



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
**COMMISSION ON HIGHER EDUCATION**

**BIDS AND AWARDS COMMITTEE**

**Notice to Proceed**

2019-02-011

February 21, 2019

**MS. SARAH A. DIAZ**

Sales Engineer

PROJECT MANAGEMENT & TECHNICAL RESOURCES CORPORATION (PROMATEC)

#56 Madison Street, Brgy Ilaya 1554

Mandaluyong City

Email Address: [material.handling@uptown.com.ph](mailto:material.handling@uptown.com.ph)

Tel no. 631-8366

Dear **Ms. Diaz**:

The attached contract having been approved, notice is hereby given to **Project Management & Technical Resources Corporation (PROMATEC)** that the work may proceed for the **Supply, Delivery and Installation of File Compactors for CHED Offices** effective seven (7) days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the terms and conditions of the CHED-Contractor Agreement and in accordance with the approved Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Higher Education (CHED).

Very truly yours,

**J. PROSPERO E. DE VERA III, DPA**

Chairman

**Conforme:**

I acknowledge receipt of this Notice on: March 5, 2019  
Name of the Representative of the Bidder: Sarah Diaz  
Authorized Signature: \_\_\_\_\_