



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
PURCHASE ORDER

Supplier :	BAYVIEW PARK HOTEL MANILA	P.O. No. :	2021-12-060AHEDF
Address :	1118 Roxas Blvd. cor. UN Ave., Ermita, Manila	Date :	December 7, 2021
TIN :		Mode of Procurement :	Negotiated Procurement 53.10 Lease of Real Property and Venue

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	CHED Central Office	Delivery Term:	2 calendar days
Date of Delivery :		Payment Term:	

Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
	lot	Procurement of food, accommodation, and venue for the conduct of National Public Orientation on CMO No. 22 series of 2021 entitled Minimum Requirements for Libraries of HEIs Common to All Programs and Workshop on Monitoring Requirements for Libraries on December 8-9, 2021	1	272,600.00	272,600.00
		Specifications with Minimum Requirements and Equivalency			
		Date: December 8-9, 2021			
		Food, Accommodation, and Venue			
		Preferred Venue: Manila Area			
		Requirements:			
		December 7, 2021 Accommodation for 4 pax (Single Accommodation)			
		December 8, 2021 Breakfast for 20 pax AM Snacks for 150 pax Lunch for 150 pax PM Snacks for 150 pax Dinner for 20 pax Accommodation for 20 pax (Single Accommodation)			
		December 9, 2021 Breakfast for 20 pax AM Snacks for 20 pax Lunch for 20 pax PM Snacks for 20 pax Dinner for 20 pax Accommodation for 4 pax (Single Accommodation)			



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Supplier : BAYVIEW PARK HOTEL MANILA	P.O. No. : 2021-12-060AHEDF
Address : 1118 Roxas Blvd. cor. UN Ave., Ermita, Manila	Date : December 7, 2021
TIN :	Mode of Procurement : Negotiated Procurement 53.10 Lease of Real Property and Venue

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CHED Central Office	Delivery Term: 2 calendar days
Date of Delivery :	Payment Term:

Stock/ Property No.	Unit	Description	Quantity	Unit cost	Amount
		Venue:			
		Free flowing coffee			
		Free use of function room (no extra charge in excess of 8 hours)			
		Free use of projector and extension cords			
		Free flowing coffee, tea and water			
		Free notepads and pens			
		Free candies and nuts			
		Free use of electricity for laptops and printers			
		With Strong wifi connection			
		No gambling establishment within the hotel premises			
		No advance deposit required			
		Billing Statement is to be settled immediately after receipt of statement of account			
		Mode of Payment: Send Bill			
		***** NOTHING FOLLOWS *****			
(Total Amount in Words)		Two Hundred Seventy Two Thousand Six Hundred Pesos			272,600.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Ma. Bernadette L. Julie
(Signature over printed name)
Dec 9, 2021
(Date)

Very truly yours,

J. PROSPERO E. DE VERA III, DPA
Chairman
(Signature)

Funds Cluster: NI	ObR No.: 03/0369 2021 12 0712
Funds Available: P272,600.00	Date of the ObR: 12/21/2021
MYRA PAZ B. MANALO Chief Accountant, HEDF	AMOUNT: P272,600.00