

**SERVICE AGREEMENT
(2nd Supplemental)**

KNOW ALL MEN BY THESE PRESENTS:

This Contract entered into and executed this ___ day of _____, 2022 at Quezon City, Philippines by and between:

The **COMMISSION ON HIGHER EDUCATION (CHED)**, with office address at the Higher Education Development Center (HEDC) Building, C.P. Garcia Avenue, Diliman, Quezon City, herein represented by its Chairman, **J. PROSPERO E. DE VERA III, DPA**, hereinafter referred to as the **"CHED"**.

-and-

The **UBIX CORPORATION**, with postal address at 1344 Angono Street, Makati City, represented by its Senior Assistant Vice President, **MR. MIGUEL B. CANIO JR.**, hereinafter referred to as the **"AGENCY"**;

WITNESSETH, That:

WHEREAS, the contract for rental of photocopying services between the **COMMISSION ON HIGHER EDUCATION (CHED)** and the **UBIX CORPORATION**, will expire on February 28, 2022 per Contract dated 21 February 2022 (Attachment A);

WHEREAS, substantial efforts have been undertaken by the Procuring Entity toward procuring the required rental of photocopying services under Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations;

WHEREAS, the CHED Bids and Awards Committee (BAC) currently undertakes the bidding process;

WHEREAS, on February 17, 2022, the General Services Division (GSD) of Administrative, Financial and Management Service (AFMS) submitted to the Bids and Awards Committee (BAC) a memorandum requesting for an extension of the contract of UBIX CORPORATION for two (2) months from

March 1, 2022 to April 30, 2022 considering the no contract has been awarded yet to the winning bidder;

WHEREAS, on February 21, 2022, the CHED Bids and Awards Committee (BAC) through BAC Resolution No. 2022-016 recommended to the Commission en Banc (CEB) the approval of the extension of the contract of UBIX CORPORATION for two (2) months from March 1, 2022 to April 30, 2022 considering that no contract has been awarded yet to the winning bidder;

WHEREAS, pursuant to the Revised GPPB Guidelines on Contract Extension for General Support Services (Appendix 24), and due to the exigency of the rental of photocopying services requirements of CHED and to avoid interruption of providing photocopying services, the Commission en Banc, upon the recommendation of the Bids and Awards Committee (BAC), issued Resolution No. 090-2022 dated February 22, 2022 approving the extension of the contract between CHED and the AGENCY for two (2) months from March 1, 2022 to April 30, 2022 or until such time that a contract is awarded to the winning bidder, subject to the usual accounting and auditing rules and regulations;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

1. To extend the duration of the contract dated 21 February 2022 (Annex "A"), as amended by the Supplemental Contract dated March 1, 2022, until 30 April 2022, thereby extending the contract for two (2) months, from 1 March 2022 to 30 April 2022 or until such time that a contract is awarded to the winning bidder, subject to the usual accounting and auditing rules and regulations.

Particulars		Total Amount
Contract dated 23 February 2021	Supplemental Agreement dated February 21, 2022 for the period Jan. 1, 2022 to Feb. 28, 2022	Php172,450.00
PO No. 2021-05-007 GAA dated 18 May 2021		Php105,622.22

Compensation and Manner of Payment

For and in consideration of the photocopying machines provided by the AGENCY, the CHED shall pay the AGENCY in accordance with the amounts listed in Annex "A" of this Supplemental Agreement for March 2022 to April 2022 (or a total amount of Two Hundred Seventy Eight Thousand Seventy Two Pesos & 22/100 (Php278,072.22)

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Particulars		Total Amount
Contract dated 23 February 2021	Supplemental Agreement for the period Mar. 1, 2022 to Apr. 30, 2022	Php172,450.00
PO No. 2021-05-007 GAA dated 18 May 2021		Php105,622.22

Payments shall be on a monthly basis preferably through the Automated Teller Machine or in any other manner as the CHED may see fit.

1. The other terms and conditions of the Contract Agreement dated 21 February 2022 consistent with the amendments herein provided shall remain valid and in effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands this ___ day of _____, 2022 in Quezon City, Philippines

COMMISSION ON HIGHER EDUCATION

UBIX CORPORATION

By:

J. PROSPERO E. DE VERA III, DPA
Chairman

By:

MR. MIGUEL B. CANIO JR.
Senior Assistant Vice President

Signed in the presence of:

ATTY. CINDERELLA FILIPINA BENITEZ-JARO
Executive Director IV

Certified Funds Available:

MIRRIAM V. MIRANDA
Chief Accountant

02-01101101-2022-03-00759
3/22/22 ₱ 278,072.22

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ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Quezon City) S.S.

BEFORE ME a Notary Public in Quezon City, Philippines, personally appeared the following:

NAME	Government Issued ID	Issued by
J. PROSPERO E. DE VERA III, DPA	CHED ID CO-0394	CHED
MIGUEL B. CANIO JR.		

Known to me and to me known to be the same persons who executed the foregoing instrument and who acknowledged to me that the same is their free and voluntary act and deed that of the institutions they represented including their instrumental witnesses.

This document refers to a Supplemental Agreement for the Rental of Photocopying Services consisting of four (4) pages, including this page on which the Acknowledgement is written, with each and every page signed by the parties and their instrumental witnesses.

WITNESS MY HAND AND NOTARIAL SEAL

Doc.No. 179
Page No. 37
Book No. XXXXYI
Series of 2022



(Signature)
ATTY. CARLOS M. CARINGAL
 NOTARY PUBLIC
 Notary Public for Makati City
 1344 Angono St., Poblacion, Makati City
 Appointment No. M-51
 Until June 30, 2022
 Roll of Attorney No. 56587
 PTR No. 8852003; 1-03-2022; Makati City
 IBP Lifetime Member No. 010282; Bataan

(Signature)

(Handwritten mark)