



Request for Quotation (RFQ)

Date: May 20, 2022

Quotation No. RFQ2022-05-055 GAA

REQUISITIONING OFFICE/END USER	CHED-OPSD
APPROVED BUDGET FOR THE CONTRACT (ABC)	Seven Million Two Hundred Thousand Pesos (P7,200,000.00)
FUNDING SOURCE	GAA FUNDED
COMPANY NAME: ADDRESS: TEL NO. / FAX NO: CONTACT PERSON:	
Please quote your lowest government price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your SEALED QUOTATION duly signed by your representative not later than May 27, 2022 at 10:00 AM at the Bids and Awards Committee, G/F Higher Education Development Center (HEDC) Bldg., C.P. Garcia Avenue, U.P. Diliman, Quezon City. For more information please call the BAC Secretariat at telephone no: 8441-1171/8441-8910.	

TERMS AND CONDITIONS:

1. All Entries must be typewritten or legibly written.
2. Provide or fill in all information required in this form.
3. **For Column D**, please indicate “Comply” or “Not Comply” for every numbered item under **technical specifications**.
4. Delivery Period within **3 months after the receipt of Notice to Proceed – Submission of the course packages for 2nd year Level BSMT and BSMarE Programs and 6 months after the receipt of Notice to Proceed – Submission of the Course Packages for the 3rd Year Level BSMT and BSMarE Programs** upon receipt of the approved funded Catering Agreement/Purchase Order/Job Order Contract/Contract, whichever is applicable.
5. Statement of Compliance (RFQ Form) must be accomplished and duly signed by the bidder or authorized representative.
6. Price validity shall be for a period of sixty (60) calendar days.
7. The mode of payment is through send bill arrangement.
8. Prices should be inclusive of VAT and other government taxes.
9. Supplier must have a Bank Account for the payment.
10. **Supplier shall submit together with the RFQ the following mandatory requirements:**
 - 10.1 PhilGEPS Registration No./Organization No.
 - 10.2 Mayor’s/Business Permit (Complete Set)
 - 10.3 Income/Business Tax Returns (2021) duly acknowledged/machine validated by Bureau of Internal Revenue (BIR)

A	B	C	D	E	F
Unit	ITEMS AND DESCRIPTION	QTY	Statement of Compliance (State “Comply” or “Not Comply”)	UNIT PRICE	TOTAL AMOUNT
Lot	Development of course packages for the professional courses for the 2nd and 3rd year levels of the BS Marine Transportation (BSMT) and BS Marine Engineering (BSMarE) Programs				

	Technical Specifications				
	<p>1. Requirements:</p> <p>The bidding is open for organizations or institutions capable of delivering the services/outputs as required.</p> <p>Qualification of provider</p> <p>1. The provider must have at least 5 years of experience in providing curriculum development service</p> <p>Course Developers</p> <p>1. The course developers who will be involved in the development of the course packages must be bonafide faculty members, course developers or equivalent (content experts, assessors, etc, of recognized maritime higher education institutions)</p> <p>2. The course developers must be holders of relevant academic degree and have training and experience in curriculum development and assessment;</p> <p>a. BS Marine Transportation or BS Marine Engineering degree holder (Transcript of records)</p> <p>b. At least 3 years of experience in curriculum development in higher education (Certificate of employment with duties and responsibilities</p> <p>c. Completed at least 24 hours of training in curriculum development for higher education (Certificate of completion or participation)</p> <p>3. The course developer must be affiliated with Maritime Higher Education Institutions that are of good standing based on the results of CHED-MARINA Monitoring and/or Evaluation activities</p>				

Output

The output shall be written and formatted based on the Technical Panel for Maritime Education (TPME) – approved templates for each component. For reference, please see the approved Course Package for 1st year level posted in the CHED website:

<https://ched.gov.ph/wp-content/uploads/JCMA-01-s.2021.pdf>

The output shall contain the following components:

