Competency Assessment of the following:			
		I. Core Competency			
		a. Communication			
		b. Ethics and Integrity			
		c. Professionalism			
		d. Stress Management			
		e. Teamwork			
		II. Staff Level Competencies			
		a. Adaptability and Flexibility			
		b. Creativity and Innovation			
		c. Initiative and Resourcefulness			
		d. Service Orientation			
		III. Supervisory Level Competencies			
		a. Critical thinking and Decision-Making			
		b. Innovation and Change			
		c. Networking and Collaboration			
		d. People Management and Development			
		e. Planning, Leading, Organizing and Controlling			
		IV. Executive Level Competencies			
		a. Passion for Excellence			
		b. Visionary and Strategic Thinking			
		V. 100-Item general ability test which measures verbal, analytical and numerical abilities			
		VI. 100-Item on verbal, analytical and numerical tests to be used on second level positions for promotions			

*JR Pick*



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**PURCHASE ORDER**

Supplier :	<b>PEOPLE DYNAMICS, INC.</b>	P.O. No. :	<b>2021-09-042GAA</b>
Address :	Unit 502 OMM CITRA, Building 39, San Miguel Avenue Ortigas Center, San Antonio, Pasig City	Date :	<b>September 21, 2021</b>
TIN :		Mode of Procurement :	<b>Negotiated Procurement 53.9 Small Value Procurement</b>

**Gentlemen:**

*Please furnish this office the following articles subject to the terms and conditions contained herein:*

Place of Delivery :	CHED Central Office	Delivery Term:	<b>7 days</b>
Date of Delivery :		Payment Term:	

Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
		VII. An Ethics-Oriented personality Test which determines behavioral tendencies and personality profile of the applicants which includes: 1. Conscientiousness (helpfulness, responsibility, self discipline, orderliness); 2. Agreeableness (honesty, humility, understanding); 3 Emotional Stability (calmness, emotional maturity, capacity to withstand stress); 4 Extraversion(alertness, cheerfulness, gregariousness, novelty seeking); 5 Openness to Experience (openness to fantasy or creativity, openness to aesthetics, openness to ideas, openness to values)			
		2. Required Reports:			
		a. Cognitive (Basic and Advance) (with recommendation based on selected norms)			
		b. Competency Profile Report			
		c. Detailed Competency Report			
		d. Interview Guide			
		e. Developmental Guide			
		f. Personality Feedback			
		3. Technical Assistance:			
		a. Provide online testing portal for Assessment management, monitoring and retrieval for the end-user			
		b. Provide guidance on the selection of the appropriate tools and continuing validation of test batteries			
		c. Provide orientation to HRDD Staff who will administer and use the online assessment system			
		d. Assign a dedicated registered psychometrician to whom we can coordinate our request pertaining to the On Line Assessment.			
		4. Unlimited number of Administrators			
		5. Unlimited Use of On Line Talent Screening Assessment (or based on the actual usage of the previous years)			

*ARick*



Republic of the Philippines  
Office of the President  
**COMMISSION ON HIGHER EDUCATION**  
**PURCHASE ORDER**

Supplier :	<b>PEOPLE DYNAMICS, INC.</b>	P.O. No. :	<b>2021-09-042GAA</b>
Address :	Unit 502 OMM CITRA, Building 39, San Miguel Avenue Ortigas Center, San Antonio, Pasig City	Date :	<b>September 21, 2021</b>
TIN :		Mode of Procurement :	<b>Negotiated Procurement 53.9 Small Value Procurement</b>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	CHED Central Office	Delivery Term:	<b>7 days</b>
Date of Delivery :		Payment Term:	

Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
		6. One (1) year Coverage Period			
		7. Proof of concept (at least ten (10) applicants)			
		Mode of Payment: Send Bill (annual)			
		***** NOTHING FOLLOWS *****			
(Total Amount in Words)		<b>Three Hundred Thirty Thousand Pesos</b>			<b>330,000.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Jocelyn Pick

(Signature over printed name)

10/22/2021

(Date)

Very truly yours,

J. PROSPERO E. DE VERA III, DPA  
Chairman

Funds Cluster:		ObR No.:	<b>2021-09-042GAA</b>
Funds Available:	<b>P330,000.00</b>	Date of the ObR:	<b>9.23.21</b>
	 <b>MIRIAM V. MIRANDA</b> Chief Accountant, AFMS	AMOUNT:	<b>P330,000.00</b>