



Request for Quotation (RFQ)

Date: April 29, 2022
Quotation No. RFQ2022-04-041 GAA

REQUISITIONING OFFICE/END USER	CHED-AFMS-GSD
APPROVED BUDGET FOR THE CONTRACT (ABC)	One Hundred Fifty Two Thousand Pesos (P152,000.00)
FUNDING SOURCE	GAA FUNDED
COMPANY NAME: ADDRESS: TEL NO. / FAX NO: CONTACT PERSON:	
Please quote your lowest government price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your SEALED quotation duly signed by your representative not later than May 4, 2022 at 10:00 AM at the Bids and Awards Committee, G/F Higher Education Development Center (HEDC) Bldg., C.P. Garcia Avenue, U.P. Diliman, Quezon City. For more information please call the BAC Secretariat at telephone no: 8441-1171/8441-8910.	

TERMS AND CONDITIONS:

- All Entries must be typewritten or legibly written.
- Provide or fill in all information required in this form.
- For Column D**, please indicate **“Comply”** or **“Not Comply”** for every numbered item under **technical specifications**.
- Delivery Period within **2 days** upon receipt of the approved funded Catering Agreement/Purchase Order/Job Order Contract/Contract, whichever is applicable.
- Statement of Compliance (RFQ Form) must be accomplished and duly signed by the bidder or authorized representative.
- Price validity shall be for a period of sixty (60) calendar days.
- The mode of payment is through send bill arrangement.
- Prices should be inclusive of VAT and other government taxes.
- Supplier must have a Bank Account for the payment.
- Supplier shall submit together with the RFQ the following:**
 - PhilGEPS Registration No./Organization No.**
 - Mayor’s/Business Permit (Complete Set)**
 - Omnibus Sworn Statement (Amended per GPPB Resolution No. 16-2020, dated 16 September 2020), with Secretary’s Certificate or Special Power of Attorney, if applicable**

A	B	C	D	E	F
Unit	ITEMS AND DESCRIPTION	QTY	Statement of Compliance (State “Comply” or “Not Comply”)	UNIT PRICE	TOTAL AMOUNT
Lot	Procurement of service provider for the catering services for the conduct of Procurement Training on RA 9184 and its 2016 Revised Implementing Rules and Regulations (IRR) and Updates				

	Technical Specifications				
	1. Date: June 9-10, 2022				
	2. Venue: CHED Auditorium				
	3. No. of pax: 76 pax				
	4. Requirements: June 9, 2022 AM Snack – Good for 76 pax (Arroz Caldo with Egg and Juice – good for 76 pax Buffet Lunch – Good for 76 pax (Halaan soup, Chicken Inasal, Beef Steak, Fish Fillet (not cream Dory) with two sauce variant, unlimited rice, assorted fruits and juice PM Snack – Good for 76 pax (Pansit sotanghon with kakanin and canned pineapple juice) June 10, 2022 AM Snack – Good for 76 pax (Pansit Bihon with Lumpia togue and juice) Buffet Lunch – Good for 76 pax (Bulalo soup, Lechon Kawali , Chopsuey, Chicken Adobo, Unlimited Rice, assorted fruits and juice PM Snack – Good for 76 pax (Chicken Empanada with canned pineapple juice)				
	5. Service provider should set-up own buffet table with complete design and table arrangement				
	6. Only cups are allowed to be disposable but should be presentable				
	7. Free flowing hot choco, coffee, tea and water				
	8. Free candies, cookies and nuts				
	9. With at least two (2) stand-by waiters/waitress				

	10. No advance deposit required				
	11. Billing Statement to be settled after receipt of the statement of account				
	12. Quotation should be VAT inclusive and other government charges				
	PLEASE DOWNLOAD THE ATTACHED ASSOCIATED COMPONENT (REQUEST FOR QUOTATION FORM)				

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After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices note above.

Signature over Printed Name / Date

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of submission
2. Compliance with Technical Specifications
3. Price

The supplier who submitted the lowest calculated responsive quotation shall be awarded the Purchase Order (P.O.) after evaluation by the Bids and Awards Committee (BAC).

PhilGEPS INFORMATION:

PhilGEPS Solicitation No. **RFQ2022-04-041 GAA**

Reference No.

Published Date: **April 29, 2022**

Closing Date: **May 4, 2022 – 10:00 AM**