



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
PURCHASE ORDER

Supplier : BUSINESS MACHINES CORPORATION	P.O. No. : 2021-11-057HEDF
Address : Carson Bldg., 1888 Orense St., Guadalupe Nuevo, Makati City	Date : November 26, 2021
TIN :	Mode of Procurement : Negotiated Procurement 53.9 Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CHED Central Office	Delivery Term: 20 calendar days
Date of Delivery :	Payment Term:

Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
	lot	Procurement of Document Scanner for Digitization of Incoming and Outgoing Documents	64	13,795.00	882,880.00
		Specifications with Minimum Requirements and Equivalency			
		20 page feed capacity or higher			
		CIS scanning technology or equivalent			
		20 page per minute (ppm) at 200 dots per inch (dpi) or higher			
		Capable of up to 600 dpi Resolution			
		With scanning software compatible with Windows 10 Pro or higher			
		Warranty: At least one (1) year			
		Support: At least 8/5 technical support			
		Price includes VAT and other government taxes			
		Mode of Payment: one-time payment processing after delivery and acceptance			
		***** NOTHING FOLLOWS *****			
(Total Amount in Words)		Eight Hundred Eighty Two Thousand Eight Hundred Eighty Pesos			882,880.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

JEANEKYN P. ASIATO

(Signature over printed name)

12/20/21

(Date)

Very truly yours,

J. PROSPERO E. DE VERA III, DPA

Chairman

Funds Cluster: 101
Funds Available: ₱882,880.00

ObR No.: 08 109209 2021 12 09 02
Date of the ObR: 12-9-2021 / d. 12.21
AMOUNT: ₱882,880.00

MIRIAM V. MIRANDA
Chief Accountant, AFMS

MYRA PAZ B. MANALO
Chief Accountant, HEDF