



Request for Quotation (RFQ)

Date: April 25, 2022

Quotation No. RFQ2022-04-040 GAA

REQUISITIONING OFFICE/END USER	CHED-AFMS-GSD
APPROVED BUDGET FOR THE CONTRACT (ABC)	Four Hundred Seven Thousand Nine Hundred Forty Pesos (P407,940.00)
FUNDING SOURCE	GAA FUNDED
COMPANY NAME: ADDRESS: TEL NO. / FAX NO: CONTACT PERSON:	
Please quote your lowest government price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your SEALED quotation duly signed by your representative not later than April 28, 2022 at 9:00 AM at the Bids and Awards Committee, G/F Higher Education Development Center (HEDC) Bldg., C.P. Garcia Avenue, U.P. Diliman, Quezon City. For more information please call the BAC Secretariat at telephone no: 8441-1171/8441-8910.	

TERMS AND CONDITIONS:

- All Entries must be typewritten or legibly written.
- Provide or fill in all information required in this form.
- For Column D**, please indicate **“Comply”** or **“Not Comply”** for every numbered item under **technical specifications**.
- Delivery Period within **7 days** upon receipt of the approved funded Catering Agreement/Purchase Order/Job Order Contract/Contract, whichever is applicable.
- Statement of Compliance (RFQ Form) must be accomplished and duly signed by the bidder or authorized representative.
- Price validity shall be for a period of sixty (60) calendar days.
- The mode of payment is through send bill arrangement.
- Prices should be inclusive of VAT and other government taxes.
- Supplier must have a Bank Account for the payment.
- Supplier shall submit together with the RFQ the following:**
 - PhilGEPS Registration No./Organization No.**
 - Mayor’s/Business Permit (Complete Set)**
 - Omnibus Sworn Statement (Amended per GPPB Resolution No. 16-2020, dated 16 September 2020), with Secretary’s Certificate or Special Power of Attorney, if applicable**

A	B	C	D	E	F
Unit	ITEMS AND DESCRIPTION	QTY	Statement of Compliance (State “Comply” or “Not Comply”)	UNIT PRICE	TOTAL AMOUNT
Lot	Procurement of Janitorial Supplies for the 1st Quarter & 2nd Quarter FY 2022				

	Technical Specifications:				
	1. Broom, soft (tambo) Qty: 90 pcs				
	2. Broom, Stick (Tingting) usable length : 760mm min. Qty: 30 pcs				
	3. Furniture cleaner, aerosol type, 300 ml min. per can Qty: 30 cans				
	4. Wax Stripper Qty: 50 gallons				
	5. Sealer Wax Qty: 120 gallons				
	6. Liquid Hand Soap Qty: 240 gallons				
	7. Toilet Bowl Cleaner Qty: 30 gallons				
	8. Liquid Bleach Qty: 20 gallons				
	9. Steel Wool Qty: 60 reams				
	10. Franella, with side edging Qty: 100 pieces				
	11. Muriatic Acid Qty: 4 gallons				
	12. Black Polishing Pad Qty: 4 pieces				

	13. White Polishing Pad Qty: 4 pieces				
	14. Air Freshener (powder/downy) Qty: 90 gallons				
	15. Liquid Disinfectant Qty: 70 gallons				
	16. Liquid All Purpose Cleaner Qty: 60 gallons				
	17. Toilet Deodorant Cake, 3 pcs/pack Qty: 240 packs				
	18. Carpet Shampoo Qty: 2 gallons				
	19. Liquid Sosa Qty: 2 gallons				
	20. Powdered Soap (twin pack sachet) Qty: 900 packs				
	21. Trash bag heavy duty, XXL, 10 pcs/roll or pack Qty: 600 roll/pack				
	22. Scouring Pad, made of synthetic nylon, 140 x 220mm, 5 pcs/pack Qty: 40 packs				
	23. Rags, all cotton, 32 pieces per kilogram min. Qty: 100 bundle				

	24. Mophead made of rayon, weight: 400 grams min. Qty: 20 pieces				
	25. Mophandle, heavy duty, aluminum, screw type Qty: 21 pieces				
	26. Hand Gloves, Rubber Qty: 21 pieces				
	27. Toilet Bowl Brush Qty: 21 pieces				
	28. Push Brush Qty: 12 pieces				
	1. Delivery period 7 days upon receipt of signed Purchase Order				
	2. Price inclusive of VAT and other Government taxes				
	PLEASE DOWNLOAD THE ATTACHED ASSOCIATED COMPONENT (REQUEST FOR QUOTATION FORM)				

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After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices note above.

Signature over Printed Name / Date

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of submission
2. Compliance with Technical Specifications
3. Price

The supplier who submitted the lowest calculated responsive quotation shall be awarded the Purchase Order (P.O.) after evaluation by the Bids and Awards Committee (BAC).

PhilGEPS INFORMATION:

PhilGEPS Solicitation No. **RFQ2022-04-040 GAA**

Reference No.

Published Date: **April 25, 2022**

Closing Date: **April 28, 2022 – 9:00 AM**