



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION
DEPARTMENT OF TRANSPORTATION
MARITIME INDUSTRY AUTHORITY



EVALUATION AND INSPECTION PLAN

Name of Applicant HEI:	Address:
Program/s Applied for:	Date:
Evaluation and Inspection Team: Lead Evaluator _____ Members _____ _____ _____	
Objective/s:	



I. **Documentary Review**

Date: _____

Supporting Documents	Assigned Evaluator	Remarks

II. **Inspection**

Schedule of Visit: _____

Key Areas	Date and Time	Assigned Evaluator	Remarks
1. Program and Course Design, Review and Approval			
2. Required Resources			
3. Standard of Course Delivery and other Methodologies			
4. Examination and Assessment System			
5. Facilities and Equipment for Education and Training			
6. Onboard Training			
7. Student Admission and Registration			
8. Quality Standards System			
9. Research and Extension			



Prepared by:

Reviewed & approved by:

Lead Evaluator

Quality Assurance Representative

Date: _____

Date: _____

Acknowledge by:

Applicant HEI
Head of Authorized Representative

Date