Part A – Course Specifications

Part B – Course Outline and Timetable

Part C – Course Syllabus

For BSMT

Second Year

1. NAV 3 – Electronic Navigation and Compasses
2. NAV 4 – Celestial Navigation
3. SEAM 3 – Trim, Stability, and Stress
4. MARENV – Protection of the Marine Environment
5. NAV 5 – Operational Use of Radar/ARPA
6. MARCOM – GOC for GMDSS
7. MGMT 1 – Leadership and Teamwork
8. SEAM 4 – Cargo Handling and Stowage

	<p>Third Year</p> <ol style="list-style-type: none"> 1. NAV 6 – Operational Use of ECDIS 2. SEAM 5 – Shiphandling and Maneuvering 3. MARLAW – Maritime Law 4. D-WATCH – Deck Watchkeeping with Bridge Resource Management 5. MGMT 2 – Integrated Management System 6. MARPOW – Basic Marine Engineering <p>For BSMarE</p> <p>Second Year</p> <ol style="list-style-type: none"> 1. MACH 3 – Machine Shop Practice 2 2. ELECTRO 3 – Marine Electro – Technology with Maintenance and Repair 3. AUXMACH 1 (Lec) – Auxilliary Machinery 1 – Lecture 4. AUXMACH 2 (Lec) – Auxilliary Machinery 2 – Lecture 5. AUXMACH 3 (Lec) – Auxilliary Machinery 3 – Lecture 6. AUTO 1 – Marine Plant Instrumentation and Control 7. AUTO 2 – Pneumatics and Hydraulics 8. SHIPCON – Ship Construction and Stability 9. MARLAW – Maritime Legislations 				
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	<p>Third Year</p> <ol style="list-style-type: none"> 1. AUXMACH 1 (Lab) – Auxilliary Machinery 1 – Laboratory 2. AUXMACH 2 (Lab) – Machinery 2 – Laboratory 3. AUXMACH 3 (Lab) – Auxilliary Machinery 3 – Laboratory 4. MAINPROP 1 – Main Propulsion 1 5. EWK 1 – Engine Watchkeeping 1 6. MAINT – Maintenance and Repair of Auxilliary Machinery and Equipment 7. MGMT – Leadership and Teamwork 8. EWK 2 – Engine Watchkeeping 2 9. MAINPROP 2 – Main Propulsion 2 				
	<ol style="list-style-type: none"> 2. The output shall include an Assessment Report that will indicate the completeness and substantiveness of the developed Course Packages in terms of content and form. 				
	<ol style="list-style-type: none"> 3. The output must be submitted to CHED in both printed and electronic format. 				
	<ol style="list-style-type: none"> 4. The intellectual property rights over the course packages shall be owned by the CHED. 				
	<ol style="list-style-type: none"> 5. Payment Terms <ol style="list-style-type: none"> 1. The total cost price shall be inclusive of all government taxes and others charges 2. 50% of the total cost will be paid to the supplier upon submission of the course package for second year level, including the assessment report 3. 30% will be paid upon submission of the course package for the third year level, including the 				

	<p>assessment report</p> <p>4. 20% will be paid upon full acceptance of the complete output</p> <p>5. Send bill</p>				
	<p>6. Timelines</p> <p>1. The output must be submitted within the prescribed schedule:</p> <p>1.1. Three (3) months after the receipt of Notice to Proceed – Submission of Course Packages for 2nd Year Level BSMT and BSMarE Programs</p> <p>1.2. Six (6) months after the receipt of Notice to Proceed – Submission of the Course Packages for the 3rd year Level BSMT and BSMarE programs</p>				

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After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices note above.

Signature over Printed Name / Date

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of submission
2. Compliance with Technical Specifications
3. Price

The supplier who submitted the lowest calculated responsive quotation/single calculated and responsive quotation shall be awarded the Contract after evaluation by the Bids and Awards Committee (BAC).

Published Date: **May 20, 2022**

Closing Date: **May 27, 2022 – 10:00 AM**